Mission Statement
Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

Members Present: Jim Merrill (co-chair), Carmen Guerrero, Graciela Casillas-Tortorelli, Shannon Davis, Amy Edwards, Ross Fontes, Alex Lynch, Christiane Mainzer, Judy McArthur, Maria Parker, Emma Waits

Non-Voting Present: Erika Endrijonas (co-chair), Carolyn Inouye, Marji Price

Proxy: Amy Edwards for Mati Sanchez

Members Absent: Carolyn Dorrance, Paul Houdeshell, Betty Hough, Patricia Mendez, Mary Pinto-Casillas, Mati Sanchez, Christina Tafoya

Jenny Redding (sabbatical)

Non-voting Absent: Karen Engelsen

Guests Present: Marti Dibble, Barbara McGinley, Letty Mojica, and Gail Warner

Minutes Recorder: Barbara McGinley

ACTION

Welcome/Announcements
Jim called the meeting to order at 2:05 p.m. and declared a quorum present.

Adoption of the Agenda
DMS R144 has been changed to DMS R144A
DMS R145 has been changes to DMS R144B

Moved/Seconded/Passed
Agenda adopted as amended

Approval of the Minutes
Moved/Seconded/Passed
Minutes of the March 9, 2011 meeting were adopted after it was agreed to remove Christine Morla’s name from the Members Absent. Also, under Second Reading: TMC – Sociology
SECOND READING
All first reading changes were made before second reading.

Career & Technical Education
ACCT R001/BUS R001 - Preparation for Accounting

FT R158 – Principles of Fire and Emergency Services: Safety and Survival

ACCT Program – Introductory paragraph was rewritten as suggested.
BUS Program – Introductory paragraph was rewritten as suggested.

Accounting
Business

Liberal Studies
DMS R101 – Introduction to Digital Media Studies

DMS R140/TV R101 – Introduction to Digital Film and Video Production

DMS R142/TV R110 – Introduction to Audio Production

DMS R144A/TV R106 – Digital Editing with Final Cut Pro

DMS R144B/TV R101 – Advanced Editing: Final Cut Studio

DMS R146 – Introduction to Adobe after Effects

DMS R150 – Introduction to Digital Animation

Math/Science/Health/PE/Athletics
MATH R023 – Geometry

MATH R098 – Short Courses in Mathematics

MATH R198 – Advanced Short Courses in Mathematics

Student Services
None

Second Reading Approval
Moved/Seconded/Passed
ACCT R001/BUS R001, DMS R101, DMS R140/TV R101, DMS R142/TV R110,
DMS R144A/TV R106, DMS R144B/TV R107, DMS R146, DMS R150 FT RA58, MATH R023,
MATH R098, MATH R198

FIRST READING

Career & Technical Education
None

Liberal Studies
COMM R102 - Introduction to Communication Studies – Course Outline III. Recommend adding a performance-based objective if students are evaluated on their delivery.

Math/Science/Health/PE/Athletics
HED R106A – Introduction to Athletic Training and Sports Medicine - Remove the small “c” under II. F. “Field Trips.” Under course comment IV. H. CPR – add “AED” after #3. Delete response to VIII.2. The cover needs to be marked that it is a stand-alone course.


Student Services
None

First Reading Approval
Moved/Seconded/Passed
COMM R102, HED R106A, HED R106B

Distance Learning Approval
Moved/Seconded/Passed
ACCT R001, ACCT R002, ACCT R003, ACCT R101, ACCT R102, ACCT R103, DMS R101, DMS R120A, DMS R121A, DMS R122A, DMS R130, DMS R131A, DMS R132A, DMS AR133, DMSR142, DMS R144A, DMS R144B, DMS R146, DMS R150

Prerequisite Approval
Moved/Seconded/Passed
FT R158

Deletions
None

Suspensions
None

Consent Items
None
INFORMATION/DISCUSSION

Articulation
CSU GE-Breadth and IGETC decisions are received the first week of April (courses are proposed in the first two weeks of December). Shannon emails the results to the course authors, department chairs, deans and provides the information to counselors in their annual updates. Here are the results:
CSU GE-Breadth Approvals: ART R170 for C1 & D4; HED R107 & HED R107L for E; ICA R122, R132, R142, R152, R162, R172, R182, and R192 for E; PE R131B, R133B, and R178 for E; PHSO R101 for B2 & B3; PSY R115 for E.


IGETC Approvals: PHSO R101 for 5B.

IGETC Denials: ART R160 for 3A; TV R108 A and B for 3A.

DTRW
The feds are taking a greater interest in how we define a credit hour. What they are requiring is that July 1, 2011 we have to have an official definition of how we define a credit unit, defined by the Carnegie Unit. We have to make sure that district-wide we have language in place in the catalogue on how we define a credit unit.

DCSL
- The Board approved all three of the programs and all three have been approved to go to the state.
- SB 1440 does not allow general education courses that do not meet IGETC and CSU GE-Breadth to be added to the AA-T or AS-T degrees. SB 1440 does allow a college to have transfer and local degrees with the same major, but the college will need to explain why and how we are going to do it. This is a tool for us to help figure it out and they want to make sure that we are properly advising students.
- Erika touched on Early Alert letters. It appears that OC is the only college interested in sending them out.
- Early Registration – starting in spring 2012 athletes will be another group that registers early. They will have to participate as an athlete for one semester to qualify. District IT is still working on the Banner piece.
- FERPA – Must define when a person becomes a student. In our district, they are considered a student when they file an application or as soon as they get a 900#.
- There has been discussion regarding whether to return to two registration periods. VC likes to advise all of their students for summer and fall at the same time. However, as of fall, students must pay as soon as they register. MC and OC would prefer two separate registration periods instead to avoid students having to pay for two semesters at the same time.

GE Subcommittee
No report
Curriculum Co-Chair for 2011-2012
Jim stated that it was his understanding that Jenny did not intend to return to the co-chair position. Who will co-chair this committee next year? If nobody is interested, Jim would be open to the idea. Amy said she would think about serving as a co-chair. Erika asked everyone to put on their thinking caps for someone who might be interested by the next meeting.

Curriculum Institute
Erika announced that the Curriculum Institute will meet July 14 – 16 in San Diego. She will find out if the SLO meeting is happening. It usually occurs before the Curriculum Institute. This is a good place to go if you are new and you want to find out more about this. This is a great opportunity to meet people across the state. There are training sessions for new co-chairs. Four people will get to go. Marji Price will go as well as Erika. That leaves space for two faculty to go. Graciela stated that she would be interesting in attending if there is space.

Adjournment
There being no further business, the meeting adjourned at 3:25 p.m.