



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mike Bush (*co-chair*), Diane Eberhardy (*co-chair*), Richard Williams, Ron Owen, Connie Owens, Erika Endrijonas, Tom Stough, Terry Cobos, Cesar Romero, Jeff Erskine, Everardo Rivera, Deanna Flanagan, Paul Olivares (*ASG Rep*), Elissa Caruth, Hussein Fahs, Kim Karkos, Richard De La O, Will Deits

Absent: Tom Salinas, Chris Schmidt, Dan Goicoechea

Meeting Date: **02/13/13** Minutes Approved: **11/13/12** Recorded By: **Darlene Inda**

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- I. Called to Order I The meeting was called to order at 2:04p.m.
- II. Approval of Minutes I,AT The committee reviewed the meeting minutes from September 11, 2012 and October 9, 2012. C. Owens moved to approve the meeting minutes, T. Stough seconded, and *the motion was accepted unanimously.*
- III. Old Business
- a) Measure S Update (Will Deits) I
- W. Deits provided the following Measure S Update:
- LRC Seismic Upgrade - plans submitted to DSA.
 - Dental Hygiene – currently in DSA.
 - Rose Avenue Landscape Project – bids due 11/16. If board approves will move forward after 1st of year.
 - Implementing software based program for irrigation on campus. Another 2 years before up and running and will give better use of our water. 40% complete.
 - E Rivera asked about balance of Measure S funds. M. Bush will pull numbers. He said it's a range and the numbers of what you've spent have some reserves to close out projects and then we have what we anticipate to spend. Two biggest ones are DH and LRC upgrade.
 - STAFF Parking Spaces – stencils have been purchased and will be done soon.
 - New law in CA regarding paints - you have to have end of life plan. He is evaluating what that will mean in regards to increased costs. He has to have a plan to recapture, reuse, and recycle.

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| b) Campus Police Update
(Sgt. Cesar Romero) | I,D | <p>Sgt. Romero provided the following Campus Police update:</p> <ul style="list-style-type: none"> • Smoking in front of LLRC – addressed issue and no issues since but still actively checking. • Phone issue: phone should be working now (concern from last meeting) Krishna fixed it. • JCC-1 no phone. Will have Krishna look into it. • AED's - trying to put teams together to identify personnel who know how to use it. Completed Moorpark College and moving to Ventura, DAC, and Oxnard. T. Cobos has list of AED locations for each campus. D. Flanagan will send out email to see who's interested from OC. K. Karkos would like faculty to be involved in training and requested to have it on another day other than Friday so they can attend. Chief De La O would be happy to provide a separate class if needed. The class is AED and CPR. Chief wants everyone trained before break. |
| c) NIMS Update | I | <ul style="list-style-type: none"> • Chief De La O mentioned training with Keenan & Associates and certified training needed. • T. Cobos got updated emergency team list from OC and will update her chart on training. |
| d) Student Concerns
(ASG Rep) | I | <ul style="list-style-type: none"> • Student WIFI connection still an issue. |
| e) Technology Update
(Bola King-Rushing
(Instructional) & Jeff
Erskine (non-
instructional)) | I | <ul style="list-style-type: none"> • Instructional Update - New program in LLRC called "iPad Days" and will have a day each month where we will have a dozen iPad's in an area where a featured app for the day will be to learn about and get familiar with the technology. You can bring your own device if you want to. E. Caruth mentioned people coming to him for assistance with their iPads and apps and he responded that he is working with Diva Ward on how to deal with this. • Non-Instructional Update – conducting inventory of classroom equipment. He will also look into student Wi-Fi issue. Note to faculty and staff – we will roll out an SSD update to improve speed of computers. Video conferencing in LLRC is complete. Will conclude rollout of link phone cameras. |
| f) Safety Items/Concerns | I | <ul style="list-style-type: none"> • Ron Owens brought a report* that Keenan & Associates put together which provided VCCCD's claims across the district. He reviewed the document and charts. The Loss Trends and Risk Management Service Plan done August 22, 2012. He spoke about a claim here at OC which has |

caused the graph to peak. Number of claims is pretty low. E. Rivera asked about injuries at work in relation to health insurance, which R. Owens stated would be covered by worker's compensation.

- K. Karkos asked about a workshop in 2009 called the Body Shop which was very effective. In last few months there have been injuries at the center so she would love to have him come back.
- D. Eberhardy added in Academic Senate they talked about the shakeout and not receiving the email soon enough.

IV. New Business

I,D

Free Speech Area - A group has been going to colleges challenging our free speech area claiming that the entire campus is free speech. Ed Code says we have to have an area. Each college has been asked to identify where our free speech area is. One is by the ASG lounge and the other is by the Condor Café. W. Deits recommends we establish area where old cafeteria was. It is still central enough for foot traffic but it's not in the middle of student services area. Dr. Duran asked for a recommendation from this committee which will go into various publications. E. Caruth is concerned about that area as it is still by classrooms and can be disruptive. She asked that it be moved further away from classes.

Chief De La O said the opinion sought by DAC regarding this is a touchy area and we need to be cautious. We can't have it outside a reasonable distance from students. They usually are trying to draw administration or police to them to cause an issue. As we see the groups we let them know they cannot distract or interfere with the ongoing classes. We have allowed them to have a little bit of area which is open to students and we haven't had any problems. He said that if there are pictures or items that are not appropriate, campus police are happy to help reroute students and staff who don't want to see it. Cadets can also help in warning students as they are walking by area what's going on.

The Flagpole was decided amongst the group and P. Olivares was asked to discuss with students and see what their feelings are. Chief De La O said whatever we identify; make sure there is camera coverage. T. Cobos said we will ask them to go through the Civic Center process and M. Bush said he will try to get them to follow that procedure. The general consensus amongst the group was to have the flagpole be the free speech area.

Annual Security Report – M. Bush addressed the annual security report handout* and Chief De La O said it is a requirement for all colleges and it needs to be available

online and hard copy. It can be found on the Police website on the District homepage. He added that this is part of the Campus Safety Act and requires notices on the department itself and on different efforts made for emergency preparedness. He went through the crime statistics for OC and said that cameras have definitely been a deterrent. J. Erskine asked about cameras and signage and the Chief responded that nothing has been decided yet.

Other - E. Rivera asked about bench removed from old police department and asked if it can go to the EOPS area as the person who the bench was done for asked to be by EOPS office.

T. Stough addressed vehicle traffic at LLRC.

J. Erskine asked that bike rack by old LRC be moved closer to LLRC.

R. Rivera talked about a sculpture garden.

V. Informational Item:
Accreditation

I The visit was done this morning by Dr. Jack Daniels and Dr. Singer who met with Dr. Duran, Erika Endrijonas, Mike Bush, Linda Kamaila and Karla Banks. They will be at the DAC this afternoon. They are really looking at district functions and structures. It's aligned with the report we wrote on functional mapping. They are planning on sitting through the Board Meeting tonight.

VI. Adjournment

I,AT The meeting adjourned at 3:18pm

VII. Future CUDS Meetings

- January – TBD
- February – TBD
- March – TBD
- April 9, 2013
- May 14, 2013