OXNARD COLLEGE
ADMISSIONS & RECORDS

REQUEST FOR PASS/NO PASS

NAME _____
LAST FIRST MI

STUDENT ID NO. 900 _____

TERM: FALL_____ SPRING_____ SUMMER_____

I HAVE ELECTED TO TAKE _____
CRN COURSE TITLE INSTRUCTOR

with a Pass/No Pass grade. I understand that this option may be exercised no later than the end of the first thirty percent of the term or length of the class, and that once this deadline has passed this request cannot be withdrawn. I am also aware that other colleges and universities may restrict the acceptance of courses taken on a Pass/No Pass basis, especially for satisfaction of major requirements.

The "P" grading symbol, when assigned, indicates that a student has earned a "Pass" for the course. This is the equivalent of a grade of "C" or better, and the units earned are not counted in a student's GPA. "NP" indicates that a no pass has been earned. This is less than satisfactory or failing grade and does not count in a student's GPA. However, units attempted for which "NP" is recorded shall be considered in probation and dismissal procedures. A student may apply a maximum of 20 credit units to an AA/AS degree or Certificate of Achievement.

STUDENT'S SIGNATURE _____ DATE _____

INSTRUCTOR'S SIGNATURE _____ DATE _____

PLEASE SUBMIT THIS FORM TO THE ADMISSIONS AND RECORDS OFFICE

_____***OFFICE USE ONLY***_____

PROCESSED BY _____ DATE _____

Rev. 2/17/09