OXNARD COLLEGE ACADEMIC SENATE

# Minutes

for the Regular Meeting of

**Monday, May 11, 2009**

LS 8

## **Call to Order**

# Academic Senate (AS) President Scott Corbett called the meeting to order at 2:36 p.m

Members present and absent:

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| **Academic Senate Executive Board** |
| Scott Corbett, President | Present |
| Robert Cabral, Vice President | Present |
| Maria Parker, Treasurer | Present |
| Mary Pinto-Casillas, Secretary | Present |

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| **Department** | **Senators** |
| Addictive Disorders Studies | *1. Vacant* |
| Business/CIS/Legal Assisting | 1. Larry Kennedy, Present |
| Child Development | *1. Vacant* |
| Counseling | 1. Margarita Corral, Present |
| Dental Hygiene | 1. Dr. Richard Enriquez, Absent |
| Fine Arts | *1. Vacant* |
| Fire Tech/T.V. | 1. Gary W. Morgan, Present |
| Letters | 1. Amy Edwards, Present2. Jeannette Redding, Present*3.* *Vacant**1* Robert Kornelson, Absent*2. Pt Vacant*  |
| Library | 1. Tom Stough, Present |
| Math | 1. Bret Black, Absent2. Patrick Gass, Absent |
| Part-Time Faculty Rep. at-Large | 1. Greg Kaapuni, Absent |
| Performing Arts | *1. Vacant* |
| Physical Education/Health | *1. Vacant* |
| Natural Sciences | 1. Chris Mainzer, Present*2. Vacant**1. Pt Vacant**2. Pt Vacant* |
| Student Support Services (EAC, EOPS, Health Center) | 1. Mary Jones, Present2. Ross Fontes, Absent |
| Social Sciences | 1. Marie Butler, Present
2. Linda Kamaila, Present

*1. Pt Vacant**2. Pt Vacant* |
| Technology/CRM | 1. Andrew Cawelti, Absent |

Non-Voting Faculty: Carolyn Dorrance, Ishita Edwards, Gloria Guevara, Alan Hayashi, Jim Merrill, Ana Maria Valle

## **Additions to the Agenda**

None

## **Public Comments/Announcements**

**Cynthia Hentley, Diva Ward, Carolyn Inouye, STEM Report**

* Carolyn Inouye introduced Cynthia Hently, PhD., Director, STEM Grant and Diva Ward, Title V Program Coordinator.
* The STEM grant ($4.7 million for two years) and Title V ($3.7 million for five years) are grants from the Department of Education to Oxnard College.
* Ms. Hently gave a presentation covering STEM collaboration, the collaboration model, creating linkages across programs, and STEM summer programs 2009.
* Ms. Ward gave gave an overview of Title V covering the purpose, objectives, strategies, results, and programs.

**Dave Fuhrmann Lumins/Communications**

Dave Furhrmann gave a formal presentation representing the District's response to the Senate’s resolution and inquiries regarding "allusers" e-mail.

Following is a summary of the presentation as reported by Dave:

* The District's officially supported platform for mass communications is the MyVCCCD portal
* "All users" email list access restrictions will remain in place
* The new Instructional Technologist will start at Oxnard College on June 15th, and will provide ongoing support and training for faculty in the use of the portal
* The Instructional Technologist and District IT will provide portal training for faculty during Fall 2009 flex week
* A portal group has been set up for all faculty at Oxnard College
* The Instructional Technologist will be a portal Group Administrator; additional Group Administrators will be added at the college as needed
* When requested, additional groups will be added for faculty needs by the college’s Group Administrators

**President Richard Duran**

* Dr. Duran had nothing new to report regarding the budget since the last e-mail that went out to all. The budget is pending outcomes of the May 19 election. There is a 3 percent, 5 percent and 7 percent cut scenario contingency plan.
* Graduation is Wednesday, May 20 at 5:30 p.m. Faculty dinner is at 4 p.m. and classified dinner is at 3 p.m.
* This year 3,500 people are expected to attend. There are about 400 students walking.
* Since the last Swine Flu notification there has been no further update. The Youth Conference was cancelled as a precautionary method. There are no reported cases on campus.
* Dr. Duran thanked everyone for their hard work and participation this past academic year.
* Accreditation subcommittees will do preliminary work over the summer to be ready to submit report next spring 2010.
* The Educational Master Plan will be drafted by June and worked on over the summer. By fall, it should be ready for review and approval.
* This being the last meeting presided by AS President Corbett, President Duran thanked him for his leadership and he expressed appreciation to Scott for his collaboration in trying to solve issues.
* Robert Cabral presented a plaque to Scott on behalf of the Senate and Executive Team.

## **Reading and Approval of Minutes**

The April 27 minutes were distributed and reviewed. A motion to approve was made by Amy Edwards and seconded by Jenny Redding. The motion passed. Ana Maria Valle abstained.

## **Board and Committee Reports**

* Treasurer’s Report—Maria Parker

Automatic deductions for Senate dues are kicking in. The current balance is $2,140.65.

