

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

DISTANCE EDUCATION COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Vice President of Academic Affairs and Student Learning of Oxnard College.

Purpose

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

Goals

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.



Oxnard College DISTANCE EDUCATION COMMITTEE

**ORDER OF THE AGENDA
FOR THE MEETING OF
Thursday, October 6, 2016
2:00 p.m., Letters & Science Conference Room**

ACTION

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the September 1, 2016 Minutes
- IV. Distance Learning Course Sharing & Discussion – Presenter Request
- V. Distance Learning Appendix Approval
ENGL R127, ESL R065, GEOL R101, GEOL/MST R103, MUS R101
- VI. Distance Learning Appendix Consent Agenda
ANTH R118
- VII. Faculty Distance Education Endorsement (Canvas)

INFORMATION/DISCUSSION

- VIII. Distance Education Handbook
- IX. Distance Education Plan Brainstorm
- X. Canvas Updates – A. Chelonis
- XI. CA Senate Bill 1359 – J. Kuang
- XII. Distance Education Committee Webpages – A. Chelonis, K. Mendelsohn
- XIII. Distance Learning Appendix form – A. Chelonis, K. Mendelsohn
- XIV. Instructional Technology Advisory Committee (ITAC) Report
- XV. New Business
- XVI. Next meeting on November 3, 2016 at 2:00 pm
- XVII. Adjournment