**Weekly Metrics “11-26-2012 thru 11-30-2012”**

Open work orders – 26

New work orders this week – 30

Work orders closed this week - 40

Emergency gear last checked – 10/10/2012

DirectTV Sat-to-Go last checked – 10/15/2012

**Highlights.**

- Replaced failed printer in Auto Tech with HP 2055dn from stock.
- Refreshed/upgraded two PCs (Erika E. & Barbara McGinley). SSD/Memory
- Completed install of ADA station in LLRC-101.
- Installed 4 laptops (locked) in Writing Center of the LLRC.
- Installed 2 ADA stations (thin clients) in the OAL of the LLRC.
- Generated quote for 16 Dell PCs for the ASG office area.

**Pending Items**

- Refresh - Update inventory to reflect changes.