**Oxnard College Academic Senate**

**MINUTES**

**Date: January 13, 2014 LLRC 101**

Members present and absent:

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| **Academic Senate Executive Board** | | |
| Linda Kamaila, President | | Present |
| Robert Cabral, Vice President | | Present |
| Diane Eberhardy, Treasurer | | Present |
| Gloria Guevara, Secretary | | Present |
| **Department** | | **Senators** |
| ADS/Paralegal | 1. Becca Porter, Absent | | |
| CAOT/Office Technology | 1. Diane Eberhardy, Present | | |
| Child Development | 1. Vacant | | |
| Counseling | 1. Graciela Tortorelli, Absent | | |
| Dental Programs | 1. Armine Derdiarian, Present | | |
| Fine Arts and Performing Arts | 1. Vacant | | |
| Fire Programs | 1. Vacant | | |
| Letters | 1. Jennette Redding, Present  2.Teresa Bonham, Absent  - - - - - - - - - - - - - -  1 PT Vacant  2. PT Vacant | | |
| Library | 1. Tom Stough, Present | | |
| Management | 1. Robert Cabral, Present | | |
| Math | 1. Cat Yang, Present  2. Mark Bates, Absent  - - - - - - - - - - - - - -  1 PT Vacant | | |
| Part-Time Faculty Rep. at-Large | 1. Vacant | | |
| Physical Education/Health | 1. L. Ron McClurkin, Present | | |
| Natural Sciences | 1. Shannon Newby, Present  2. Chris Mainzer, Present  - - - - - - - - - - - - - - -  1 PT Melissa Graham  2. PT Vacant | | |
| Student Support Services (EAC, Health Center) | 1. Della Newlow, Absent | | |
| Student Support Services (EOPS) | 1. Gloria Lopez, Present | | |
| Social Sciences | 1. Marie Butler, Present 2. Gloria Guevara, Present   - - - - - - - - - - - - - -  1. PT Vacant | | |
| Technology | 1.Vacant | | |
| AFT | 1. Susan Jones, Present | | |

Non-Voting Faculty: None Guests: Erika Endrijonas

1. **Called to order** by President Linda Kamaila at 2:10pm
2. **Welcoming of Guests**: none Public Comment: none
3. **Approval of 12-9-13 minutes (postponed)**
4. **Announcements** by **President Kamaila** unless otherwise noted
5. Journal that collects economic information claim its public records will have name and salary schedule (per Steve Hall’s email). Perhaps doing article on community colleges?
   * + 1. M. Butler asks why they don't get information from state? L. Kamaila responded that this is because the district believes it is appropriate to release information. The AFT’s lawyer agreed with the District’s lawyer on the matter.
6. G. Guevara noted that hybrid courses are now counted as online courses. Will affect load for faculty.
7. Maps have to be changed to reflect new building names.
   * 1. Tom Stough noted that signage on campus needs to be addressed.
     2. Discussion of where Senate should meet since LRC 101 is not available. L. Kamaila noted that we all should see each other’s faces and open to suggestions for possible locations.
     3. Susan Jones: on future agenda we should support for nighttime classes.

D. Nothing from Chancellor for replacement of Vice Chancellor of Business services. Tomorrow is a special board meeting (6 hours; Topic: Strategic Planning). Perhaps they will be examining milestones. The Board is required by April to have interacted with scorecard data that is coming out at the end of the month.

1. **Treasurer’s Report: 1,980.90**
2. **President’s Report**
3. Educational Master plan is proceeding. Duran is going to revise chapter 1. L. Kamaila is working on it as well. Scheduled to release to Senate next meeting or one after.
4. Strategic Communication Plan (draft) passed out. Senators should look over and bring back comments.
5. **Committee Reports**
6. PBC unanimously approved mission statement. Mission Statement: “Oxnard College is a student-centered institution that embraces academic excellence by providing multiple pathways to student success”. Everyone is pleased. Old mission statement was too long.
7. PEPCI—data is up. Retention and success rates known. Due date for PEPSI is February 20th.
8. CUDS—Diane E. meets tomorrow to discuss results of task force to discuss Tech plan. Draft given to senate at end of December. Not sure what process is for approval. Senators have seen draft and will see again. Comments of Senators should go to CUDS. Ratified plan will be sent to Senators once ratified by CUDS. Communications, Technology and enrollment management should be of interest to Senators.
9. Professional Development—met last December will meet to finalize flex activities for semester and identify any residual dollars remaining.
10. Curriculum:
    * 1. Wrapping up AATs. Anthropology’s AAT just got approved by the State.
      2. Question posed by L. Kamaila: Is AAT real AA? Answer is “yes”. Math just deleted local AA. Anthropology may be next in deleting AA.
11. Discussion led into OC’s FTES. L. Kamaila announced that that the district is down in FTES. E. Endrijones announced that we have met our annual goal for FTES. Fat lady has not sung on numbers! Just wont know how much of an unfunded cushion we will have---on right path.
12. Student Success—no one present to report.
13. **Study Session:** **Student Discipline, Student Code of Conduct (handout, Draft)**.
14. Kamaila noted crossed out sections (general language). Made policy more specific (referred to document passed out (ABP 5500 standards of Conduct Draft 2013). Senators should look over see if anything is missing.
15. M. Butler pointed out that language is incorrect. Questioned usage of word “furnishing”.
16. Kamaila brought various scenarios that could be problematic (e.g., Medicinal marijuana? Pain-killers)? Perhaps we need to tighten up language.
17. #9, #10—L. Kamaila argued that 9 is too long. Harassment in general. Bullying/harassment does not include district employee (including cyber-stalking).
18. Consequences to violating code of conduct also addressed per the document “Definitions of types of discipline listed in order of severity” from “Warning to Expulsion” (see document). Most of document reviewed by L. Kamaila. It is important for faculty to know what procedures are and what policy is about. Senate doesn't have to act on this immediately.
19. **Action Items**

**A. Seating of New Senators.** Christine Mainzier (science) Jenny Redding (AFT) and Melissa Graham (science).

**Motion:** Shannon Newby. Second Robert Cabral. Approved.

1. **Communications (handout, table for later).**
2. **Ongoing Business:**
3. One Book, One Campus. M. Butler. Flyers in mailbox, emailed as well. Combination panel discussion by scholars reporting on research (M. Butler member of inter-collegiate exchange). Sociology club students and panel discussions (including alumn, OC Monica Valencia). Also instructors reporting on masculinity, aging, micro-lending in Egypt). Sociologist from UCSB addressing women’s migration. Sociology students get to meet presenters after at lunch. Great experience for students.
4. Scorecard Success/Student success—data is forthcoming.
5. Senate Exec—(handout) Review of Academic Release time “By Laws” and “Discussion Issues”.
   * + 1. It appears that we are all doing different things than what our job description says—we are doing more than what was originally envisioned for release time. Think about difference.
       2. L. Kamaila, encouraged input from Senators as to how to use extra 20% (e.g. T. Stough using it to create “webography”, finding out information on adult education and working on AS and other committee webpages to help organize documents).
       3. R. Cabral identified the need for common calendar. Big task. Also noted that release time was allocated to individual to accomplish task. Perhaps endowing a Senate faculty position to reallocate to allow faculty to teach a course that isn’t usually offered or an “endowed chair” to teach a class in 189 series?
       4. M. Butler-- or use release time to bring scholars to campus.
6. Meeting Adjourned 3:38.

Respectfully Submitted,

**Gloria Guevara**