



## PROFESSIONAL DEVELOPMENT COMMITTEE

### MEETING NOTES

**Present:** Oscar Cobian, Catalina Yang, Kevin Corse, Tom Stough, Yong Ma Chris Renbarger, Juan Pitones, Claudia Moreno Parsons, Juan Zuniga Olea

**Guests:** Amparo Medina

Meeting Date: **03.18.19**

Review of Action Notes: **01.29.19**

Recorded By: **M.Castelo**

**AN = Action Needed**

**AT = Action Taken**

**D = Discussion**

**I = Information Only**

The meeting was called to order at 2:05 p.m.

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order		The meeting was called to order at 2:05 p.m.		
II.	Public Comments		No Public Comments		
III.	Review of Meeting Minutes	I  AT	The Committee reviewed the minutes of the January 29, 2019 meeting: <ul style="list-style-type: none"><li>Kevin Corse moved to approve the minutes with minor corrections. Yong Ma seconded, <i>and the motion carried unanimously.</i></li></ul>		<b>I.C</b>

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
IV.	Budget Status of PDC Funds	I	The balance remaining after all PDC requests have been encumbered is: <ul style="list-style-type: none"> <li>• Faculty: \$838.86</li> <li>• Staff: \$6, 617.09</li> </ul>		III.D
		D	All money is available for use until June 30, 2017. Some discussion followed regarding how best to utilize the remaining funds. A guest speaker (Victor Ruiz, UCSB) was suggested, although his fee is \$7k. Amparo mentioned that he will accept a lower price in order to accommodate our budget.	AN: Amparo will touch base w/ the speaker to determine a lower price and relay that information to Oscar.	
		AN			
V.	Review of Classified Senate Request for PDC Funding	I	Classified Senate is requesting funds of \$2,500 in order to pay for their year-end retreat. The retreat will likely be held on a Friday off-site and a Doodle poll will be sent out soon with possible dates.		III.D
		AT	<ul style="list-style-type: none"> <li>• Yong Ma moved to approve the request. Juan Pitones seconded, <i>and the motion carried unanimously.</i></li> </ul>		
VI.	Academic Senate Recommendations	I	The Academic Senate has reviewed the PDC Application and has the following three recommendations: <ol style="list-style-type: none"> <li>1. Allow for International Travel with a maximum of \$500. This coincides w/ what MC &amp; VC do.</li> <li>2. Give priority to Full-Time Faculty (over Part-time) since FT Faculty are funding the request.</li> <li>3. Expand the text box under Item #1</li> </ol>		I.C
		AN	Recommendations will be taken into consideration and reviewed at the April meeting.	AN: Add to April Agenda	
VII.	Spring Flex Activities	I	A call for workshops was sent out via last week. So far, we have two workshops planned. One is for emergency planning and the other is for UndocuAlly Training.		II.A

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
VIII.	UndocuAlly Training on April 25th	I	UndocuAlly Training coincides w/ the Dreamers and is a workshop that will be held during Spring flex activities. Immigrant Rising will be sponsoring a presenter in the Black Box Theatre. VC and MC will be attending and there will be a student panel facilitated by one of our faculty members.		II.A
IX.	Announcements	I	Juan Pitones has been nominated to be our next PDC co-chair for the 2019-20 year.		IV.A
X.	Future Meeting Dates	I	The remaining 2019 dates for 2018-2019 are as follows: <ul style="list-style-type: none"> <li>April 15</li> </ul>		IV.A
XI.	Adjournment		The meeting adjourned at 2:44 p.m.		