

## **OXNARD COLLEGE MISSION STATEMENT**

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

## **DISTANCE EDUCATION COMMITTEE**

### **Authority**

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Vice President of Academic Affairs and Student Learning of Oxnard College.

### **Purpose**

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

### **Goals**

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.



# **Oxnard College DISTANCE EDUCATION COMMITTEE**

**ORDER OF THE AGENDA  
FOR THE MEETING OF  
Thursday, May 4, 2017  
2:00 p.m., Letters & Science Conference Room**

## **ACTION**

- I. Call to Order & Welcome
- II. Adoption of the Agenda
- III. Approval of the April 6, 2017 Minutes
- IV. Distance Learning Appendix Approval  
ACCT R104, ADS R113A, ADS R113B, ADS R198A, ART R102, ART R103, ART R172, BUS R105, BUS R134, BUS R135, BUS R198W, BUS R198X, BUS R198Y, BUS R198Z, BUS R199, ENGL R097, ENGL R157, SPAN R102
- V. Distance Learning Appendix Consent Agenda – none
- VI. Faculty Distance Education Endorsement (Canvas)
- VII. Recommendation to recognize Jessica Kuang as the Oxnard College OER Representative

## **INFORMATION/DISCUSSION**

- VIII. Committee accomplishments for 2016-17
- IX. Canvas Update – A. Chelonis
- X. Instructional Technology Advisory Committee (ITAC) Report
- XI. State Senate OER Task Force Report – J. Kuang
- XII. District-wide DE Professional Development funds – A. Sandford
- XIII. Distance Education Committee Webpage – A. Chelonis
- XIV. Distance Learning Appendix form on CurricUNET – K. Mendelsohn
- XV. Distance Education Plan brainstorm
- XVI. New Business/Public Comment
- XVII. Next meeting on September 7, 2017 at 2:00 pm
- XVIII. Adjournment