

CAMPUS USE, DEVELOPMENT & SAFETY
DISCUSSION NOTES
December 13, 2016

ATTENDEES: Mike Bush, Mike Ketaily, Shannon Newby, Bob Sube, Burt Gutierrez, Anna Anchondo, Connie Owens, Anthony Rodriguez, Jennifer Clark, Hussein Fahs, Kevin Hughes

ABSENT: Leo Orange, Everardo Rivera, Mike Alexander, Deanna McFadden, Christine Morla, Daniel Goicoechea

DISCUSSION START TIME:

2:05pm

No quorum – no action taken on approval of meeting agenda and meeting minutes.

NEW BUSINESS:

CERT TRAINING DATES

January 20th & February 3rd all day events 8am-5pm. Susan Duenas does send out separate opportunities to be trained. These are the Oxnard College dates but she does have other dates that are with community members if you can't make these two dates. Mike Ketaily added that Ventura County Fire Department does it as well. We will open it up to the campus at large but need to make sure Dr. Azari doesn't want to assign certain people.

OLD BUSINESS:

MEASURE S UPDATE – Bob Sube

Working out the bugs for the locking system at DH and bugs at Condor Hall for air conditioning and heating system. We discovered the electrician trenched through a sink drain at Condor Hall. We are getting closer to really having the building done. We will open class in the classrooms for the spring. We have landscaping still happening. All restrooms and classrooms will be open. Furniture for lobby area and alcove areas. We then have to put in math tutoring and math lab upstairs which isn't scheduled until fall 2018. Some people had questions about the glass windows and there are blinds that come down. We also have a computer lab going in downstairs.

CAMPUS POLICE UPDATE – Burt Gutierrez

- Most significant was burglaries last month. OPD arrested someone at the park next door for narcotics and found a set of keys on him. He's a local transient who looked like the student we thought it was. We have put the case together.
- A couple bike thefts – dad lent his bike to daughter and she left it unsecure. But someone walked into the station who didn't want to identify themselves and turned it in. Suspect came to the PAB and cut the cable lock and took the bicycle. We caught the student on tape but he didn't want to give a statement but did BIT report and he's on suspension here at the college.

- Series of 5150s on campus this past month.
- Vandalisms – mostly graffiti
- Chief put together holiday safety tips that are on the website to help reduce the chances of being a victim.
- Anna Anchondo asked about missing laptop from the student lounge.

STUDENT CONCERNS – Anna Anchondo

Water filtration system – as far as she knows they're in. the next one ASG is putting in is at Condor Hall but we are waiting for the contractor to leave. Foundation is putting one in gymnasium

FACILITY AND SAFETY ISSUES – Mike Bush

Issue in doing floor in LA4/5 – we found out contractor was using method to get old tiles out – they heated the tiles to get them out which created fumes. When Bob Sube found out – he shut off HVAC systems but it was too late and affected some of the faculty. Mike said we can test the air again if that's what the faculty wishes to happen.

Wayfinding committee to redo campus maps and change our signs out – we should not have signs for services rather names of buildings and on website and electronic signs we can list the services on the buildings. This is an Ad-Hoc meeting. We are doing another technology called "Future Orb" – on our wireless sites the antennas you can put information into it. A lot of versatility with this app. The Wayfinding Committee will start late January to finish in March – Kevin Hughes, Anna Anchondo and Anthony Rodriguez requested to be on committee.

TECHNOLOGY – Mike Bush (Mike Alexander absent)

Continuing to work on upgrade of our connectivity to internet

EMERGENCY PREPAREDNESS

Mike Bush thanked Lt. Gutierrez for his leadership when we were facing a possible walkout of CIHS after the election. There was a lot of coordination between OPD and our campus police and it ended up being very few.

Mike Bush said we were going to do an active shooter training with CIHS and be able to view and get intelligence on how to get a drill here but unfortunately, we had to postpone the drill. He is still unclear on whether they were going to have live fire or not. Lt. Gutierrez said when they met it was being driven by the school administration and there was a lot of unknowns. They were going to do it with students in class and the shooter was going to be in camouflage with mask and start capping and the actor students were going to go down. We were going to have the two of our officers respond and be the first responders. They really had a good scenario laid out. He hasn't reached out to see when the date will be postponed. Mike Bush said there is value teaching people what gunfire sounds like especially in a building. If you're in a building when it goes off, it is much louder than if you're outside. We are looking at doing a training here but don't know when but it will be very focused with a debriefing afterwards.

Mike Ketaily wants the whole committee to go through the trailers at M&O with disaster response items. He would like everyone to know what is in there and what the inventory is.

Mike Ketaily said that every drill he's been involved in falls apart on communications – working radios in any event is very stressful. We need to have some training on radio etiquette and how to communicate on radios. We also talked about using the SIM room sometime at the FSTA. They have an incredible room where they do training at.

Mike Ketaily has a training program developed and curriculum developed especially on radios, going through the trailers, emergency incident management plan who he wonders if everyone know what they're supposed to do, we can go through the simulation room. He would like to do a training once a month on each subject and then he feels we would be ready for an active shooter training. He would like to target a list of people to open up the opportunity to train.

Burt Gutierrez said the real issue about active shooter training is that people really want to talk through it and what they can expect and what to expect. He knows how his officers would approach the situation. The more realistic the situation, the better. the more acclimated people get, the better.

RECAP OF ACCOMPLISHMENTS

Everardo absent - will table until the next meeting.

DISCUSSION END TIME

3:08pm