



**Ventura County Community College District  
Board of Trustees Regular Meeting  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001  
Tuesday, June 19, 2012**

**Members present:** Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez, and Student Trustee A.J. Valenzuela

**1. Mission**

**District Mission:** The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources.

Ventura County Community College District improves the quality of community life by offering not-for-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.

### **Governance Roles**

Critical to the integrity of the College and District governance structure is that each member of the District community understands the roles, responsibilities, and accountability of each constituent group in the governance process.

Members of the District have the authority and responsibility to make recommendations in matters appropriate in scope. The scope for each constituent group outlined below is derived from several sources: the Government Code of California, California Code of Regulations, VCCCD Board Policy, District practices and procedures, and job descriptions.

### **Role of the Board of Trustees**

The Board of Trustees are representatives of the broad community, elected to act as guardians of the public's trust. Although elected within subsections of Ventura County, Trustees serve and represent all county citizens. The Board's primary responsibility is to establish District policies that align with the Minimum Standards set by the Board of Governors of the California Community Colleges. The Board ensures that the mission and vision will be accomplished by assigning responsibilities to District employees through job descriptions. In this way, the Board remains outside the operations of the District.

The following responsibilities are stated in Education Code Section, which authorizes and defines local boards. The section also authorizes local boards to delegate their power to the chief executive officer and other college staff and committees, unless specifically prohibited by law.

1. Establish rules and regulations not inconsistent with the regulations of the Board of Governors and the laws of this state.
2. Establish policies for and approve comprehensive, academic, and facilities plans.
3. Establish policies for and approve courses of instruction and educational programs.
4. Establish academic standards and graduation requirements.
5. Employ all personnel and establish employment practices.
6. Determine budgets within legal constraints and determine the needs for tax and bond elections.
7. Manage and control district property.
8. Establish procedures for effective involvement in the local decision-making process.
9. Establish rules for student conduct.
10. Establish fees as required by law.
11. Accept grants, gifts, and scholarships.
12. Provide auxiliary services, as necessary.
13. Determine the academic calendar.
14. Participate in the Board of Governors' state consultation process.

Boards of Trustees in California delegate significant authority to the CEO, as well as to the Academic Senate according to Title 5 regulations. Effective boards limit their role to developing broad policy and providing oversight in the areas listed above, and delegate the responsibility for administrative and professional duties to the professionals in the colleges.

As a legislative body, the VCCCD Board of Trustees conducts deliberations and actions openly within the realm of public scrutiny consistent with Government Code Section 54953, also known as the Ralph M. Brown Act. Minutes are prepared for all actions taken by the VCCCD Board of Trustees to serve as the District's public record.

### **Role of District Chancellor**

The Chancellor is the chief executive officer of the District and administrative agent of the Board of Trustees and, as such, is the District's only employee reporting directly to the Board. The Chancellor is accountable for the operation of the District and for providing policy recommendations to the Board. Further definition of the Chancellor's responsibilities is provided in the following section on the Role of Administrators and further referred to in BP 2430 Delegated Authority to Chancellor.

### **Role of Faculty**

Full-time and part-time faculty members at each College are represented in governance by an Academic Senate. The Academic Senate at each College assumes primary responsibility for making recommendations in the areas of curriculum, academic standards, and other areas of professional and academic matters identified in Assembly Bill 1725.

The VCCCD Board of Trustees agreed in Board Policy 2510 to function with the Colleges' Academic Senates in academic and professional matters under the mutual agreement option. When the Board elects to provide for mutual agreement with the Academic Senates, and an agreement has not been reached, existing policy shall remain in effect unless such policy exposes the District to legal liability or fiscal hardship. In cases where there is no existing policy, or when legal liability or fiscal hardship requires existing policy to be changed, the Board may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons.

Through the three Academic Senates and their College governance structure, recommendations are made to the administration of its College and the District on the following specific academic and professional matters:

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Educational program development;
- Standards or policies regarding student preparation and success;
- District and College governance structures, as related to faculty roles;
- Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- Policies for faculty professional development activities;
- Processes for program review; and
- Processes for institutional planning and budget development
- Other academic/professional matters, mutually agreed upon between the Board of Trustees and the Academic Senate.

Academic Senates have a statutory requirement to confer with students in their respective areas of responsibility.

Consultation is required on processes in program review, planning, and budgeting. Consultation is not required on the content of program review, planning, and budgeting.

Academic Senates appoint faculty members to District groups.

#### **Role of Classified Staff**

Classified staff members include College and District employees in a wide range of positions. Classified staff members are provided with opportunities to participate in the formulation and development of District and College recommendations as well as in the processes for developing recommendations that have or will have a significant effect on them.

SEIU recommends classified representatives for appointments to the various groups as identified through Article 4.8 of the agreement between the Ventura County Community College District and Service Employees International Union Local 99.

