Oxnard College Mission Statement

Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

As a unique and accessible community resource, our mission is to provide and promote student learning:
• Transfer, occupational, and general education, second language acquisition, and basic skills development;
• Student services and programs;
• Educational partnerships and economic development; and
• Opportunities for lifelong learning.

Oxnard College intends to lead its community to fulfill its highest potential.

AUTHORITY
The Learning Outcomes Team (LOT) Committee is a subcommittee of the Academic Senate and is a participatory governance committee. The Oxnard College faculty is charged by Title 5 with the primary responsibility for standards or policies regarding student preparation and success (#5 under the 10+1). The LOT Committee reports directly to the Academic Senate.

PURPOSE
In its role as the body that makes recommendations regarding creation, assessment and revision of student learning outcomes based on collected data, the LOT Committee provides guidance, advocacy and oversight in the development of such student learning outcomes (SLOs) at the course, program and institutional levels, assisting the institution in the fulfillment of its mission.

EXPECTED OUTCOMES
● All SLOs and authentic assessment are in place for courses, programs and degrees and regular assessment to same occurs to best serve students’ educational interests.
● Results from assessment are being used for improvement and further alignment of institution-wide practices.
● There is widespread meaningful institutional dialogue about the results of all SLOs assessment.
● Decision-making with regard to SLOs centers upon results of assessment and is purposefully directed toward improving student learning.
● Appropriate resources for the SLOs effort are allocated and appropriately adjusted when necessary.
● Comprehensive assessment reports exist and are completed on a regular basis.
● Course-level SLOs are aligned with program and degree SLOs.
● Program and degree SLOs are aligned with institutional-level SLOs.
● Faculty leaders (as well as other interested faculty) monitor input of SLOs tracking information into appropriate software designed and utilized for this purpose.

Oxnard College Learning Outcomes Team

Minutes for the Meeting of LOT
January 18, 2011

2:00 p.m. in the LRC Conference Room

Members Present
M. Dean, E. Endrijonas, K. Engelsen, G. Guevara, L. Hopper, C. Horrock, C. Inouye, L. Kama’iIa, B. King-Rushing, C. Mainzer, M. Price, M. Sanchez, C. Tafoya

Recorded/Minutes by: B. Hough

Members Absent
G. Casillas-Tortorelli, C. Guerrero, M. Pinto-Casillas

Welcome/Announcements
Erika called the meeting to order at 2:07 p.m.

Review of the Minutes
The December 7, 2010 minutes were accepted as presented with 2 abstaining votes.

SLOs in Syllabi
Previously faculty had incorrectly been referring to OC’s Self Study which had been written under the Guide for Evaluating Institutions that was published in August 2009. Standard IIA from this document did not specify that SLOs are required in syllabi. Erika distributed copies of the pertinent page (Standard II.A.6) from the Guide that came out in 2010, and asked the committee members to report back to their areas that it is an accreditation requirement that all syllabi include the SLOs for their approved courses.

The ACCJC met last week and we should know what our status is in a few weeks. Erika’s prediction is that we will be put on warning. We must forge ahead on SLOs and syllabi working in cooperation with the deans. If your SLOs are not working for a large number of faculty, you should revise them.
At the last Department Chairs’ meeting Erika again asked that in the spring departments review, reaffirm or revise their PSLOs because of the recent revision of the ISLOs. PSLOs will appear in the 2011-2012 catalog on the same page as each program. All CSLOs will be input into eLumen and then individual faculty will go in and map their CSLOs to the PSLOs and the ISLOs which are already in eLumen. Erika will ask Shannon Davis to give the committee an update on the GE subcommittee at the next LOT meeting.

Courses that do not have SLOs on record will be pulled from the fall schedule.

**eLumen Webinar**

Julia McGregor, who is our eLumen point person and trainer, presented a webinar overview of eLumen and answered questions from the committee. Our data finally got loaded into eLumen the week before Christmas and there should be no problems in the future.

Erika asked Julia to forward the pages from her presentation. After receipt, Betty will send them out to the committee members. (Note: Carolyn sent this information to committee members via email on 1/19/11). Committee members should review this information before the next LOT meeting as it will be used to create an action plan.

The committee asked about the possibility of having Kitty Merrill tape future eLumen trainings. Training sessions should be coordinated with Bola.

**LOT Webpage**

The following people volunteered to serve on the subcommittee to work on the committee webpage: Bola King-Rushing, Linda Kama’ila, Gloria Guevara and Marji Price.

**Outreach Plan**

Erika would like to see OC start planning through PBC what we will be doing flex week in the fall. This would be an ideal time to schedule informational sessions on SLOs and eLumen

**Adjournment**

There being no further business, the meeting adjourned at 4:05 p.m.
Meeting Schedule

8/24
9/28
10/26
11/23
12/7/10
1/18/11
2/1/11
2/15/11
3/1/11
4/5/11
4/19/11
5/3/11