

2011-12 SATISFACTORY ACADEMIC PROGRESS STANDARDS

The Ventura County Community College District Financial Aid Offices establish standards of academic progress in accordance with federal regulations. To be eligible for financial aid, students must meet or exceed these standards. The standards apply to all financial aid recipients and to all college coursework taken including coursework taken from outside colleges if that coursework has officially been transferred and appears on your Ventura County Community College District (VCCCD) transcript. **Failure to maintain these standards may result in losing financial aid eligibility.**

STANDARD	MINIMUM REQUIREMENT
Qualitative Standard	A minimum cumulative grade point average (GPA) of 2.0 in all coursework attempted.
Quantitative Standard	A minimum course completion ration of 68% of all coursework attempted.
Maximum Time Frame	Attempted units may not exceed 150% of the number of units required to complete your educational objective.

Grades

In determining the above standards, grades of A, B, C, D, P, CR (Credit), or CRE (Credit by exam) are considered completed coursework. Grades of F, I (Incomplete), IP (In Progress), W (Withdrawal), MW (Military Withdrawal), NC (No Credit), NP (No Pass), and RD (Record Delayed) are not considered completed coursework. However, all of the above grades are considered attempted units.

Maximum Time Frame

Students must complete their educational goals within 150% of the program length. All course work appearing on your Ventura County Community College District (VCCCD) academic transcript will count toward Maximum Time Frame. **Students who have exceeded this time and/or have attained a BA/BS, MA/MS, or beyond, are required to submit a Satisfactory Academic Progress Appeal Form for evaluation.**

Educational Goal	Units Required to Complete Goal*	Maximum Attempted Units (150%)*
AA/AS	60 units	90 units
Transfer	70 units	90 units
Certificate of Achievement	24+ units	36+ units

***Program lengths vary. See college catalog for exact length of program.**

Evaluation

Academic progress will be evaluated at the end of each term to determine continued eligibility. Students who fail to meet academic progress will be placed on Warning (see Warning).

ESL Courses

ESL coursework does not count against remedial units; however, the units do count toward Maximum Time Frame. Academic progress in ESL courses will be counted when assessing both the student's overall GPA and completion rate.

Remedial Courses

Funding for remedial course work is limited to a maximum of 30 units as identified in the college catalog.

Course Repetition

For financial aid purposes, courses may be repeated consistent with district academic standards, as identified in the college catalog. However, units will count toward Maximum Time Frame.

Warning

Students who fail to make satisfactory progress will be placed on Financial Aid Warning. Financial aid is available to students during a Warning period: however, satisfactory progress will be evaluated at the end of the Warning term. During Warning, students must have a minimum cumulative grade point average (GPA) of 2.00 and a minimum course completion ration of 68% of **all** coursework attempted.

Suspension of Eligibility

Students who fail to meet Satisfactory Academic Progress Standards while on Warning will be placed on Suspension and will no longer be eligible to receive financial aid, with the exception of the Board of Governors Fee Waiver (BOGW), until they have been Reinstated or successfully Appeal.

Reinstatement

A student Suspended for failing to meet Satisfactory Academic Standards may regain eligibility by successfully appealing to the Financial Aid Office or by attending without financial aid and have a minimum cumulative grade point average (GPA) of 2.00 and a minimum course completion ration of 68% of **all** coursework attempted. It is the students' responsibility to notify the Financial Aid Office in writing when they have reinstated themselves.

Probation

Students who successfully appeal will be placed on Financial Aid Probation. Financial aid is available during this Probation period: however, satisfactory progress will be evaluated at the end of the Probation term. During Probation, students must complete 100% of **all** attempted units during this term, with a term GPA of 2.00 or better and must be following their approved Academic Plan.

Appeal Process

Students who have had their financial aid Suspended have the right to appeal by submitting a Satisfactory Academic Progress Appeal Form.

Deadline to submit appeals: Fall 2011 must submit an appeal form by: **December 1, 2011**

Spring 2012 must submit an appeal form by: **April 26, 2012**

