Mission Statement
Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.


Non-voting Present: E. Endrijonas (co-chair), C. Inouye, M Price

Members Absent: S. Davis, C. Mainzer, C. Morla, C. Tafoya
J. Redding (sabbatical)

Non-voting Absent: K. Engelsen

Guests: Marie Butler, Robert Cabral, Susan Cabral, and Letty Mojica

Minutes Recorder: Betty Hough

ACTION

Welcome/Announcements
Jim called the meeting to order at 2:07 p.m. and declared a quorum present. New committee member, Amy Edwards, was introduced.

Adoption of the Agenda
Moved/Seconded/Passed
Agenda adopted as amended

II. A. 1. Delete CIS R122, CIS R123, CIS R126, CIS R128C, CIS R128D, CIS R129, CIS R130, CIS R144 from the agenda as the CORs for these courses are correct.

Approval of the Minutes
Moved/Seconded/Passed
Minutes of the December 8, 2010 meeting were adopted as presented.

SECOND READING
Career & Technical Education
CD R117 – Adult Supervision/Mentor Teacher – No First Reading changes. Second Reading changes: Check PREQ box on Cover Sheet.

Liberal Studies
None

Math/Science/Health/PE/Athletics
MATH R122 – Calculus with Analytic Geometry III - First Reading changes had been made

PE R098 – Short Courses in Physical Education – First Reading changes had been made.

Student Services
PG R102 – College Success – No First Reading changes.

SECOND READING APPROVAL
Moved/Seconded/Passed
CD R117, MATH R122, PE R098. PG R102

FIRST READING

Career & Technical Education
Carmen presented the AC courses. She advised that the TOP code on all cover sheets should be changed from 0945.10 to 0946.10.

AC R030 – Airside Systems – Consider adding the word “heating” to the catalog description.

AC R030L – Airside Systems Lab – Course Outline changes: Catalog description varies slightly from current catalog.

AC R040L – Heating and Control Systems Lab – No additional First Reading changes.

Liberal Studies
Carolyn Dorrance and Marie Butler presented the SOC course.

SOC R125 – Introduction to Social Statistics – Cover Sheet changes: Course ID should be changed from Soc. 125 to SOC R125. Check the PREQ box. Course Outline changes: Course ID should be changed from Soc. 125 to SOC R125. Range of hours should be 48-54. Catalog description should be rewritten using complete sentences: Students apply statistical methods and apply them to sociological data. Applications of statistical software to sociology and/or other social science data are required. III.A. Practice and use basic mathematical scientific techniques. IV. Inconsistent capitalization. VII.A.1. Add publisher. VIII.1. Delete Sociology. PREQ changes: Course ID should be changed from Soc. 125 to SOC R125. Section 1. Consider listing as A. B. C., etc. Erika advised that Shannon had conferred with one of the liaisons from the CID process and
asked that consideration be given to simplify the wording by using the prerequisite from the sample posted on the CID website. Section 3. List course IDs. (Note: As this course will go to DTRW, Betty advised that she needs to receive the corrected documents by Wednesday, February 16th.

**Math/Science/Health/PE/Athletics**
None

**Student Services**
None

**First Reading Approval**
Moved/Seconded/Passed
AC R030, AC R030L, AC R040L, SOC R125

**Distance Learning Approval**
Moved/Seconded/Passed
CAOT R122

**Prerequisite Approval**
Moved/Seconded/Passed
SOC R125

**Deletions**
Moved/Seconded/Passed

Note: On the AC course cover sheets the Associate Degree Applicable box should be checked. Betty will check these boxes before posting.

**Suspensions**
Moved/Seconded/Passed with 2 abstentions
JOUR R100, JOUR R101, JOUR R102, JOUR R133, JOUR R141, JOUR R142, JOUR R186, JOUR R190

**Consent Items**
None

**INFORMATION/DISCUSSION**

**Articulation**
No report
DTRW
No report

DCSL
No report

GE Subcommittee
The GE Subcommittee will hold its first meeting of the semester on February 9th immediately following the Curriculum Committee meeting.

SLOs in Syllabi
Erika advised that faculty had incorrectly been referring to OC’s Self Study which had been written under the Guide for Evaluating Institutions that was published in August 2009 when discussing whether or not SLOs had to be included in their syllabi. Standard IIA from this document did not specify that SLOs are required in syllabi. Erika distributed copies of the pertinent page (Standard IIA.6) from the Guide that came out in 2010 and asked the committee members to report back to their areas that it is an accreditation requirement that all syllabi include the SLOs for their approved courses.

CurricUNET
Erika reported that she is sending the current course and program forms to Todd from CurricUNET. The old data will be dumped and BANNER data will be used to rebuild the database. After this takes place, we will discuss revising the approval process and go forward from there. In addition it is possible to capture data from eLumen into CurricUNET and migrate from one system to the other. An update regarding the data migration will be provided next month.

Adjournment
There being no further business, the meeting adjourned at 3:25 p.m.