Oxnard College Academic Senate Agenda

**LS-8**

**January 27th 2:00 pm. LS-8**

Members present and absent:

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| **Academic Senate Executive Board** |
| Linda Kamaila, President | Present  |
| Robert Cabral, Vice President | Present  |
| Diane Eberhardy, Treasurer | Present |
| Gloria Guevara, Secretary | Present  |
| **Department** | **Senators** |
| ADS/Paralegal | 1. Becca Porter, Present |
| CAOT/Office Technology | 1. Diane Eberhardy, Present |
| Child Development | 1. Vacant  |
| Counseling | 1. Graciela Tortorelli, Present |
| Dental Programs | 1. Armine Derdiarian, Present  |
| Fine Arts and Performing Arts | 1. Vacant |
| Fire Programs | 1. Vacant |
| Letters | 1. Jennette Redding, Absent2.Teresa Bonham, Present- - - - - - - - - - - - - -1 PT Vacant 2. Bola King, Present |
| Library | 1. Tom Stough, Present |
| Management | 1. Robert Cabral, Present  |
| Math | 1. Cat Yang, Present 2. Mark Bates, Absent - - - - - - - - - - - - - -1 PT Vacant |
| Part-Time Faculty Rep. at-Large | 1. Vacant  |
| Physical Education/Health | 1. L. Ron McClurkin, Absent |
| Natural Sciences | 1. Shannon Newby, Present2. Chris Mainzer, Present- - - - - - - - - - - - - - -1 PT Melissa Graham, Absent 2. PT Vacant |
| Student Support Services (EAC, Health Center) | 1. Della Newlow, Present |
| Student Support Services (EOPS) | 1. Gloria Lopez, Present  |
| Social Sciences | 1. Marie Butler, Present
2. Gloria Guevara, Present

- - - - - - - - - - - - - - 1. PT Vacant |
| Technology | 1.Vacant |
| AFT  | 1. Susan Jones, Present  |

Non-Voting Faculty: Kevin Hughes, Carolyn Dorrance Guests: Richard Duran, Erika Endrijonas

1. Call to order—Meeting called to order at 2:08pm
2. Welcoming of Guests; Public Comment (those wishing to make public comment should be present by 2:00 pm and notify the Secretary of their desire to speak)
3. Dr. Duran’s “monthly address”

1. Busy three weeks: lots of planning to do. Good News: all grades submitted in time. This affects student success (financial aid, grades, transfer, etc.) OC was the only campus that submitted grades on time. Shout out to Linda Kamaila for reminding faculty.

2. Dr. Duran announced that Spring semester enrollment is up. This year we will exceed enrollment targets. This is due to the enrolment management processes and Dr. Endrijonas providing a solid schedule offering. Students are starting to come back to OC where we had lost students to Ventura due to class cut and appear to have been strategic about it—didn't have usual Spring dip. This is also due to feedback from counselors. Net FTES generation means more money for next year. The anticipated budget for next year is 1.2 million. Dr. Duran also explained that OC is a assigned a specific productivity number (faculty to student ratio; it is currently 546; 3-4 years ago it was 420-30). We were lowest in district and we are now highest in district. We met our numbers both fall and spring.

3. Budget—more money coming (categorical money). Next year looks good overall. Strategy—replacing all faculty that leave us. We should have 5 faculty searches this year. We are bringing back men and women’s basketball because of projected funding. Need to start recruitment of students and faculty. Emphasis on local talent/students. Budget forum coming up.

4. Facilities—approval for DSA to begin renovations which will take up to two years. Five additional classrooms will be added to old library. Dental Hygene building will be ready for occupancy by Spring/Summer 2015.

6. Check out new Stem Center

7. Task force on implementation of SB 1456 (Student Success Act). Chancellor wants it implemented across all campuses. Beginning with basic review of the law. Dr. Endrijonas explained the 11 standards that must be implemented. Dr. Duran presented the format for the implementation of the matrix which has to be done quickly. The Deans of Student development are on committee, registrars, financial aid, etc.

 a. Marie Butler pointed out that we need a faculty representative. L. Kamaila noted that AS Presidents agreed that one would go. Dr. Endrijonas pointed out that the committee is operational not about plan for OC. Will be a separate college discussion that will include faculty about how applied to campus.

 b. New Hires: ASL, English (2) , Fire Tech, and Counseling. M. Butler asked if there are any new spots for programs that are growing-- Dr. Duran responded not at this time. M. Butler pointed out that priorities needed to be set by college to accommodate growing programs and that OC needs to meet transfer goals. This should be reflected in the hiring for programs. Dr. Duran responded that at the top of the list for new hires include: ADS, Math, Sociology, AUTO, and Communications. L. Kamaila- dialogue about new hires will take place.

