

<b>Academic Senate Executive Board</b>	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Present
Amy Fara Edwards, Secretary	Present
<b>Department</b>	<b>Senators</b>
AFT Vice-President	1. Everardo Rivera, Present
Automotive Services	1. Kevin Corse, Absent
Business Information	1. Alex Lynch, Absent
Child Development	1. Noreen Berrington, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Absent
Public Safety	1. Robert Morris, Present
Law and Community	1. Lois Zsarnay, Present
Letters	1. Teresa Bonham, Present 2. Anthony Rodriguez, Present ----- 1 Constantino Lopez, Present 2. <b>PT Vacant</b>
Library	1. Tom Stough, Present
Math	1. Mark Bates, Present 2. Jacqueline Ta, Absent ----- 1. <b>PT Vacant</b>
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent ----- 1. <b>PT Vacant</b> 2. <b>PT Vacant</b>

Part-Time Faculty Rep. at-Large	1. <b>Vacant</b>
Physical Education/Health	1. Thara Innocent, Absent
Student Support Services (EAC)	1. Della Newlow, Present
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Linda Kama’ila, Present 2. Linda Chaparro, Present ----- 1. <b>PT Vacant</b>
Technology	1. <b>Vacant</b>
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

**Non-Voting Faculty:** Mati Sanchez, Catalina Yang      **Guests:** Cynthia Azari, Rojelio Vasquez, Luis Gonzalez

- I.      Called to Order at 2:07 by **President Eberhardy**
  
- II.     Agenda Adoption: 1<sup>st</sup> **Tom Stough** 2<sup>nd</sup> **Linda Kama’ila** One Change: “Census Discussion” Added.  
*Motion Carried unanimously*
  
- III.    Public Comments: None
  
- IV.    Guest: **President Azari:** She greeted the Senators and mentioned a few items:
  - A. Enrollment: Our unit count is up 1.3%; headcount is down 2.3% (a little under 7,000...thus, we have fewer students taking more units); counselors are doing a good job encouraging students to take 15 units per semester; AB705 pilot could be helping also; congratulations especially to **Elissa Caruth** and the English department who have been leaders in this area. Discussing adding an “Informed self-placement” education center so students can do some “self-planning/counseling”; this potential assessment center would help students make their own decisions for academic matters; **Rojelio Vasquez** added that there were more students in the district labeling OC as their home college.
  - B. Lending Library: Masquerade Ball will be a fund raiser on Saturday, March 2, 2019. They will be “unmasking OC Hero’s.” Nomination forms were emailed to everyone by Karla Banks. Please nominate someone who has supported our students and our college. Flyers/Forms were distributed via email.
  - C. Employment/Position: We have had several positions on soft money; as much as possible we are trying to move people to the general fund as much as we can. We don’t think we can sustain *all*

of the swaps, but we are trying. Graciela's position will be replaced which should be set for fall 2019.

- D. Q and A took place with a variety of items discussed:
1. The Café is now opened five days a week;
  2. Fill rates are down;
  3. FT Instructional Technologist position is finally being filled; Curriculum Tech. position has been a challenge; it was put in last April and now we are starting the interview process. We should have someone in this position at the end of the semester.
  4. Transitional Studies department has also been busy with AB705.
  5. Asked about the situation with **Dr. Azari** moving faculty from Reading/Writing Center to English department without following the correct process; **Dr. Azari** said "it's an opportunity." With the changes in AB705, we needed this person more in English rather than center. Her position; discussion took place about filling the tutoring center now that they are losing Lisa (she can do her overload in the center). The people from the center don't think Lisa adding 40% on top of the FT position and it cannot just be Kari. Roy reminds us that there is no guarantee of funding.
  6. Study Abroad: Things are moving forward for this summer. If you have suggestions for next summer...She wants to pull a group together.
  7. LAX job Fair: Was it a success? **Rojelio Vasquez** was there and said lots of interest and lots of individuals; a good showing in terms of Oxnard College.
- V. Census Discussion: Joel Diaz: Stressed the importance of the complying with Title V (re: Census). We have to tell the state we have confirmed the numbers of students which determines our funding. Every year we get audited. We had to payback 10,000 last year because he couldn't produce paperwork that all that complied. This is a lot of work for Joel if faculty does not do their job. A lot of issues with financial aid, GI Bill benefits; it has to be done! Faculty are doing much better with Census and Grades at the end of the semester. He thanked the Senate.
- VI. Approval of Minutes from January 14, 2019 1<sup>st</sup> **Linda Kama'ila** 2<sup>nd</sup> **Linda Chaparro** No Changes.  
Motion Carried unanimously
- VII. College Research Ethics Committee: Linda Kama'ila & Lois Zsarnay:
- A. They feel we need to have an ethics committee that is reviewing the projects that deal with humans/qualitative research. This began as an issue in the ADS department, but could also be for other disciplines and future projects. This would be like a smaller version of a traditional IRB process. The idea is that anyone with a background in humans/human interactions would be good to sit on this ethics committee. The Senate discussed the pros and cons and made some connections to Curriculum. Senate agreed they want to move forward. **Linda Chaparro** and

