



SCHOLARSHIP APPLICATION DEADLINES

- Applications available on **January 19, 2019**, on the Oxnard College Foundation website.
- **Deadline to submit** applications is **February 28, 2019**.

LIST OF REQUIRED DOCUMENTATION

- Completed original scholarship application with all attachments (incomplete applications will not be eligible)
 - A full copy of packet with all attachments for Section A
 - A full copy of packet with all attachments for each scholarship you are applying for in Section B
- Copy of current unofficial transcript(s) and Student Schedule/Bill
- 2 Letters of Recommendation
- 2 Short Essays

THE SEVEN HABITS OF HIGHLY EFFECTIVE SCHOLARSHIP APPLICANTS – Tips for Success

- 1) **APPLY** – You may be eligible, but if you don't apply, you'll never know.
- 2) **FOLLOW DIRECTIONS** – Read everything and follow the directions carefully.
- 3) **COMPLETE THE APPLICATION IN FULL** – Be sure to complete the entire application including entering N/A for those areas that do not apply to you. Also be sure to attach transcripts, recommendation letters and essays to your completed application.
- 4) **PRINT LEGIBLY OR TYPE** – All applicants are strongly encouraged to utilize the fillable PDF application available on the OCF website. Remember we need to be able to read and understand your information in order for it to be considered.
- 5) **THOUGHTFUL ESSAYS** – Remember your essay is how we get to know you. Your essay should be an honest and well thought out portrayal of you and your life experience.
- 6) **REVIEW AND REFINE** – Be sure to review your application one or more times to ensure you have it complete and that you have included all the necessary attachments. It may even prove beneficial to have a friend or relative review it with you.
- 7) **PUNCTUALITY COUNTS** – Adhere to all application deadlines! Make sure your application is submitted to the Oxnard College Foundation office completed and on time!

Oxnard College Foundation (OCF) scholarship recipients must claim their reimbursement funds within two years starting the Fall semester of the award, unless otherwise stated. All scholarships require full-time enrollment unless "part-time" is stated in the criteria. Full-time is defined as 12 units or more and part-time is defined as 6-11.5 units (at least 50% of units must be taken at Oxnard College). All unused scholarship funds will revert back into the OCF Scholarship Fund for future student scholarships.

For more information, please contact the Oxnard College Foundation at (805) 678-5889 or visit our website at www.oxnardcollege.edu/scholarships.