Mission Statement
Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

Members Present: Teresa Bonham (co-chair), Shannon Davis, Carolyn Dorrance, Betty Hough Alex Lynch, Chris Mainzer, Judy McArthur, Jim Merrill, Maria Parker, Mary Pinto-Casillas, Marji Price, Jenny Redding, Mati Sanchez and Christina Tafoya

Non-voting Present: Erika Endrijonas (co-chair), Carmen Guerrero and Carolyn Inouye

Members Absent: Graciela Casillas-Tortorelli, Ross Fontes, Patricia Mendez, Jim Petersen, Raul Pulido and Emma Waits

Non-voting Absent: Karen Engelsen

Guests: Bret Black and Gail Warner

Minutes Recorder: Betty Hough

ACTION

Welcome/Announcements
Teresa called the meeting to order at 2:07 p.m. and declared a quorum present.

Adoption of the Agenda

T. Bonham called for a motion to accept the agenda as presented. Shannon Davis moved to accept, Jim Merrill seconded, and the motion carried unanimously

Approval of the Minutes

T. Bonham called for a motion to accept the November 30, 2011 minutes as presented. Maria Parker moved to accept, Jenny Redding seconded, and the motion carried unanimously.

SECOND READING
Unless stated, First Reading changes have been made.
Career & Technical Education
ADS R101 – Overview of Addiction
ADS R102 – Intervention
ADS R103 – Physiology and Pharmacology of Alcohol and Other Drugs
ADS R104 – Case Management and Basic Counseling Skills
ADS R106 – Adult Children of Alcoholics

ADS R108 – Alcohol/Drugs & Human Development – Course Outline comments: VI.B.1. Remove “and will be graded on a curve”.

ADS R109 – Counseling Addicted Families – Course Outline comments: VII.A.2. In book title, preparing and change need to be capitalized.

ADS R115 – Alcohol/Drugs/Nutrition – Course Outline comments: VIII. Change 1. and 2. to A. and B. Add (Title 5 Sec. 53410.1)

DH R001 – Pre-Dental Hygiene
DH R010 – Oral Biology
DH R011 – Oral Radiology
DH R012 – Head and Neck Anatomy
DH R013 – Dental Health Education Seminar
DH R014 – Introduction to Dental Hygiene Practice
DH R015 – Introduction to PreClinic/Clinic
DH R020 – Local Anesthesia and Nitrous Oxide
DH R021 – General and Oral Pathology
DH R022 – Pharmacology
DH R023 – Clinical Practice I
DH R024 – Clinic Dental Hygiene Seminar I
DH R025 – Periodontics I
DH R030 – Special Patients/Geriatrics
DH R031 – Nutrition in Dentistry
DH R032 – Dental Materials
DH R033 – Clinic II Seminar
DH R034 – Clinical Practice II
DH R035 – Periodontics II
DH R036 – Community Oral Health I
DH R040 – Advanced Clinical Topics
DH R041 – Practice Management
DH R042 – Clinic III Seminar
DH R043 – Clinical Practice III
DH R044 – Community Oral Health II
DH R045 – Ethics and Jurisprudence
DH R050 – Clinical Practice IV
DH R051 – Clinical Skills Review
DH R098 – Short Courses in Dental Hygiene – Course Outline comments: II.B. Add “Lecture and/or lab hours as required by unit formula”.

EMT R169 – Emergency Medical Technician

FT R157 – Wildland Fire Control
FT R160 – Fire Tactics and Strategy
FT R164 – Fire Company Organization & Management


Liberal Studies
ENGL R095 – College Reading Skills
ENGL R103 – Creative Writing
ENGL R107 – American Literature I

ENGL R108 – American Literature II – No First Reading changes.
ENGL R112 – Literature by Women – No First Reading changes.

PHIL R112 – Symbolic Logic & Set Theory – BANNER titles do not match on cover sheet and outline. Cover Sheet comments: 4. TOP, SAM and CLASSIFICATION CODES are missing. Course Outline comments: II.B.2. Add TOTAL CONTACT HOURS.

SOC R111 – Introduction to Social Research – BANNER title is too long; change to Intro. on cover sheet and outline. Cover Sheet comments: 4. TOP, SAM and CLASSIFICATION CODES are missing. Course Outline changes: C.1. change Soc to SOC R111. PREQ comments: COURSE ID: Change Sec to SOC R111. 1.-6. Formatting is off. Unbold information and place under Section 1 SEQUENTIAL.

SOC R118 – Introduction to Human Services – Cover Sheet comments: 4. TOP, SAM and CLASSIFICATION CODES are missing.

