



# CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

**Present:** Mike Bush (*co-chair*), Everardo Rivera (*co-chair*), Cesar Romero, Bob Sube, Mike Alexander, Shannon Newby, Connie Owens, Stacie Conway (*ASG Rep*), Jennifer Clark, Mike Ketaily, Kevin Hughes, Leo Orange, Daniel Goicoechea, Christine Morla, Anthony Rodriguez

**Absent:** Deanna McFadden, Hussein Fahs, Linda Kamaila

**Guests:**

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Meeting Date: **09/12/2017**      Minutes Approved: **05/09/17**      Recorded By: Darlene Inda

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**AN = Action Needed    AT = Action Taken    D = Discussion    I = Information Only**

**DISCUSSION/DECISIONS**

- |  |       |   |
|--|-------|---|
| I. Called to Order   | I,AT  | The meeting was called to order at 2:05pm   |
| II. Adoption of the Agenda   | I, AT | The committee reviewed the agenda and it was requested to add “Art on Campus” as an item. M. Ketaily moved to approve, D. Goicoechea seconded, and <i>the agenda was approved unanimously.</i>                        |
| III. Public Comment  | I     | K. Hughes stated that members of the Social Science Department have expressed concern about having drills on campus and feel these will only upset faculty and students.  |
| IV. Approval of Meeting Minutes  | I,AT  | The committee reviewed the minutes from April 11, 2017. C. Owens moved to approve the minutes as presented, M. Ketaily seconded, and <i>the minutes were approved unanimously.</i>                                    |
| V. New Business  |       |   |
| <ul style="list-style-type: none"> <li>• 2018 Meeting Calendar</li> </ul>  | I     | M. Bush asked if the current schedule worked for the committee being the second Tuesday each month from 2pm-4pm. All were in agreement and he said that calendar invites will be sent out for the year.               |
| <ul style="list-style-type: none"> <li>• Active Assailant Drill</li> </ul> | I     | M. Bush said the current Active Assailant Drill has been postponed and he will work with the President to reschedule the drill. He also provided clarification that the drill was only for occupants of this building |

and was a police training. This is something that the president has laid out and something that Lt. Romero and Mike Ketaily have been working on. The intent was to have a smaller scale drill first before we have a larger drill. E. Rivera added that the live action drill is for a real life scenario of how we will respond. He talked about previous drills he's participated in and feels these scenarios are very important so we can be prepared. M. Bush also added no students will be involved in this drill and the building will be cleared before the drill as well as communications will go out to notify everyone. Additionally, there was no live fire with this drill and was balloon popping and blow horns. Police training was to see where the breach was and where to clear the building. The planning sheet that Lt. Romero went through was 10-15 minutes from start to finish. Everyone in the building received a 2 hour training on this by the Chief.

Following the drill, there will be an all participant debrief. He stated there is no right or wrong in this drill and that it's based on personal choice in the situation. We had safety monitors ready in all stairwells so no one could run and hurt themselves.

A suggestion was made to do this exercise/drill during Flex week and possibly have Chief do the training on all campus day. This training was written by him and Mary Jones at VC.

M. Ketaily said this was for those who wanted to participate and that safety from start to finish was the goal. M. Bush said this is faculty and staff designed and there have been many meetings beforehand and it has been signed off by the President and Chief as they feel very strongly that this training is needed. Additionally, this training is supported by AB767 which requires us to have the training and a plan. Another misconception about this drill is that we haven't had any previous drills on campus, when in reality we do the annual Great California Shakeout every October and continually have drills in the Child Development Center and Library. S. Newby talked about a meeting she attended where they felt we should be doing more drills about power outages and more probable situations that they feel would happen. Academic Senate had a meeting yesterday where they discussed this drill and there were tons of misconceptions and incorrect information they had about the drill.

- Art on Campus

I

C. Morla said that every year the art department has an event on campus. She would like to expand this artwork into Condor Hall and wants to know the process to get the artwork on campus. M. Bush responded that Dr. Azari selected three pieces of art to purchase, so the tradition of placing art in various buildings is continuing. As far as hanging the art, he asked her to submit a proposal. He added that in Condor Hall, there will be gallery wire for the art department to hang up their art in there. C. Morla talked about the mural and where to place it. Lastly, she mentioned the annual student show where there were had over 100 entries. Twenty awards were given out and the show is on display until Thursday.

