



OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

DISTANCE EDUCATION COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is a subcommittee of the Curriculum Committee and is advisory to the Executive Vice President of Student Learning of Oxnard College.

Purpose

The Distance Education Committee exists to meet the instructional, communication, computing and research needs of the students, and faculty of Oxnard College. The mission of the Committee is to focus on the delivery of distance education and its environment be it web-enhanced courses to fully online, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

Goals

- To provide a collaborative venue for shared leadership determining the distance education needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management specific for distance education courses.
- To help in establishing policies and procedures that can sustain and manage the existing distance education infrastructure and delivery.
- To author, revise, and oversee the College's Distance Education Master Plan.
- To review, advise, and approve all distance education appendix forms for the Curriculum Committee.
- To advise the Curriculum Committee and other shared governance committees on all distance education issues.

Oxnard College DISTANCE EDUCATION COMMITTEE

ORDER OF THE AGENDA
FOR THE MEETING OF
Thursday, October 1, 2015
2:00 p.m., Student Services Conference Room

ACTION

- I. Call to Order & Welcome
- II. Adoption of Agenda
- III. Approval of the May 7, 2015 Minutes
- IV. Distance Learning Appendices Approval
ANTH R101L, CAOT R129, CAOT R130, GLOS R102,
HIST R130H, HIST R140H, HIST R150H, HIST R160H
- V. Faculty Distance Education Approval
Ian Pines, Peggy Smith

INFORMATION/DISCUSSION

- VI. Distance Education Handbook
- VII. DE-related Definitions/Terminology
- VIII. Distance Learning Appendix review timeline statement
- IX. Creating local standards for OC courses taught via DE to align with the Online Education Initiative's (OEI) Course Design Rubric
- X. OEI Online Student Readiness Tutorials
- XI. ITAC/DEC - Selection of Faculty Representative and Report
- XII. Revision of Distance Learning Appendix form
- XIII. Distance Education Committee Webpage
- XIV. New Business
- XV. Next meeting on November 5, 2015 at 2:00 pm
- XVI. Adjournment