



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mike Bush (*co-chair*), Diane Eberhardy (*co-chair*), Dan Goicoechea, Will Deits, Bola King-Rushing, Everardo Rivera, Chris Schmidt, Kim Karkos, Terry Cobos, Leo Orange, Tom Stough, Joe Perez (ASG Rep), Kevin Hughes, Tomas Salinas, Elissa Caruth, Hussein Fahs, Erika Endrijonas

Absent: Ron Owens, Connie Owens, Gaylene Croker, James Petersen, Jeff Erskine, Deanna Flanagan, Cesar Romero

Guests:

Meeting Date: **09/10/13** Minutes Approved: **04/09/13** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

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|---------------------------------|-------|---|
| I. Called to Order | I,AT | The meeting was called to order at 2:03 p.m. |
| II. Adoption of the Agenda | I, AT | D. Eberhardy asked the committee if there were any items to add to the agenda. K. Karkos requested that Facility Issues and Safety Issues be added as a standing item on the agenda. E. Rivera moved to approve the adoption of the agenda, K. Karkos seconded, and <i>the agenda was accepted unanimously.</i> |
| III. Public Comment | I | B. King-Rushing introduced the new Instructional Technologist, Keenan Kibrick. |
| IV. Approval of Meeting Minutes | I,AT | The committee reviewed the minutes from March 18, 2013. E. Rivera moved to approve the minutes with refinements, B. King-Rushing seconded and <i>the minutes were approved with three abstentions.</i> |
| V. Old Business | | |
| a) Measure S Update | I | W. Deits provided the following update: <ul style="list-style-type: none">• DH Building and Condor Hall remodel are both in plan review with DSA. Received initial set of comments back from DSA regarding the DH building, but not for Condor Hall yet.• Landscaping just about complete on Rose Avenue; doing plants today and testing irrigation. |

- C&C Signs doing lettering on some of the buildings.
- Air conditioning units in LS buildings have been installed and running.
- D. Eberhardy asked about signs for walking path and W. Deits said it's in Jonas Crawford's hands now and he gave him information on the signs, which he is working on now.

- b) Campus Police Update I Lt. Romero was absent, but M. Bush provided update:
- Upcoming Events: Graduation, Cinco de Mayo and Strawberry Festival.
 - Incidents: break-ins into OE & LA buildings. We are reinvesting in our security. Lt. Romero is working with staff and cadets of his to make sure all doors are locked when leaving. The cameras did catch something but they had hoodies on which covered their faces. Our cameras are excellent but often they are pointing the wrong direction at the right time.
- c) Student Concerns I Joe Perez provided the following student concerns:
- Skateboarding on campus and if it is okay in certain areas for students to use them. M. Bush responded that it's against Board policy.
 - Keys for ASG senators: M. Bush said it's up to the ASH board and the Dean. It is in discussion, but the more keys out there, the greater security risk.
- d) Technology Update I J. Erskine – Absent so no IT update. B. King Rushing had no update.

VI. New Business

- a) Timelines for campus demolition and building I Still working with DAC on getting contracts in place for South Hall demolition. Building is failing and supports underneath have rotted and on a dirt foundation. E. Endrijonas added there are NO classes being taught in South Hall and she gave no permission for anyone to stay there and all were asked to leave building. Tables and chairs have been removed and IT has removed switches. There may have been some confusion between North and South Hall Buildings.
- b) Signage I C&C is here working on signage but waiting on a few items. Hopefully it will be complete before campus opens up in August. D. Eberhardy said Academic Senate would like to know if they could share the signage board outside Condor Café as it is only for students right now. J. Perez said he will bring it up in his report to ASG on Friday.

- c) Update on County Lease
- I M. Bush said the County is moving out as their lease is up and they are currently month to month. Originally, the plan was to give the county notice so it can be used when we work on other buildings and for when we needed space for the college to grow. We then received notice that the DAC may want to come to OC so they started the study. They've done a cross map and it's going to be tight for them, so we had to come up with a plan of reorganizing without using that building and most of the tensions are coming from student support services and counseling. Whatever plan is decided will need to be implemented by next January.
- d) Facilities
- I
- Whiteboard in LS-8 is needed because when the screen is brought down, it covers up the whiteboard behind. It was mentioned to get one similar to the one in LA-6 – 4x3 rotatable.
 - Marquee: in progress; it's a double-sided marquee which will be on Rose Avenue. The old one may go on Bard Rd.
 - Fire Extinguishers: questioned whether there was one in every classroom; W. Deits said there is one in classrooms that have a requirement, however probably not in every classroom. K. Karkos asked for a schematic to know where they are located.
 - Clickers: for PowerPoint presentations and B. King-Rushing responded that there is not one in every classroom and that it's something instructors bring themselves.
 - Issue with screen in LS-1. K. Karkos will send email to M&O.
 - Phones: OE-1 phone not working. D. Goicoechea talked about panic buttons. M. Bush said the new phone system allows for a lot of things and can also get a line setup that goes directly to police.
- e) Safety
- I
- K. Hughes said he almost got hit coming to school today due to median curves and that a "No Left Turn" on Rose sign would be nice and encouraged to sending the City's Traffic Engineer an email.
 - E. Rivera asked for the balance of Measure S funds for OC and W. Deits responded that he didn't have that information as there are contingencies on funds in reserves for litigation on buildings after they've been built. M. Bush added that if he wanted to look at each project and what the balance is remaining, he can get him that information.
 - AED's: all new devices have been installed.

