



GENERAL EDUCATION COMMITTEE MEETING MINUTES

Members: Shannon Davis (Co-Chair), Gloria Guevara (Co-Chair), Carolyn Inouye, Jonas Crawford, Amy Edwards, Judy McArthur, Shannon Newby

Members Absent: Gloria Guevara, Shannon Newby

Guests: None

Meeting Date: 02.01.17 Approval of Minutes from: 12.07.16 Recorded By: **Laurie Nusser**

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

	ACTION		NOTES
I.	Call to Order & Welcome	I, AT	S. Davis called the meeting to order at 2:36 p.m.
II.	Adoption of Agenda	I, AT	<p>Additions/Changes to the Agenda:</p> <p>S. Davis made changes to the agenda: Item IV was removed. Item VII was removed as it was approved in the December meeting.</p> <p>A. Edwards moved to accept the agenda as presented, J. Crawford seconded, and the motion carried unanimously.</p>
III.	Approval of Minutes	I, AT	<p>S. Davis asked for a motion to approve the minutes of December 7, 2016.</p> <p>A. Edwards moved to accept the minutes, J. Crawford seconded, and the motion carried unanimously.</p>
IV.	New Honors courses to be automatically approved for GE areas where the existing non-honors versions are approved	I, D, AN	This item was removed during Adoption of the Agenda section.
V.	Charge of the GE	I, D, AN	S. Davis read the Charge of the GE Committee to the

	Committee	<p>group and after discussion it was revised to the following statement:</p> <p>“The General Education Committee, a subcommittee of the Curriculum Committee, is charged with review of courses for proper placement in lower division general education curriculum patterns.”</p> <p>This revised charge will be forwarded to the Curriculum Committee for final approval by S. Davis.</p>
VI.	Policy for Removal of Courses from GE Inclusion	<p>S. Davis provided a draft of a policy handout for removal of courses from GE inclusion.</p> <p>Discussion took place and revisions were made to the policy and the new statements are as follows:</p> <p>“Courses may be removed from Oxnard College’s GE pattern due to misalignment brought about by any of the following reasons:</p> <ol style="list-style-type: none"> 1. Changes to Title 5 that make placement of a course within a particular GE area no longer compliant 2. Changes to District policy 3. Changes in placement of comparable courses at other District colleges 4. Changes to placement of this course or comparable courses on the CSU GE-Breadth and/or IGETC patterns 5. Changes to the course SLOs, content, or objectives 6. Changes to the GESLOs 7. The course was grandfathered in a particular GE area that is no longer appropriate due to current definitions.” <p>“Process for removal of courses from General Education Inclusion:</p> <p>This process requires that a course be brought to the General Education Committee as an agenda item and that concerned faculty and their department chair are informed that the course is being considered for removal from the particular GE area and the reasons why. Faculty of courses under such review will be able to make a case for their course remaining within the current GE area by appealing to the General Education Committee in writing prior to the vote of the Curriculum Committee. After a thorough review of the course outline including SLOs, and review of the</p>

			<p>circumstances and policy or documents as appropriate, the course shall only be removed by vote of the GE Committee and subsequent vote of approval by the Curriculum Committee. If an appeal has been made and the GE Committee still votes in favor of the removal of the course from the GE area, the Curriculum Committee will still hear the faculty's argument in favor of retaining placement within the GE area prior to its vote. The Curriculum Committee's decision will be considered final."</p>
VI.	<p>New course submitted for OC GE placement in Areas B2 & E1: HED R113</p>	I, D, AN	<p>New course submitted for OC GE placement in Areas B2 & E1: HED R113</p> <p>At the December 2016 meeting, there was discussion regarding whether HED R113 Intro to Public Health should be added to Area B2. This issue was discussed and it was decided to approve it in Area E1 only until results are received from its submission for CSU GE-Breadth consideration. CSU GE and IGETC decisions are usually received the first week of April.</p> <p>S. Davis asked for a motion to approve HED R113 in Area E1. J. Crawford moved to accept HED R113 in Area E1, J. Arthur seconded, and the motion carried unanimously.</p>
VII.	<p>New course submitted for OC GE placement in Area E1: HED R114</p>	I, D, AN	<p>This item was approved at the December meeting and was removed from this meeting's agenda.</p>
VIII.	<p>Committee Goals for 2016-17</p>	I, D	<p>This item was tabled to next meeting.</p>
XII.	<p>INFORMATION/ DISCUSSION</p>	I, D	<p>There were no items.</p>
VIII.	<p>GE Handbook Draft</p>		<p>This item was tabled to next meeting.</p>
IX.	<p>Next Meeting</p>	I	<p>March 1, 2017</p>
X.	<p>Adjournment</p>	AT	<p>The meeting was adjourned 3:30 pm.</p>