Mission Statement
Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

Members Present: Teresa Bonham (co-chair), Shannon Davis, Carolyn Dorrance, Ross Fontes, Betty Hough Alex Lynch, Chris Mainzer, Judy McArthur, Patricia Mendez, Jim Merrill, Maria Parker, Marji Price, Jenny Redding, Mati Sanchez, Christina Tafoya and Emma Waits

Non-voting Present: Erika Endrijonas (co-chair), Karen Engelsen, and Carmen Guerrero

Members Absent: Graciela Casillas-Tortorelli, Jim Petersen, Mary Pinto-Casillas, and Raul Pulido

Non-voting Absent: Carolyn Inouye

Guests: Robert Cabral, Jonas Crawford and Gail Warner

Minutes Recorder: Betty Hough

ACTION

Welcome/Announcements
Teresa called the meeting to order at 2:03 p.m. and declared a quorum present.

Adoption of the Agenda
I. C. Delete AS-T MATH
I. F. Add ESL R044 and ESL R046

T. Bonham called for a motion to accept the agenda as amended. Jenny Redding moved to accept, Shannon Davis seconded, and the motion carried unanimously.

Approval of the Minutes
T. Bonham called for a motion to accept the December 14, 2011 minutes as presented. Jenny Redding moved to accept, Judy McArthur seconded, and the motion carried unanimously.
SECOND READING
All First Reading changes had been made.

Career & Technical Education
CAOT R198 – Short Courses in Computer Applications and Office Technology

Liberal Studies
ESL R044 – English Conversation 3
ESL R046 – ESL Oral/Listening Skills
PHIL R114/SOC R114 – Social Philosophy

Math/Science/Athletics/Health
ICA R110 – Intercollegiate Cross Country-Men
ICA R120 – Intercollegiate Soccer-Men
ICA R130A – Intercollegiate Basketball-Men/Fall
ICA R130B – Intercollegiate Basketball-Men/Spring
ICA R140 – Intercollegiate Baseball-Men
ICA R150 – Intercollegiate Volleyball-Women
ICA R160 – Intercollegiate Cross Country-Women
ICA R170 – Intercollegiate Soccer-Women
ICA R180 – Intercollegiate Softball-Women
ICA R190A – Intercollegiate Basketball-Women/Fall
ICA R190B – Intercollegiate Basketball-Women/Spring

MATH R125 – Differential Equations with Linear Algebra

Student Services
None

Second Reading Approval
CAOT R198, ESL R044, ESL R046, ICA R110, ICA R120, ICA R130A, ICA R130 B,
ICA R140, ICA R150, ICA R160, ICA R170, ICA R180, ICA R190A, ICA R190B,
MATH R125, PHIL R114/SOC R114

AA-T ENGL

T. Bonham called for a motion to accept the Second Reading items as presented. Jenny
Redding moved to accept, Maria Parker seconded, and the motion carried
unanimously.

FIRST READING
There were no First Reading items. B. Hough advised that there are courses listed on
Share-Point under First Reading Revisions Needed. All of the courses needing revisions are
from the 11-30-11 meeting.
Career & Technical Education
None

Liberal Studies
None

Math/Science/Athletics/Health
None

Student Services
None

Distance Learning Approval
None

Prerequisite Approval
ESL R044, ESL R046

T. Bonham called for a motion to accept the Prerequisite items. Jenny Redding moved to accept, Maria Parker seconded, and the motion carried unanimously.

Deletions
None

Suspensions
None

Consent Items
None

INFORMATION/DISCUSSION

Articulation
Shannon shared that an email was sent today by Gloria Arevalo, Articulation Officer at Ventura College, to Ken O'Donnell, Associate Dean for Academic Programs and Policy for the Office of the Chancellor of the California State University, who has been very involved in the implementation of SB 1440 and the AA-T/AS-T degrees at the CSU asking about substitutions within the AA-T/AS-T degrees in light of the cancellation of SOC R125 Introduction to Statistics in Sociology, required in our AA-T in Sociology. This is the information received:

- The CSU and CCC have agreed not to allow the waivers and/or substitutions in the AA-T or AS-T degrees.
• Pass-along courses (those courses taken outside of the district) can only be used in the AA-T or AS-T degrees if it carries the same C-ID number as the home-campus course it replaces.

• Credit by exam cannot be used to substitute for major coursework in the AA-T or AS-T degrees. This includes AP, IB, and CLEP.

Therefore, even though the TMC for Sociology allowed for the choice of Math stats or Sociology stats, our campus chose to only allow the SOC R125 in our AA-T when it was developed and MATH R105 cannot be substituted or petitioned. To fix this, the faculty would have to resubmit the AA-T through the Curriculum process with the MATH R105 added as choice within the major, and it would have to be reapproved at the state. Currently, we do have students who have applied for the AA-T, and because we have not offered the SOC R125 course, they will not be able to complete this degree at this time. This should not stop them from transferring to CSUCI if they meet all of the admission requirements because CSUCI is not an impacted campus nor is Sociology an impacted major.

