



### **OXNARD COLLEGE MISSION STATEMENT**

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

### **DISTANCE EDUCATION COMMITTEE**

#### **Authority**

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Vice President of Academic Affairs and Student Learning of Oxnard College.

#### **Purpose**

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

#### **Goals**

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.

## **Oxnard College DISTANCE EDUCATION COMMITTEE**

### **ORDER OF THE AGENDA FOR THE MEETING OF Thursday, December 1, 2016 2:00 p.m., Letters & Science Conference Room**

#### **ACTION**

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the November 3, 2016 Minutes
- IV. Distance Learning Course Presenter – Rainer Mack
- V. Distance Learning Appendix Approval  
DANC R110A, GEOL R101L, GEOL R103L, GEOL R110, GEOL R110L, HIST R126
- VI. Distance Learning Appendix Consent Agenda  
ADS R115, SPAN R117, SPAN R118
- VII. Faculty Distance Education Endorsement (Canvas)
- VIII. First Reading: Distance Education Handbook

#### **INFORMATION/DISCUSSION**

- IX. Distance Education Plan update – A. Sandford
- X. OEI Readiness for Online Learning Program (QUEST) – S. Oxford
- XI. Publisher content overuse – A. Chelonis
- XII. XanEdu – A. Chelonis
- XIII. Tableau: Discipline and Methods of Instruction in Student Success/Completion data – A. Sandford, C. Herrera
- XIV. Distance Education Committee Webpage – A. Chelonis
- XV. Distance Learning Appendix form – A. Chelonis, K. Mendelsohn
- XVI. Canvas Updates – A. Chelonis
- XVII. Instructional Technology Advisory Committee (ITAC) Report

- XVIII. DE Summit Report
  - A. Creation of a Planning Group
- XIX. New Business
- XX. Next meeting on February 2, 2017 at 2:00 pm
- XXI. Adjournment