

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

DISTANCE EDUCATION COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Vice President of Academic Affairs and Student Learning of Oxnard College.

Purpose

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

Goals

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.



Oxnard College DISTANCE EDUCATION COMMITTEE

ORDER OF THE AGENDA
FOR THE MEETING OF
Thursday, April 7, 2016
2:15 p.m., Counseling Conference Room

ACTION

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the March 3, 2016 Minutes
- IV. Distance Learning Course Sharing and Discussion – Jessica Kuang
- V. Distance Learning Appendix Approval
MATH R101, SPAN R103, SPAN R104, SPAN R117, SPAN R118,
SPAN R140, SPAN R141
- VI. Faculty Distance Education Endorsement – Raqota Berger,
Constantino Lopez, Rainer Mack, Scott Wolf
- VII. Nomination of Faculty Chair for 2016-17
- VIII. Election of Faculty Chair for 2016-17
- IX. Distance Education Student Letter from Registrar

INFORMATION/DISCUSSION

- X. Survey Results from Spring 2016 DE Summit
- XI. Online Teacher Training Course in Canvas (OTTCC) led by Ventura College
- XII. FERPA Regulations for the Online Environment Webinar
- XIII. Distance Learning Appendix form – add examples to check list
- XIV. Distance Education Committee Webpage
- XV. Instructional Technology Advisory Committee (ITAC) Report
- XVI. New Business
- XVII. Next Meeting on May 5, 2016 at 2:15 pm
- XVIII. Adjournment