

### OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

### DISTANCE EDUCATION COMMITTEE

#### Authority

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Executive Vice President of Student Learning of Oxnard College.

#### Purpose

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

#### Goals

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.



## Oxnard College DISTANCE EDUCATION COMMITTEE

ORDER OF THE AGENDA  
FOR THE MEETING OF  
Thursday, December 4, 2014  
2:30 p.m., Counseling Conference Room

### ACTION

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the November 6, 2014 Minutes
- IV. Distance Learning Appendices Approval  
ANTH R114, ANTH R118, ECE R102, ECE R129, EDU R122,  
PLS R124, PLS R125, PLS R126, PLS R127, SOC R101,  
SOC R102, SOC R103, SOC R116, SOC R122, URBS R101
- V. Faculty Distance Education Approval
- VI. ISS Staff Report on Criteria by which Faculty are Certified

### INFORMATION/DISCUSSION

- VII. Report on ITAC/DEC – Ken Sherwood, Lucy HG Solomon
- VIII. Article 23 of AFT Contract
- IX. Distance Education Handbook Progress Report
- X. Distance Education Workshops
- XI. Distance Education Committee Webpage
- XII. Faculty Distance Education Program Quality Control
- XIII. Distance Education Committee Goals for 2014-2015
- XIV. Next meeting on February 5, 2015 at 2:30 pm
- XV. Adjournment