

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

DISTANCE EDUCATION COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Vice President of Academic Affairs and Student Learning of Oxnard College.

Purpose

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

Goals

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.



Oxnard College DISTANCE EDUCATION COMMITTEE

**ORDER OF THE AGENDA
FOR THE MEETING OF
Thursday, November 3, 2016
2:00 p.m., Letters & Science Conference Room**

ACTION

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the October 6, 2016 Minutes
- IV. Distance Learning Course Presenter – Scott Wolf
- V. Distance Learning Appendix Approval
BIOL R101, BIOL R101H, CNIT R151, ECON R100, ENGL R101, ENGL R101H, ENGL R102, ENGL R102H, GEOL R130, HED R110, HIST R125, HIST R125H, POLS R125, POLS R125H, PSY R101H, SOC R101H
- VI. Distance Learning Appendix Consent Agenda
ENGL R095, PSY R101, SOC R101
- VII. Faculty Distance Education Endorsement (Canvas)

INFORMATION/DISCUSSION

- VIII. Proctorio Online Demonstration by Proctorio Representative
- IX. SharePoint vs. Google Share to store DE documents
- X. Success Rates
 - A. Tracking Success Rates by Method of Delivery: Hybrid vs. Online
 - B. Success and Retention Rates of Courses Delivered via DE vs. Non-DE Methods
- XI. Distance Education Handbook
- XII. Distance Education Plan
- XIII. Canvas Updates – A. Chelonis
- XIV. Distance Education Committee Webpage – A. Chelonis

- XV. Distance Learning Appendix form – A. Chelonis, K. Mendelsohn
- XVI. Instructional Technology Advisory Committee (ITAC) Report
- XVII. DE Summit Report
- XVIII. New Business
- XIX. Next meeting on December 1, 2016 at 2:00 pm
- XX. Adjournment