## VI. Old Business

- Facilities Update (Bob Sube)

I

- Condor Hall – DSA has signed off on the building. Once they send the letter that it's certified, we can go in and put the drinking fountain and work on the mezzanine. A. Rodriguez asked about landscaping outside of Condor Hall and B. Sube said the asphalt will be torn out to expand the native gardens and sidewalks.
- Graduation - getting ready and finishing up the OC flower project down at the stadium this week.
- K. Hughes asked if we were planning on upgrading the benches on campus that are falling apart.
- Scoreboard at Stadium – a two year project that was just approved by DSA.
- Biology Lab – at the recent Foundation meeting, they approved releasing funds for the construction. They need some more information that we will provide and we will then go out to bid.

- Campus Police Update (Cesar Romero)

I

- S. Newby asked Lt. Romero about maps of the campus and how the fire department, and sheriff's department can locate us. He said that they have a map of our campus and we communicate via radio and can tell them where to go. He will confirm with OPD though as to how they identify our buildings. We have a direct line with them.
- Oxnard Fire Department will be coming out on Friday to do another inspection.
- Cinco de Mayo event went smooth, no broken items, vandalism, and no issues.
- Gearing up for graduation and Strawberry Festival.

- Discussed crime statistics and has copies if anyone would like to see them.
    - OPD responded at 6:15am to a shooting victim this morning in Lemonwood which is right down the road. OPD still can't find them.
    - May 24<sup>th</sup> Officer Lopez Retirement event at 11:30a.m. His last day will be May 25<sup>th</sup>.
  - Student Concerns (ASG Rep) |
    - Parking issue – students are having an issue that they pay for a permit and find themselves still searching for parking because staff is taking their spots. M. Bush responded that the H lot is not being used because students don't want to walk.
    - ASG hosting stress free activities from 10-1pm.
    - J. Clark announced Lt. Romero's Classy Classified Award.
  - Facility & Safety Issues |
    - M. Ketaily talked about the lights in the Black Box theatre – specifically the exit lights.
    - Big pot hole in asphalt between Lots A & B where the bus turns the corner.
    - C. Morla asked about North Hall being demolished. M. Bush said there has been some talk about the relocatable buildings being replaced but North Hall is in a lot better shape than South Hall, which is why it's gone. We are keeping an eye on it to make sure it's sustainable.
    - Working on putting up an outdoor pergola with a seat, concrete and outdoor workspace.
  - Technology (Mike Alexander) |
    - Working on inventory and tech refresh. Next wave of computers have been ordered. Coming up with a list of those that should have been upgraded a long time ago and then we can establish a baseline from there.
    - Safety tags – there was some challenges with the software but new staff is working on this and recalibrating the buildings.
    - Jon and Beau doing a fantastic job on campus.
    - Hoping to do some smart classroom upgrades this summer.
    - Kevin Hughes talked about location of bulletin boards in Condor Hall.
    - Liberal Arts side of the campus – we lock the podiums because someone was disconnecting the cables.

- o Emergency Preparedness (Mike Ketaily) I
    - Active Shooter Tactical decision solutions – no one in this room won it. Carey Smith won it. He was very detailed in all his examples.
    - Shannon Newby said at Senate there was discussion about how no one knew what the emergency plans were. They requested that CUDS on mandatory flex day do an event where we present the emergency scenarios for each classroom. M. Bush said perhaps we can do it after Chiefs presentation.
  
- VII. Informational Item: Accreditation I
 

Moving smoothly and will work out issues with uploading files to SharePoint.
  
- VIII. Informational Item: Strategic Planning I
 

Those that attended the staff charrette found it informative. The next step is to gather data and have a student charrette. We are beginning to develop the large arching goals, strategies and tactics to implement them. Rough drafts will be created soon for the fall.
  
- IX. Adjournment I, AT
 

If you are going to be reassigned to another committee please let Darlene Inda know. It appears that all members will still be here.

The meeting adjourned at 3:24pm.
  
- X. Future CUDS Meetings I
  - September 12, 2017