



\$500 – Loan/Reimbursement Program Application

Funds to be used for textbooks, tools and uniforms.

The mission of the Oxnard College Foundation is to provide support for campus development, student scholarships, educational programs, and other college needs in order to promote the progressive and continuing advancement of Oxnard College, to further educational excellence, and to enable the College to serve as an exemplary multi-cultural community resource.

I. Student Information

Student 900# _____

(Last Name)

(First)

(Middle)

(Street)

(Contact Phone)

(City)

(State)

(Zip)

(Email Address)

II. Criteria

To be eligible to apply for scholarships offered by Oxnard College CRM Program, students must:

- ☐ Be enroll at Oxnard College in the current Fall semester
- ☐ Must be majoring in Culinary Arts Program
- ☐ Enrolled in both CRM100 and Quality Food Preparation classes
- ☐ Minimum of 9 units per semester

III. Requirements

- ☐ Attach Current Schedule/Bill
- ☐ Personal Essay with Culinary Goals
(A 250-word essay on your culinary goals and any previous culinary experience)
- ☐ Letter of Recommendation/Evaluation
A letter of recommendation or evaluation from your current instructor, high school food service instructor or instructor familiar with your academic work and educational goals.

IV. Loan/Reimbursement Payment

To claim the Loan/Reimbursement Payment of \$500, you MUST submit the requirements listed above and include your out-of-pocket receipts which cover fees, books and educational supplies such as knives and uniform. Loan must be repaid in full not later than two weeks prior to the end of the semester to the Oxnard College Foundation. If not, student grades will be withheld until loan has been repaid.

V. CRM Scholarship Award

If student maintains a 2.75 grade point average or better in both CRM100 and Quality Food Preparation classes and does not exceed CRM's attendance policy, the \$500 loan shall be deemed a CRM Scholarship Award to that student after submitting complete student transcript to the CRM Staff.

VI. Scholarship Deadline

The **Final Deadline** to submit the complete package **no later than 3:00 PM on Tuesday, September 3, 2019** to CRM Department.

Any questions? Contact Adam Hart, CRM Department (805) 678-5802 or ahart@vcccd.edu

CULINARY ARTS AND RESTAURANT MANAGEMENT

LOAN/REIMBURSEMENT PROGRAM AGREEMENT

This Agreement for a Reimbursement Program is entered into between the CRM Management (hereinafter "CRM") and the Oxnard College student (hereinafter "Student") identified below.

1. CRM agrees to authorize a Loan, free of interest, from the Reimbursement Program in to help students purchase uniform/textbooks/tools.
2. Student agrees to complete a minimum of nine (9) units for the current academic session enrolled in both CRM 100 Introduction and Quality Food Preparation classes.
3. Student agrees to repay Loan in full not later than two weeks prior to the end of the semester.
4. Student understands that if he/she is under the age of eighteen (18) years, a person at least eighteen (18) years of age must agree to be cosigner of Loan and agree to all terms and conditions of this Agreement.
5. Student understands that until Loan is repaid in full, Student will not be entitled to receive grades, transcripts, diplomas, and enrollment for subsequent academic terms or sessions.
6. In the event Student fails to repay Loan in full as agreed, CRM may accept the return of all tools, uniform and textbooks as payment or Student grades will be withheld until loan has been repaid.
7. If Student earns at least a 2.75 grade point average and has not exceeded three absences in class for which tools, uniform and textbooks were purchased with reimbursed funds; the loan shall be deemed a CRM Scholarship awarded to that Student.

Required Attachments:

- ☐ **Current Schedule/Bill**
- ☐ **Personal Essay with Culinary Goals**
- ☐ **Letter of Recommendation/Evaluation**

Accepted and agreed to this _____ day of _____ in the loan amount of \$ _____

Last Name First Name () Contact Number

VCCCD Student 900# Driver's License #

Address

City, State, Zip

Student Signature Date

CRM Staff Approval

Signature Title Date