

OXNARD COLLEGE PROGRAM EFFECTIVENESS AND PLANNING COMMITTEE

ORDER OF THE AGENDA FOR THE MEETING OF PEPC Tuesday, February 23rd, 2010

2:00 P.M. at President's Conference Room

Oxnard College Mission Statement

Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

As a unique and accessible community resource, our mission is to provide and promote student learning:

- Transfer, occupational, and general education, second language acquisition, and basic skills development;
- Student services and programs;
- Educational partnerships and economic development; and
- Opportunities for lifelong learning.

Oxnard College intends to lead its community to fulfill its highest potential.

AUTHORITY

The Program Effectiveness and Planning Committee (PEPC) was created to analyze each Program's Program Effectiveness Plan (PEP) and to make recommendations to the Planning and Budgeting Council regarding said Plans.

PURPOSE

The Program Effectiveness and Planning Committee makes recommendations to the Planning and Budgeting Council on all matters related to program effectiveness and program planning. In making those recommendations, PEPC receives a Program Effectiveness Plan from each and every College program.

MEMBERSHIP

Members come from divisions and departments and are comprised of the Department Chair, Coordinator, Supervisor, or designee in such departments, etc. In addition, all members are to have a designated alternate attend in the event of their absence.

Members have the following responsibilities:

- Assist their departments and/or divisions in providing PEPC with each Program's PEP by mid-November of each year
- Report information from PEPC back to their division/department
- Present the views of the division/department they were chosen to represent, not solely their own views
- Attend PEPC meetings per the schedule outlined in the Program Effectiveness and Planning Process and Timeline (Please refer to diagram in Appendix A for a visual representation of this Process and Timeline.)

I. Call to Order – 2:00PM

The scheduled PEPC meeting for February 23rd was cancelled due to the OC budget forum. PEPC members were notified and encouraged to attend in-lieu of our regularly scheduled meeting. No minutes were produced for this session.

PEPC Meeting Calendar:
All meetings times will be from 2:30PM – 4:30PM

~~September 29th~~

~~October 27th~~
(Meeting @ **1PM** prior to OC Budget Forum)

~~November 24th~~

~~January 26th~~

~~February 9th*~~
Special meeting

~~February 23rd~~

March 9th *
Agreed tentative meeting, room TBD

March 23rd

April 27th

May 11th
As needed

Cancelled