1. Organizational Items

1.1 Call to Order @12:11 pm

1.2 Roll Call

A = Absent
EA = Excused Absence
L = Late

Committee Chair: Raul Pulido
Committee Member: Gilbert Rocha
Committee Member: Elizabeth Rangel
Committee Member: Carmen Jimenez
Committee Member: Amber Macaulay
Committee Advisor: Dennis Marletti
Committee Co-Advisor: Amy Edwards

1.3 Adoption of Agenda

02-02-12
- Motion to adopt the Agenda by Amber, 2nd by Liz. (Approved)

2. Public Forum

(This time is reserved for members of the public to address the board on any matters of concern. A time limit of three minutes per person, ten minutes per topic will be strictly enforced.)

None

3. Discussion Items/ New Business

(There is a two-minute time limit, not to exceed ten minutes, which may be extended by a two-thirds majority vote.

3.1 Discussion on: Election Calendar
- Raul went over the dates for the Election Calendar with everyone, as well as the Standard Operating Practices

3.2 Discussion on: Candidates meeting
- The committee agreed to cover the following items during the Candidates meeting:
  - Posting Policies
  - Standard Operating Practices
  - Election Application
  - Accountability
  - Deadlines
  - Campaigning
  - Faculty participation
  - Forum
- The Committee chair will host a Candidates meeting on Monday March 5th, Tuesday March 6th, and Wednesday March 7th from 2-4pm in the Student Conference Room in the Student Center.

3.3 Discussion on: Candidates forum
- The Committee agreed to host a Candidates Forum for this year’s election
- Amy Edwards will be the moderator for the Forum.
- The forum will be held on Tuesday, March 27th. Time TBA.
- The Committee will contact the OC Culinary Arts club about providing snacks for the forum.
- The Committee will prepare a list of questions for the candidates to answer.
- The forum will be held in LA-6 if available.
- The Committee will create a flyer to advertise the forum, as well as speak with current or former OC Faculty/Staff about advertising.

4. **Action Items/ Old Business** (There is a two-minute time limit, not to exceed ten minutes, which may be extended by a two-thirds majority vote.)

   None

5. **Announcements**

   None

6. **Adjournment @ 1:13pm**

   Motion to adjourn: Liz, 2nd by Amber (Approved)