1. Approval of Minutes – December 9, 2013, January 13, 2014 Theresa B.—Stough seconds. 1/13/13—Motion—Kat Yang. Second by Diane E.
2. Announcements and Informational Items (by Linda Kamaila unless otherwise stated).
3. In past few weeks Beverly Young elected to retire. Keenan may or may not leave. Bola also on leave.
4. Good job, enrollments look good.
5. Linda Kamaila going to accreditation institute. We will need to provide evidence that we are meeting our mission.
6. Della Newlow announced that there is no learning disability testing at EAC. Gloria Lopez explained that if a student has an IP or a medical report he/she will be accommodated. Answer—yes. Students can get tested at Santa Barbara City College..
7. Tom Stough called attention to legislation that spending bill will require free access to publicly funded research.
8. Treasurer’s Report. D. Eberhardy--1, 961.40. If we want an academic senate project, we can ask for donations. Perhaps an action item at next meeting (we could use project money for speakers. Brainstorm for possible projects).
9. President’s Report (Board Meeting, District Committees, Budget, other—all announcements by L. Kamaila unless otherwise noted.)
10. Sabbatical--Two faculty from OC approved for spring--Marie Butler and Mark Bates. 12 approved all together. Faculty must create and submit a report after Sabattical is over..
11. Task Force (several)—Student Success task force—direct questions to Dr. Endrijonas or Dr. Kamaila. New task force on international students. Also, task force for non-credit courses.
12. Bookstores were out for contract—Barnes and Noble received contract. Employees will be offered jobs at B&N. Dr. Endrijonas pointed out that they have a rental program for textbooks.
13. OC still lacking policy for substitute pool. New emergency hire process is going forward to the Board.
14. New Vice Chancellor of Business Affairs Brian Comstock—put forth “flat budget”. There is more money in categorical grants and perhaps there will be some flexibility in how they are used (suggested by governor’s office). B. Comstock announced that we need to grow by 750 FTES overall when the entire district barely made their goal. OC not only made FTES goal but exceeded it. OC’s goal is 150 and unlike the other two colleges OC did so under budget. Additionally, we do have money for a robust summer schedule because of this. Although budget is flat –we grew from 17.8-19.3% and we might get to 20%. Deficit will be felt by Ventura because they shrank.
15. Committee Reports (Campus Committees, AFT—All statements by L. Kamaila unless otherwise noted)
	1. AFT Susan Jones—attitude that the full timers are the real people. She suggested that we let the part-timers know that they are welcome.
	2. Linda Kamaila--PBC—heard proposals for basketball. Track and field would be too expensive to restore.
	3. Curriculum—all TMCs have gone forward.
	4. DE --Regular effective contact wordage has been dealt with on DE form.
	5. LOT—continues to hear from departments dialogue
	6. PEPCI-data is there.
	7. CUDS—Diane E. drought could impact campus. Memorial garden is moving forward. Panic buttons not received and Financial Aid has requested panic buttons. Discussion broke out into checking classroom equipment and cell phones in class and other safety devices. Faculty should check to make sure phones are working. Also looking into locks with the FOBS. CUDS passed tech plan and moved it forward. Class that was in LLRC 101 is not there anymore and thus can be used.
	8. Student success—No report. L. Kamaila noted T. Stough is working on getting papers for faculty to read. New scorecard data is on its way.
16. Action items (Linda Kamaila)
17. Second reading AP’s 5520 and 5530
	1. Changes that faculty were looking for appear to be making its way into document (e.g. faculty right to address disruption, students do not have right to be disruptive, abuse of an instructor).
	2. Steps—only change—suspension from EC activities to immediate/mediate suspension. Can ask students to leave and not go through disciplinary procedure. If you started the process you need to notify Dean before student returns to class.
	3. If student is no longer enrolled in any classes contact police—if enrolled at any campus can invoke disciplinary procedure. Once DP is approved faculty may want to put it in syllabus.
	4. Motion to approve policies with corrections—R. Cabral moves; S. Newby second. Motion carried.
18. Consent Calendar—repeatability of courses. College can do it for free—students must petition. The issue is how old the course is—this is limited and rarely used.
	1. BP/AP 4225
	2. BP/AP 4227
	3. Motion—Theresa B. Chris M. second. Motion Carried.
19. New Business (Discussion led by Linda Kamaila unless otherwise noted)
20. Services for the Night Programs—review what is going on with night programs and what services are available (on-campus services and other issues listed below input from various faculty):
21. Counseling T/W—7pm every other day closes at 5pm.
22. Library Hours are 5-9pm M-Thursday—Fridays. Saturdays, 9-12
23. Tutorial 9-5pm M-Thursday—Fridays 9-12, Saturdays, 9-12.
24. Tech Issues—
	1. D2L—Dial “7777” to get District IT (Students and faculty can call).
	2. Classroom issues. OC can call x 5898 (not sure about the hours). Broke out into discussion about classroom issues and lack of maintenance of equipment. L. Kamaila--This may be a district issue and not a local issue. Faculty need to continue to contact the OC help.
25. Deans—Police or switchboard will know which Dean is on duty. Deans on duty 8pm.
26. Food—Vending machines outside of Cafeteria.
27. Maintenance --discussion of how to find funds to pay for maintenance.
28. L. Kamaila will forward list of maintenance concerns to Mike Bush.
29. Compressed Calendar—came up at DCHR—15 weeks—this is not being developed even though both management and faculty agree (this may be why its not happening). With a compressed calendar the college can have an intersession which can increase FTES. This will become an action item.
30. Ongoing business
	1. Student Success Update—no report from counselors.
	2. Food Truck Update— trucks not on campus but on Rose Ave. M. Butler--Trucks must be sponsored by a club.
	3. Senate Exec Duties & Release Time Discussion—L. Kamaila noted that faculty are welcome to send their ideas to Tom. Can add almost anything to side bar. Anything you think can be a resource for students and faculty.
31. Adjournment—Meeting adjourned at 4:06pm.

*Please see our website at* [*www.oxnardcollege.edu*](http://www.oxnardcollege.edu) *for more information on what Academic Senate is, what it does – and how you can be involved.*