

# **OXNARD COLLEGE PROGRAM EFFECTIVENESS AND PLANNING COMMITTEE**

## **ORDER OF THE AGENDA FOR THE MEETING OF PEPC Tuesday, April 27<sup>th</sup>, 2010**

**2:00 P.M. at President's Conference Room**

### **Oxnard College Mission Statement**

Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

As a unique and accessible community resource, our mission is to provide and promote student learning:

- Transfer, occupational, and general education, second language acquisition, and basic skills development;
- Student services and programs;
- Educational partnerships and economic development; and
- Opportunities for lifelong learning.

Oxnard College intends to lead its community to fulfill its highest potential.

### **AUTHORITY**

The Program Effectiveness and Planning Committee (PEPC) was created to analyze each Program's Program Effectiveness Plan (PEP) and to make recommendations to the Planning and Budgeting Council regarding said Plans.

### **PURPOSE**

The Program Effectiveness and Planning Committee makes recommendations to the Planning and Budgeting Council on all matters related to program effectiveness and program planning. In making those recommendations, PEPC receives a Program Effectiveness Plan from each and every College program.

### **MEMBERSHIP**

Members come from divisions and departments and are comprised of the Department Chair, Coordinator, Supervisor, or designee in such departments, etc. In addition, all members are to have a designated alternate attend in the event of their absence.

Members have the following responsibilities:

- Assist their departments and/or divisions in providing PEPC with each Program's PEP by mid-November of each year
- Report information from PEPC back to their division/department
- Present the views of the division/department they were chosen to represent, not solely their own views
- Attend PEPC meetings per the schedule outlined in the Program Effectiveness and Planning Process and Timeline (Please refer to diagram in Appendix A for a visual representation of this Process and Timeline.)

## **I. Call to Order – 2:00PM**

*The scheduled PEPC meeting for April 27<sup>th</sup> was cancelled due to the OC budget forum. PEPC members were notified and encouraged to attend in-lieu of our regularly scheduled meeting. No minutes were produced for this session.*

**PEPC Meeting Calendar:**  
**All meetings times will be from 2:30PM – 4:30PM**

~~**September 29<sup>th</sup>**~~

~~**October 27<sup>th</sup>**~~  
(Meeting @ **1PM** prior to OC Budget Forum)

~~**November 24<sup>th</sup>**~~

~~**January 26<sup>th</sup>**~~

~~**February 9<sup>th</sup>\***~~  
Special meeting

~~**February 23<sup>rd</sup>**~~

~~**March 9<sup>th</sup> \***~~  
Agreed tentative meeting, room TBD

~~**March 23<sup>rd</sup>**~~

~~**April 27<sup>th</sup>**~~

~~**May 11<sup>th</sup>**~~  
As needed