

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

DISTANCE EDUCATION COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Vice President of Academic Affairs and Student Learning of Oxnard College.

Purpose

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

Goals

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.



Oxnard College DISTANCE EDUCATION COMMITTEE

ORDER OF THE AGENDA FOR THE MEETING OF Thursday, February 4, 2016 2:15 p.m., Counseling Conference Room

ACTION

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the December 3, 2015 Minutes
- IV. Distance Learning Course Sharing and Discussion – Jessica Kuang
- V. Distance Learning Appendix Approval – None
- VI. Distance Learning Appendix Consent Agenda
CAOT R002, CAOT R124
- VII. Faculty Distance Education Approval
Mitchell Frieder, Dianne Habring-Frehlich
- VIII. Approval of Canvas as Oxnard College's Learning Management System (LMS)
- IX. Changes to Participatory Governance Manual re. DE Committee

INFORMATION/DISCUSSION

- X. Online Health Services for Distance Learners – Deanna McFadden
- XI. Distance Education Student Auto-Email
- XII. Distance Education vs. Correspondence Education
- XIII. Distance Education Summit – Art Sandford
- XIV. Distance Learning Appendix form – add examples to check list
- XV. Instructional Technology Advisory Committee (ITAC) Report
- XVI. New Business
- XVII. Next meeting on March 3, 2016 at 2:15 pm
- XVIII. Adjournment