**DTRW**
Teresa and Erika reported that they discussed the AA-T in English and the AS-T in Math. The group felt we were bold to bring the AS-T in Math program forward because all of the courses are 5 unit courses, and the Board Goals and Objectives are trying to get us to reduce those units to be more in line with the units universities assign to comparable courses. DTRW was concerned that if this was put forward to the Board they would ask why we weren’t trying to reduce our course units. They felt we would be vulnerable to having it shut down by the Board. Teresa and Erika decided to have a discussion with the Math Department first, and if the Math Department wanted to go forward as it is, then we would defend it. Shannon indicated that the other campuses have the same problem and their Math Departments are waiting on their AS-T because they have been afraid to bring their degrees forward. DTRW does not vote; they make sure courses and programs are compliant. We do not have a district curriculum committee; we do not have a vice chancellor of academic affairs, so we do not have all of the things in place that would in most other districts achieve the goals the way that they were articulated.

We have a 6 unit EMT course but Ventura has an 8 unit, 7 lecture hours/1 lab hour, EMT course. Erika asked why this is happening this way.

**DCSL**
Erika and Shannon reported that the change in policy because of the change to Title 5 was discussed. Currently a student can withdraw or drop a class up to the end of 4th week with no mark on their transcript. However, due to the changes in Title 5, we can’t allow this anymore. If you drop after census, there must be a mark on your record. Therefore census
and drop deadlines are now the same. This change must be made by summer 2012 or there will be severe penalties. Part of the reason this change has been made is a change that DCSL must take up in the future are the changes about to be approved by the Board of Governors related to repetition and withdrawal.

PE activity courses are not going to be repeatable the same way as they have been in the past. A student used to be able to take a course 4 times or any combination of levels of a course up to 4 times. Now the student can only take each level once. This applies to all visual art and PE courses. Sports courses are different – 175 hours per semester as long as you are on the team.

A student may only enroll in a non-repeatable course a total of 3 times - no matter what combination. There can be a 4th enrollment for extenuating circumstances, but we cannot collect apportionment.

There will be a sea of petitions from students who have exceeded their enrollments. DCSL will have to change its policies to make sure we are in alignment with Title 5, and we must decide as a district how we want to deal with exceptions and special circumstances. We cannot have students treated differently on each campus. At a time when we are trying to reduce our unfunded FTES, this has the potential to make that explode. This is where Education plans come into effect.

There was lengthy discussion regarding upcoming changes in Financial Aid. Linda Robison is working on projections. When and how are these changes coming to students - orientation, email to FA students and workshops being held in February and March.

Shannon and Erika will be drafting language for DCSL regarding encouraging people to consider not taking courses pass/no pass. Because of the way our AP is worded it really doesn’t communicate the seriousness of that option. Most universities will not allow courses taken pass/no pass to be used in a major and most restrict the number of General Education courses that can be taken pass/no pass as well.

**GE SUBCOMMITTEE**
Shannon reported that the GE Subcommittee met in December. A copy of the December 14, 2011 meeting notes is attached. Here is the link:  
[http://omoss.oxnardcollege.edu/curriculum_committee/curriculum_documents/Forms/AllItems.aspx?RootFolder=%2fcurriculum%5fcommittee%2fcurriculum%5fdocuments%2f20%2d%2dMinutes%2f2011%2d2012%20Minutes&FolderCTID=&View=%7bFF20906D%2d539F%2d4107%2d8F2C%2dE30A55AFEE1%7d](http://omoss.oxnardcollege.edu/curriculum_committee/curriculum_documents/Forms/AllItems.aspx?RootFolder=%2fcurriculum%5fcommittee%2fcurriculum%5fdocuments%2f20%2d%2dMinutes%2f2011%2d2012%20Minutes&FolderCTID=&View=%7bFF20906D%2d539F%2d4107%2d8F2C%2dE30A55AFEE1%7d)

Erika advised that at the LOT meeting it was decided that the GE Subcommittee should be talking about GE SLO assessment.
**Board Goals and Objectives Implementation Task Force**

The Board Goals Task Force has been chaired this year by Gaither Lowenstein who has just been hired to be the Executive Vice President of Long Beach City College. With both the chancellor and the consultant leaving, we are in a liminal period. Gaither suggested that we may wish to take this opportunity to discuss the Board Goals and outcomes so when the new chancellor comes in, these items are already established and can be used as a starting point. Lengthy discussion followed. The outcomes were distributed in senate and Teresa Bonham will forward the draft of the *Measurable Outcomes for Board Strategic Planning Goals* to everybody. She asked that committee members take the outcomes back to their groups, share discussion with them and report back to the committee. More ideas are better for Erika and Teresa to take back to the taskforce. A copy of the draft is attached to these minutes. Here is the link:

http://omoss.oxnardcollege.edu/curriculum_committee/curriculum_documents/DRAFT%20MEASURABLE%20OUTCOMES%20FOR%20BOARD%20STRATEGIC%20PLANNING%20GOALS.pdf

**CurricUNET Approval Queue**

We need to come to an agreement on how the approval queue will work. Suggested routing after a faculty member creates a new course or revises existing course:

- Department Chair
- Dean (affirmative default after five days)
- Course goes to Shannon Davis, Teresa Bonham, and Erika Endrijonas
- Articulation comments entered by Shannon Davis should generate email to author
- Any requested changes are made
- Curriculum Committee First Reading agenda will be generated
- If necessary it goes back for changes

**BP/AP**

Discussed above

**Adjournment**

There being no further business, the meeting adjourned at 3:42 p.m.