Math/Science/Athletics/Health
CHEM R110 – Elementary Chemistry – Course Outline comments: VI.B. 3. and 6. Consult with author regarding eliminating Final Exam, this is a requirement. Information listed more appropriate in a syllabus. Consider eliminating grading scale. This information is more appropriate in a syllabus.

CHEM R112 – Elementary Organic and Biological Chemistry – PREQ comments: Remove reference to CHEM R120 which is not a prerequisite.

CHEM R120 – General Chemistry I – Course Outline comments: I.B. In line two, is ‘general chemistry II” the proper name of a course? If so, then initial caps needed. Same comment regarding “organic chemistry I” in line three.
CHEM R122 – General Chemistry II – Course Outline comments: IB. Remove line space after the second line in the paragraph. II.C.1. Add space before the letter “R” (CHEM R120). II.D. CHEM R122 is a . . . . V.A. (mis-numbered).

CHEM R132 – Organic Chemistry II

ESRM R100 – Introduction to Environmental Science and Resources Management

GEOL R101 – Physical Geology – Course Outline comments: IV.B. Remove extra line space after this entry.

GEOL R101L – Physical Geology Lab

GEOL R103 – Introduction to Oceanography – Cover Sheet comments: 2. AA/AS GE LIST: Check A2. Uncheck B1. Course Outline comments: I.C. Remove “SLO Apendix; change schedule description”.

MST R103 – Introduction to Oceanography

PHYS R102 – College Physics 2
PHYS R102L – College Physics 2 Lab

Biology Degree

Student Services
None

**Second Reading Approval**


Biology Degree

**T. Bonham called for a motion to accept the Second Reading items as presented/amended. Jenny Redding moved to accept, Chris Mainzer seconded, and the motion carried unanimously.**
FIRST READING

Career & Technical Education
None

Liberal Studies
Jenny Redding presented the ESL curriculum.

ESL R044 – English Conversation 3 – Cover Sheet comments: 2. STAND ALONE COURSES: Uncheck NO; check YES. Course Outline comments: I.C. delete focusing on the addition of one more course level SLO.

ESL R046 – ESL Oral/Listening Skills – Cover Sheet comments: 2. STAND ALONE COURSES: Uncheck NO; check YES. Course Outline comments: I.C. delete along with the addition of a third SLO.

Math/Science/Athletics/Health
Bret Black presented the MATH curriculum.

MATH R125 – Differential Equations with Linear Algebra – Cover Sheet comments: 2. STAND ALONE COURSES: Check NO; uncheck YES.

AS-T MATH

Student Services
None

First Reading Approval
ESL R044, ESL R046, MATH R125

AA-T ENGL
AS-T MATH

T. Bonham called for a motion to accept the First Reading items. Maria Parker moved to accept, Mati Sanchez seconded, and the motion carried unanimously.

Distance Learning Approval
POLS R101, POLS R108

T. Bonham called for a motion to accept the Distance Learning items. Chris Mainzer moved to accept, Jenny Redding seconded, and the motion carried unanimously.

Prerequisite Approval
MATH R125
Jenny Redding asked that the prerequisites for ESL R044 and ESL R046 be PULLED from the agenda.

T. Bonham called for a motion to accept the Prerequisite item. Maria Parker moved to accept, Judy McArthur seconded, and the motion carried unanimously.

Deletions
None

Suspensions
None

Consent Items
None

INFORMATION/DISCUSSION

Articulation
No report

DTRW
Erika reported that Ventura brought forward curriculum which changed the name of their ESL courses to ENGM. Their argument for the name change was to address the stigma students often feel with ESL courses and to change the focus of the courses from strictly ESL students who are native speakers, but come from ESL households and who have the need for ESL-like courses. These courses were pulled and sent back to Ventura's Curriculum Committee. The courses and programs Oxnard presented were approved.

The Board Goals and Objectives Taskforce (B Gottf) met and decided the best way to accomplish board goals was to open a dialogue with faculty on how they think the district can best achieve the board goals. Erika was the strongest voice for faculty to be more included in this discussion. She stressed that the current approach was not working and, with respect for 10 + 1, the majority of the group agreed that the methods for achieving the goals need to come from faculty.

DCSL
Early registration for student athletes was turned down by Chancellor's Cabinet. They want to see more justification. This will go back to Cabinet on 12/12/11. DCSL asked for written rationale from Chancellor's Cabinet if the issue is disapproved again.

GE SUBCOMMITTEE
Shannon reported that the GE Subcommittee will meet after today’s meeting.
Adjournment
There being no further business, the meeting adjourned at 4:00 p.m.