* Basic Skills Initiative—Jenny Redding
	+ Jenny reported the committee met Thursday, May 7.
	+ There are only two slots left for the Summer Institute.
* Accreditation Committee—Scott Corbett
	+ A meeting was held May 4.
	+ The group is beginning to assemble the materials which will be collated and presented in outline form.
* Technology Committee—Linda Kamaila
	+ The committee meeting was scheduled for Thursday, May 14.
	+ Responding to a question, Linda informed that LA-6 and LA-8 are on the top of the list for Smart Classrooms. The list has been sent out to faculty several times.
* Professional Development Committee—Robert Cabral

The group will be meeting May 28 at an off-campus site for breakfast to continue discussion of Flex Day activities.

* Campus Use, Development, and Safety—Mary Jones

Nothing to report.

* Program Effectiveness and Planning Committee—P. Scott Corbett

The document titled *"Report of the PEPC Subcommittee on Core Courses"* was presented. This is the final document as accepted by PBC. This document represents to the president of the college faculty's philosophical concept of core. In reference to the side heading Basic Skills and English As a Second Language, Basic Skills is replaced by the new term *Transitional Studies*.

* Planning and Budgeting Council—P. Scott Corbett

(Budget Recommendations, Approved Statement of Core)

* + Budget recommendation will be forwarded to President Duran. The approved statement of core is included with the narrative to the president.
	+ A discussion initiated by Alan Hayashi relating to budget meeting work not being incorporated into the budget expectations of the 3, 5 and 7 percent cuts and where to find the info. took place. It was recommended to first seek answers from key faculty such as the president of the Senate.
	+ PBC and PEPC minutes will be posted on Luminus. Shared governance committee minutes should be posted.
	+ President Corbett expressed his opinion that PBC did more transparent, more inclusive, and more work than other years.
* Learning Outcomes Team—P. Scott Corbett

The group meets Tuesday, May 12. They continue to clarify the process, forms, and timelines to be ready for fall.

* Curriculum—Jenny Redding

Only 3 of the last 56 course outlines on the “hot list” were not received.

* AFT Report—Mary Jones

Nothing to report.

* Constitution/Bylaws Committee

Nothing to report.

## **District Committees**

* Report on Consultation Counsel—Nothing of significance to report
* Report on DCHR—The group has not met recently.
* Report on DCAS—The group meets next week; they will finalize the preliminary budget to the Board.
* Report on DTRW
	+ The group met Friday, May 8.
	+ Jenny shared that, sadly, there is no agreement among the colleges on the English competency requirement. A rep. from each campus will write-up their rationale which will be presented to the Cabinet. The Board will ultimately decide on the document with hopes that the voice of each group will be preserved.
* Report on DCSL—Nothing to report.

## **Old Business**

**Senate Release Time Allocation for 2009-2010**

* A handout was provided at the last meeting with the release time for the various Senate offices. That document was accepted as presented. The announcement to fill the vice president position will be made in the fall. Chris Mainzer made the motion to accept the Senate Release Time document; Jenny Redding seconded the motion. All were in favor. Linda Kamaila abstained from voting.

## **New Business**

**Evaluation of 2008-2009 Academic Senate**

Faculty should complete the form and send it to Scott. The evaluation form was distributed at the meeting and is also available electronically.

## **For the Good of the Order–Robert Cabral**

* Amy Edward reported that 97 students registered for the speech tournament. There was great turn-out.
* OC's CRM baked cookies and provided coffee for the end-of-the-semester final Senate meeting. Senators said "yes" to possibly providing cookies and coffee at each meeting next year in the spirit of student learning and student learning outcomes. The proposed quote will be presented at the beginning of next year.
* Ana Maria Valle announced that EOPS celebrated a recognition event at Casa Sirena to acknowledge transferring, graduating and certificate receiving students. A Kente cloth was given to each student symbolizing acceptance into the family. Invitations to attend the event went out to dept. chairs. EOPS is funding caps and gowns for EOPS graduates.

## **Adjournment**

## The meeting adjourned at 4:20 p.m.

Respectfully submitted,

Mary Pinto-Casillas, Secretary

SENATE MEETING SCHEDULE
FOR 2008-2009

~~Monday, August 25~~~~th~~ ~~- 2:30 p.m~~.

~~Monday, Sept. 8~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, Sept. 22~~~~nd~~ ~~- 2:30 p.m~~.

~~Monday, Oct.13~~~~th~~ ~~- 2:30 p.m~~.

~~Monday, Oct. 27~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, Nov. 24~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, Dec. 8~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, Jan. 26~~~~th~~ ~~- 2:30 p.m~~.

~~Monday, Feb. 9~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, Feb. 23~~~~rd~~ ~~- 2:30 p.m.~~

~~Monday, March 9~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, March 23~~~~rd~~ ~~- 2:30 p.m.~~

~~Monday, April 13~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, April 27~~~~th~~ ~~- 2:30 p.m.~~

~~Monday, May 11~~~~th~~ ~~- 2:30 p.m.~~