

The class can be done on campus, but would be nice to do it at the Fire Station, possibly the new Station 9. The next step is to get commitment from everyone. Friday's seem to work better. WE will take a look at it and get people signed up, hopefully early February.

b) Facilities Master Plan – Air Conditioning

I M. Bush talked about air conditioning issues, which is not part of the Master Plan for the college. The plan was to create new classes and expand space. That's what the bond is for. Specifically science laboratory space and a permanent spot for our visual arts program. Those were the goals of the facilities master plan besides classrooms. He believes we need to take a thoughtful review of air conditioning and make a determination whether or not we want to recommend to PBC to amend the master plan. He added that Mel Soto and Bob Sube can do a survey of all our instructional space and map out the whole campus as to what has air conditioning and what does not. We can then bring in an expert consultant to look at the campus and provide what should/can be done and give us a recommendation with the cost parameters. Right now we use the square foot unit which would be about \$500 million to do everything. Once we have the facts in order we can make a recommendation to PBC on how the master plan should be updated.

E. Rivera made a motion to have a consultant come in and look at the campus, D. McFadden seconded, and *the motion was accepted unanimously.*

c) El Nino Preparation

I M. Bush talked about the levee and issues when El Nino hits. Susan Duenas with the City of Oxnard said it's still vulnerable, so they are watching it. City of Oxnard will be in constant contact with Watershed Protection District. If there is an evacuation – it will notify VC Alerts. Susan said we don't have an FYI mechanism. Mike said if she has an incident commander to send them to him so we can work together to get info/alerts out.

As far as the levee goes – Susan said El Nino just means that we are going to have a lot of storms. This becomes problematic when the ground gets really saturated. A couple weeks of consistent rain can change everything. That's when they start monitoring things on a regular basis. Hoping that the storms are spaced out enough.

Mike said first thing – we want to get the water off the grounds and over to our duck pond. Our director has started looking into surface drains and because of the drought they have filled up with tree roots. We've had them all cut out and are opened up and can move water off campus. We are repairing rain gutters. Continuing to test the roofs – because they have dried out and are hard and cracked. We have a couple repairs to do and are working on them now. Other issue with drought is the toll it took on our trees. Last winter – we were dropping major limbs off eucalyptus. All our trees were inspected and too high risk – we had to take them out. Roots were just too damaged. Next, looking at mechanical systems which appear to be fine. Looking to see how we can support the community with shelters. He added as we get going in El Nino we will look at our communications and talk about what we can do to notify everyone regarding traffic.

d) New Employee
Emergency
Procedures
Training

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M. Ketaily talked about the OC New Employee Emergency Procedures Training sheet and items on the document that everyone signs and stays in the Deans/Supervisor file. This should be done with every employee. M. Bush said it is required now for each new employee to do this.

VI. Old Business

o Measure S Update
(Mike Bush for
Bob Sube)

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- Condor Hall - On track
- Dental Hygiene – working hard but behind. Working 7 days a week with double crews. Pouring concrete today. It will be an excellent state of the art building, which should be complete in January and hopefully take possession in December. We will work with dental hygiene program when they want to transition the classroom and after clinic installed they have to commission the clinic (test equipment) and then they have to work into their curriculum. New X-ray equipment will be used as well as other equipment. Probably look at opening clinic sometime in the summer. They were going to repurpose the chairs but because of timing we will put in new chairs. Not sure what will happen with old building – we will survey it. Building may be failing and was only supposed to

be there 20 years and has been longer.

- Campus Police Update (Cesar Romero) I
 - Youth Conference last Friday. No issues.
 - Geo Bowl this weekend – helicopter landing on Field #3 - never had issues before.
 - Lighting on campus – new electrician came in at night last week to check lighting and is now a lot better lit. Everardo talked about a blind spot in AA-101/106/107.
 - Having issue at ASG with camera that was stolen and used for student IDs. Spoke with Gaby in ASG and they will order one. Concern is there are a lot of the offices left open, doors open so he's working together with them on keeping down thefts. ASG is asking if they can have extra cameras put in that building. M. Bush said he's ok with that. The deal with cameras is that ASG installed their own cameras. It's only police who get to view cameras. There are privacy concerns and we have had employees spying on other employees with cameras. M. Alexander said we may have some extra cameras that came out of VC that they may be able to reuse.
 - Safety Tags – malfunction week ½ go – the police realized they needed some more training. Last two weeks he has been working with officers and cadets on additional training and what needs to be done.
 - M. Bush said we will be scheduling campus wide drills with the tags so people can see how their tags operate. Expected to roll out second phase in January.

- Student Concerns I Rebecca Lopez – ASG Rep talked about items recently stolen from office and other concerns the ASG previously had that have been resolved with the assistance of police. Talked about a student who is harassing ASG to the point they don't feel comfortable with him in the building. Dr. Cobian said he was going to send him a letter. Rebecca will get together with LT. Romero to further discuss.

- Facility & Safety Issues (Mike Bush) I Cecilia Milan – North wing of LA – doors are locked but they're not latched all the way.

- Technology (Mike Alexander) I
 - Network connectivity issues with Lync, telephone, etc... which has to do with temperature and wind. He talked about a licensed connection with FCC

– others can't use that same frequency. Working with network engineers to see if traffic can be moved to other areas to reduce the load.

- Phone prefixes – New phone numbers for everyone starting with 678 prefix.
- JCC-3C – technology work was done and old technology cleaned up.
- PO's for Dental Hygiene products and new equipment for 3SP and student equity coming in.
- Condor Hall - tutoring demands are going through the roof – we have the upstairs area that was going to be learning lab/tutoring area – Luis Gonzalez is in charge of laying out space and in working with Marlene Dean, may relocate that entire area to have math lab

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| VII. | Informational Item:
Accreditation | I | Moving right along with process. |
| VIII. | Adjournment | I, AT | The meeting adjourned at 3:18p.m. |
| IX. | Future CUDS Meetings | I | o December 8, 2015 |