

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

DISTANCE EDUCATION COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Vice President of Academic Affairs and Student Learning of Oxnard College.

Purpose

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

Goals

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.



Oxnard College DISTANCE EDUCATION COMMITTEE

ORDER OF THE AGENDA FOR THE MEETING OF Thursday, September 1, 2016 2:00 p.m., Student Services Conference Room

ACTION

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the May 5, 2016 Minutes
- IV. Distance Learning Appendix Approval
ENGL R124
- V. Faculty Distance Education Endorsement

INFORMATION/DISCUSSION

- VI. Distance Education Handbook – responses from Curriculum Committee
- VII. Faculty Chair for Spring 2017
- VIII. Distance Education Plan Workgroup
- IX. Canvas Updates – A. Chelonis
A. “Lite” Shell vs. Automatic Full Shell for every course
- X. OEI Readiness for Online Learning Program (QUEST)
- XI. Online Exam Security / Proctoring
- XII. Planning the next Districtwide DE Summit
- XIII. Distance Education Committee Webpage – A. Chelonis
- XIV. Distance Learning Appendix form – A. Chelonis, K. Mendelsohn
- XV. Instructional Technology Advisory Committee (ITAC) Report
- XVI. New Business
- XVII. Next meeting on October 6, 2016 at 2:00 pm
- XVIII. Adjournment