Weekly Metrics “7/08/2013 thru 7/12/2013”

Open work orders – 58

New work orders this week – 36

Work orders closed this week - 16

Emergency gear last checked – 6/06/13 (will check this week)

DirectTV Sat-to-Go last checked – 6/06/2013 (will check this week)

Highlights Campus Building Move Project (CSSC, SSA).

The following technology moves and projects have been completed Friday, July 12, 2013:

- TV monitors have been moved and installed in new CSSC locations: PCR, Business Services Conference room, Presidents office and a Samsung info board have been installed in the CSSC lobby.
- PCs have been moved for the following departments: Admin moved to CSSC 2nd floor, Counseling moved to SSA south wing, EOPs moved to SSA north wing, Cal Works moved to SSA north wing and Vets Center moved to old Foundation area in the SSA building.
- Phones have been moved for the following departments: Admin moved to CSSC 2nd floor, Counseling moved to SSA south wing, EOPs moved to SSA north wing (with the exception of two reception) and Cal Works (with exception of Linda Webb) moved to SSA north wing.
- Printers have been moved to new locations for all areas.
- Copiers have been moved for: Admin in CSSC building and Counseling moved to SSA south wing.
- Renamed all PCs for EOPs staff to match new building/office locations.
- Refreshed two workstations for Foundation: Student use PCs updated to district/campus standard.
The following technology moves and projects have been completed Saturday, July 13, 2013:

- Phone moved for Linda Webb phone to new location in SSA north wing.
- Phones have been moved for EOPs reception counter to new location in SSA north wing.
- PCs have been tested in the new SSA counseling area for network connectivity, etc.
- Renamed all PCs in SSA south wing to reflect new location.
- Connected DVD player to PCR and Business Service Conference Room.
- Moved fax machines and lines to new locations: Counseling SSA south wing, EOPs SSA north wing, Admin CSSC (Shannon Davis office).
- Refreshed PCs of Counseling staff in SSA south location to district standard: Dan G. and David Lopez.

The following technology moves and projects have been completed Monday, July 15, 2013:

- Vet Center: Moved phones (2) to new SSA (former Foundation area).
- Vet Center: Moved/Installed 4 PCs and a printer for their walk-up users.
- Installed PT office PCs in: EOPs SSA north wing, Counseling SSA south wing.
- Refreshed PCs (SSD/Win7) Dell 760 for EOPs staff: Ross F., Zinida P., Gloria M., Edwardo R.
- Refreshed PCs (SSD/Win7) Dell 760 for Counseling staff: David L., Emma W., Marisa G., Graciela C., Daniel G., Jose V., PT Counselor, UC Advisor.
- Connected Copiers and tested in: EOPs, Vet Center.

Pending Items

- Lync phone system (est. rollout Sept 2013)
- Vet Center: Moved phones (2) to new SSA (former Foundation area).
- Vet Center: Moved/Installed 4 PCs and a printer for their walk-up users.
- Installed PT office PCs in: EOPs SSA north wing, Counseling SSA south wing.
- Refreshed PCs (SSD/Win7) Dell 760 EOPs staff: Ross F., Zinida P., Gloria M., Edwardo R.
- Refreshed PCs (SSD/Win7) Dell 760 for Counseling staff: David L., Emma W., Marisa G., Graciela C., Daniel G., Jose V., PT Counselor, UC Advisor.
- Connected Copiers and tested in: EOPs, Vet Center.