



# CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

**Present:** Mike Bush (*co-chair*), Diane Eberhardy (*co-chair*), Jeff Erskine, Tom Stough, Richard Williams, Everardo Rivera, Deanna Flanagan, Leo Orange, Will Deits, Cesar Romero, Connie Owens, Chris Schmidt, Hussein Fahs, Bola King-Rushing

**Absent:** Dan Goicoechea

**Guests:** Christiane Mainzer, David Yzaguirre-Shea

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Meeting Date: **01/14/14**      Minutes Approved: **12/10/13**      Recorded By: Darlene Inda

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**AN = Action Needed    AT = Action Taken    D = Discussion    I = Information Only**

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## DISCUSSION/DECISIONS

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|----------------------------------|-------|--|
| I. Called to Order               | I,AT  | The meeting was called to order at 2:08 p.m.   |
| II. Adoption of the Agenda       | I, AT | E. Rivera motioned to adopt the agenda as presented, C. Owens seconded, and it was unanimously accepted. It was requested to move the Memorial Garden and Technology Plan to Old Business.   |
| III. Public Comment              | I     | No Comment   |
| IV. Approval of Meeting Minutes  | I,AT  | The committee reviewed the minutes from November 12, 2013. A motion was made by B. King-Rushing to approve the minutes, seconded by E. Rivera and <i>the minutes were approved unanimously.</i>  |
| V. Old Business                  |       |  |
| a) Measure S Update (Will Deits) | I     | <ul style="list-style-type: none"><li>• M. Bush discussed the District reorganizing; Handel Evans who leads the bond projects is leaving at the end of the year and we currently do not have a District Director of Facilities so questions are coming up of how bond projects will be managed. He handed out a semi-confidential document on how they are planning on addressing bond projects and the remainder of the bond program. He read through the handout and wanted the committee to be aware of the new procedures.</li><li>• DH building – grading is ongoing and are down about 9 feet and will finish around February. There</li></ul> |

\*Handout

CUDS Minutes (12/10/2013)

will be periodic closures of the streets and a campus-wide notice will go out when that happens. The only impact is from Entrance Road to Rose Avenue.

- Condor Hall - plans have been submitted to DSA. When DSA gets to it they will review, redline and send it back to us, and our architects will review it and address the concerns. He hopes that it's only one return and back check from the DSA.
- DH Building - bid accepted from PUB Construction.
- Marquee - will go to Board of Trustees meeting tonight and hopefully it will be blessed.
- Spoke about Handel Evans leaving and why district is concerned and spoke about oversight committees. The committee will still be enforced until the last dollar is spent. We will still make sure that anything we do after the bond projects are done is that we still adhere to the educational master plan.
- Prop39 – 5 year energy reduction program – broken down into 5 separate segments. 1st proposal to District is to change exterior lighting to LED's, which will bring maintenance costs down and may avoid replacing heads for at least 5-10 years.
- E. Rivera asked about sensor lighting on campus. W. Deits responded that some are installed in the SS&A building. Will said this following year will be the opportunity to do interior lighting. M. Bush added that Prop39 has three priorities: reduce electric consumption, controls, and generation.

b) Campus Police Update  
(Cesar Romero)

I,D

- 2014-15 Parking Permits - instructed the committee to go to the portal and apply and said an email will be sent when the permit comes in.
- Parking Meters – there are currently more parking meters on the north side of campus than on the south side. He spoke to Lt. Beckley and Moorpark College will have an extra solar parking meter so he is going to see about getting it transferred over here.
- Reorganization of Police Department – Chief De la O has submitted paperwork to retire at the end of the month. Lt. Beckley will act as the interim Chief.
- D. Eberhardy asked about ATM machine currently in LRC building and W. Deits responded that it will be picked up soon.
- Walkthrough of SS&A building to identify additional cameras and areas and questions about existing cameras and who has access. Campus Police only have access with the exception of the camera for EAC which is only used for proctoring.

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| c) Student Concerns<br>(Wendy for Elibet Valencia) | I   | <ul style="list-style-type: none"> <li>• No update</li> </ul>  |
| d) Facility & Safety Issues                        | I,D | <ul style="list-style-type: none"> <li>• Evacuation Chairs – Leo offered to look into costs. He did find some around \$900 that worked well, but will look into it more and come back with a recommendation in January.</li> <li>• SS&amp;A 2<sup>nd</sup> Floor waiting area between general counseling and EOPS: liability issue with kids looking over the railing. M. Bush recommended looking into textured rails or planter boxes.</li> <li>• ASG building - monitoring of halls in ASG area.</li> <li>• Mass Notification speaker testing - would like to do it the 18th make sure it can be heard in the Auto Technology area.</li> <li>• Mass Notification Management Tools – looking into other options that will also link up with Blackboard, blue phones, etc. and supposedly will integrate everything.</li> <li>• Locks – M. Bush spoke about columbine locks, retrofitting locks with a fob. Moorpark has a system they are rolling out and we will see if it's going to be a district standard. Good news is District is looking at paying it out of DAC funds. Also looking at a kick plate tool that you put under your door, but not sure if it will work well for a classroom, but the cost is \$19.</li> </ul> |
| e) Memorial Garden                                 | I   | <ul style="list-style-type: none"> <li>• D. Yzaguirre-Shea presented a rough draft of the garden* and the committee reviewed the picture. They would like to move forward with the project and move dirt. Thinking of annuals for OC area. D. Eberhardy and D. Yzaguirre-Shea talked about the drawing and where planters, walking path, and plaques within the area in various areas (bench, fountain, etc...) there will also be an area for the garden club too.</li> <li>• Chris Mainzer presented a campus garden as part of a STEM project. Project involves 2 classes. She talked about the area for a climate clock (some type of structure that would depict the climate). Students will come very creative in designing some type of planters. The area they are talking about is where</li> </ul>   |

\*Handout