**James Harber** asked to be included. Federal Grants also require review of documents and procedures making this even more important.

- VIII. Academic Senate elections: **Amy Edwards**: We need an elections co-chair who will begin the process. We also need two others to help count ballots. Three people volunteered: Chair: **Shannon Newby**; **Linda Chaparro** and **Robert Morris**, (both members of the team). Shannon will put together a draft timeline and connect with Linda and Robert. We will begin the process at the next meeting. Amy Edwards will work with Shannon to get the calendar to the next meeting. Think about running for PDC Chair, Sabbatical Chair, or Treasurer. We should have a President, VP, and Secretary ready to run, but the more the merrier.
- IX. Treasurer's Report: **Della Newlow** reports that we still have \$3,121.64 in our budget.
- X. Committee Reports:
- A. AFT: **Constantino Lopez** reports that retirement seminars info will be coming via email. Nothing on salary increase since the last meeting because of they haven't had a meeting yet.
  - B. PEPC: **Amy Edwards** reports that faculty ranking was done and ECE/COAT discussions took place.
  - C. PBC: **Diane Eberhardy** reports that resource requests are being reviewed. This is the most transparent the process has been although the process is still a work in progress.
  - D. PDC: **Catalina Yang** reports that they meet tomorrow for ranking and proposals of travel and PEPC requests.
  - E. DE: No report
  - F. Curriculum: No Report. The GE sub committee meets tomorrow
  - G. Student Success: **Diane Eberhardy** reports that **Linda Kama'ila** will be taking over as Co-Chair for this committee beginning this semester.
  - H. CUDS: No report
  - I. LLR: No report
  - J. Sabbatical: **Diane Eberhardy** reports that the BOT approved all five. **Elissa Caruth**, **Lilia Ruvalcaba**, **Jessica Kwan**, **Cat Yang**, and **Mary Pinto-Casillas**
  - K. Honors: No report
  - L. Guided Pathways: No report

- M. AB705: Some info above in Guest Report
- N. Department Reports: No Reports
- XI. AS President Report:
  - A. Discussion about English/Reading Center took place. Concerns were highlighted by **Kari Tudman, Mati Sanchez, Teresa Bonham, Anthony Rodriguez**. Senators were disappointed that procedure wasn't followed and are trying to decide what the best solution would be.
  - B. Chemistry Labs: The department found out two weeks ago that VC is doing a remodel of their Chem Labs and they need to use both of ours. They got the email with it as a "done deal." No one at OC was consulted and we also teach Chemistry in the summer.
- XII. Good of the Order:
  - A. **Amy Edwards** reports that OC LIVE begins this week, Thurs. Jan 31<sup>st</sup>. We have 9 events this semester. We have an incredible motivational leader for Black History Month, a one-woman show for Women's month. We have classical music, blues band, VPA showcase, Broadway night all planned, and more! The website is up so you can plan for your dates. Please check it out.

Adjourned: 4:00

Respectfully submitted by

**Dr. Amy Edwards** (Sec'y)