Mission Statement
Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

Members Present: Teresa Bonham (co-chair), Shannon Davis, Alex Lynch, Christine Mainzer, Judy McArthur, Jim Merrill, Marji Price, Raul Pulido, Mati Sanchez, Christina Tafoya and Emma Waits

Proxy: Shannon Davis for Maria Parker
Christine Mainzer for J. Peterson

Non-voting Present: Erika Endrijonas (co-chair)

Members Absent: Graciela Casillas-Tortorelli, Carolyn Dorrance, Betty Hough, Patricia Mendez, Maria Parker, Jim Petersen, Marji Price, and Jeanette Redding

Non-voting Absent: Karen Engelsen, Carmen Guerrero, and Carolyn Inouye

Guests: Gail Warner

Minutes Recorder: Barbara McGinley

ACTION

Welcome/Announcements
Teresa called the meeting to order at 2:20 p.m. and declared a quorum present.

Adoption of the Agenda
Section G. Deletions. POLS R106, R107 and R189 were all moved under “H. Suspensions.”

Consent Items: Political Science A.S./COA was changed to read “A.A.”

T. Bonham called for a motion to accept the agenda as amended. C. Mainzer moved to accept, S. Davis seconded, and the motion carried unanimously.

Approval of the Minutes
The March 28, 2012 minutes could not be approved because the committee hadn’t received them yet.
SECOND READING

Career & Technical Education
CAOT R003C, DA R010, DA R011, DA R012, DA R013, DA R014, DA R015, DAR R020, DA R021, DA R022, DA R023, DA R024, DA R025

Liberal Studies
None

Math/Science/Athletics/Health
CHEM R130, HED R110, MATH R199

Student Services
ACT R001, ACT R011, LS R006, LS R016A, LS R017, LS R018A

Second Reading Approval

T. Bonham called for a motion to accept the Second Reading items. C. Mainzer moved to accept, M. Sanchez seconded, and the motion carried unanimously.

FIRST READING

Career & Technical Education
None

Liberal Studies
ENGL R105, ENGL R152, ENGL R153, ENGL R154, HIST R115, HIST R116, SPAN R118
ENGL R105 – Formatting problem under 2C.
ENGL R152 – Pre-Req, eligibility can be achieved ENGL R096 or ENGL R 101
ENGL R153 – There were no First Reading changes.
ENGL R154 – II.D.2 Catalog description: add “Intended for non-majors,” to beginning of first sentence.

HIST – There were no faculty present to speak to the changes but the group decided to go ahead and review since these History courses needed to be updated immediately in order to meet the UC submission deadlines. These courses will lose their UC transferability/IGETC applicability if they are not resubmitted by May 4th and reviewed/approved by the UC.
HIST R102 – II.B.2. Needs a range of hours. Total contact hours should be 48-54. IA. If course has been revised since the leading R was added to the course ID number, then the previous if different information needs removed. II.D. Catalog description: Remove last sentence because advising information doesn’t belong in the catalog description.
HIST R115 – II.D. Catalog description: Needs to be in complete sentences. There is a typo – Portuguese is misspelled. Remove last sentence because advising information doesn’t
belong in the catalog description. VII.A. The 1994 text is very old. Texts should be as new as possible and no more than 5 years old and if this is the latest edition available, you should add “this is the most current edition” underneath.

HIST R116 – II.D. Catalog description: Needs to be in complete sentences. Remove last sentence because advising information doesn’t belong in the catalog description. Formatting problem with II.E. which should be next to “FEES.” IV.G.3. Check spelling of “Sandanista.”

SPAN R118 – VII.A.1. A suggested textbook must be listed.

**Math/Science/Athletics/Health**
None

**Student Services**
None

**FIRST READING APPROVAL**

T. Bonham called for a motion to accept the First Reading items as presented. S. David moved to accept, R. Pulido seconded, and the motion carried unanimously.

**Distance Learning Approval**
CAOT R004, CHEM R110, SOC R106

**Prerequisite Approval**
ENGL R105

**Deletions**
BUS R006Bm, BUS R006L

S. Davis moved to accept, R. Pulido seconded, and the motion carried unanimously.

**Suspensions**
ESL R030D, ESL R030E, ESL R030F, ESL R030G, FT R163, JAPN R199, POLS R106k, POLS R107, POLS R189

C. Mainzer moved to accept, J. McArthur seconded, and the motion carried unanimously.

**Consent Items**
Fire Technology A.S./COA
Political Science A.A.

R. Pulido moved to accept, E. Waits seconded, and the motion carried unanimously.
INFORMATION/DISCUSSION

A. Articulation Report: OSCAR/ASSIST updates for the year are due this month so that is the priority.

B. DTRW: DTRW is meeting on April 12. It is the last meeting for this academic year.

C. DCSL: Tomorrow is the last DCSL meeting of the year. Much of the agenda is spent updating Administrative Procedures related to changes in legislation such as the new title 5 rules on repetition and withdrawals and AP 4100 on changing the requirement for major courses in Certificates of Achievement and Proficiency Awards to requiring a grade of “C” or better.

D. GE Subcommittee: Had to cancel the last meeting scheduled on 3/28 because the Curriculum meeting before it ran too long. Will have to cancel today’s meeting because there are not enough GE Committee members present today.

E. Board Goals and Objectives Implementation Task Force: The group met and discussed the ways in which each college is currently working on and meeting the board goals and objectives. Each member of the group has been assigned specific sections of the final report on which to work.

F. Calendar of Meeting for 2012-2013: Shannon handed out the Curriculum meeting schedule for next year with DTRW meeting dates as well. She informed the group that she had included the August meeting even though it has been cancelled the last few years due to lack of curriculum because with the many early deadlines for the district Banner roll-over, catalog, DTRW and Board agendas, there are really only about 5 meetings to read all new courses and programs and substantial revisions that want to meet catalog deadlines for the following year. When asked about the specific deadlines, Shannon said that she would have charts to hand out next meeting with the various deadlines for substantial changes vs. non-substantial changes.

G. Use OC Curriculum Group Address for Everything: Shannon reminded the group to please send all documents to OC Curriculum Group and not to Betty directly because OC Curriculum Group goes to the co-chairs (Erika and Teresa) and also to Betty and Shannon.

H. Signed Hard Copies of Documents to Shannon: A reminder that in Betty’s absence Shannon will be collecting all signed coversheets for Curriculum and for faculty to please make sure they are complete with all the appropriate signatures and TOP codes, etc. or she has to spend time tracking people down to complete them and this delays everything.
I. **Discontinued Programs:** The programs eliminated by the Board were listed for the committee on the agenda. There was some discussion on whether or not the Board had the authority to discontinue programs and the courses in those programs since Curriculum is the purview of the faculty and isn't this a 10+1 issue? Does the Board have the right to create curriculum? And there was some discussion about the Art Three-Dimensional Studio degree being included since the vast majority of its courses were eliminated (making it impossible to complete for students) but the program itself was not eliminated. Teresa said she would direct these questions to Erika.

**Adjournment**
There being no further business, the meeting adjourned at 3:30 p.m.