#### **Role of Administrators**

Administrators are defined as college presidents, vice chancellors, college executive vice presidents, college vice presidents, deans, classified managers, and classified supervisors. The job descriptions for College and District administrators assign specific roles for administrators. Administrators are appointed to committees based on function or position or appointed by the College President or Chancellor. Administrators address issues of District-wide impact, including governance recommendations, operational matters to ensure alignment of practices, cross-District communication, uniform application of

policies and procedures, progress on District goals, and Board support in District-wide planning processes.

### **Role of Students**

Students at each College are represented by an Associated Student Government organization composed of elected officers. Each College's student government organization operates in accordance with its own constitution and bylaws and is responsible for appointing student representatives to serve on District councils. In their role representing all students, they offer opinions and make recommendations to the administration of the College and to the Board of Trustees with regard to District and College policies and procedures that have or will have a significant effect on students. Those areas are specifically defined as:

- Grading policies;
- Codes of student conduct;
- Academic disciplinary policies;
- Curriculum development;
- Courses or programs which should be initiated or discontinued;
- Processes for institutional planning and budget development;
- Standards and policies regarding student preparation and success;
- Student services planning and development;
- Students fees within the authority of the District to adopt; and
- Any other District and College policy, procedure, or related matter that the District Board of Trustees determines will have a significant effect on students.

Generally, the Board of Trustees shall not take action on a matter having a significant effect on students unless they have been provided with an opportunity to participate in the recommendation process.

### **In attendance:**

James Meznick, Chancellor  
Richard Duran, Oxnard College President  
Pam Eddinger, Moorpark College President  
Sue Johnson, Vice Chancellor, Business and Administrative Services  
Patricia Parham, Vice Chancellor, Human Resources  
Dave Fuhrmann, Assistant Vice Chancellor, Information Technology  
Erika Endrijonas, Executive Vice President  
Ramiro Sanchez, Executive Vice President  
Iris Ingram, Vice President, Business Services  
Richard DeLaO, Chief of Police  
Michael Arnoldus, Director  
Lori Bennett, Dean  
Terry Cobos, Director  
Will Deits, Director  
Sharon Dwyer, Project Manager  
Karen Engleson, Dean  
Patricia Ewins, Dean  
Clare Geisen, Director  
Carmen Guerrero, Dean  
Tim Harrison, Dean  
Cynthia Herrera, Director  
Kim Hoffmans, Dean  
Gwen Huddleston-Lewis, Dean  
Victoria Lugo, Dean  
Mary Anne McNeil, Director  
Darlene Melby, College Business Manager  
Lisa Miller, Dean

Inajane Nicklas, Dean  
Marjorie Price, Dean  
Rick Shaw, Director  
John Sinutko, Director  
Gail Warner, Director  
Jay Wysard, Director  
Robert Cabral, Oxnard College Academic Senate President  
Riley Dwyer, Moorpark College Academic Senate President  
Peter Sezzi, Ventura College Academic Senate President  
Peder Nielsen, Ventura College Classified Senate President  
Karla Banks, Oxnard College Classified Senate President  
Daniel Chavez, Ventura College Associated Student Government Director of External Affairs  
Les Dickey, Measure S  
Handel Evans, Measure S  
Steve Hall, AFT President  
Patti Blair, Executive Assistant, Recorder  
James Meznick, Chancellor

## **2. Call to Order:**

Chair Blum called the meeting to order at 5:15 p.m.

## **3. Public Comments Regarding Closed Session Agenda Items**

Public comments regarding Closed Session agenda items were made by Helen Nielsen and Peder Nielsen.

## **4. Recess to Closed Session**

- **4.01 CONFERENCE WITH LEGAL COUNSEL: Existing Litigation (Gov. Code 54956.9 subd. (a)); Larry Guevara v. Ventura County Community College District, et al.; Ventura County Superior Court Case No. 56-2007-00285673-CU-WM-VTA**
- **4.02 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR (Gov. Code, section 54957)**
- **4.03 PUBLIC EMPLOYMENT (Gov. Code, section 54957) - Chancellor**

## **5. Reconvene in Open Session and Closed Session Report**

Chair Blum provided the following Closed Session Report:

- **4.01 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code, Section 54956.9, subd. (a)) Larry Guevara v. Ventura County Community College District, et al.; Ventura County Superior Court Case No. 56-2007-00285673-CU-WM-VTA.** It was moved by Trustee Miller, seconded by Trustee McKay, and carried on a 5-0 vote, that the Board of Trustees of the Ventura County Community College District approve the proposed Settlement Agreement and General Release in connection with the case entitled Larry Guevara v. Ventura County Community College District, et al.; Ventura County Superior Court Case No. 56-2007-00285673-CU-WM-VTA. The Personnel Commission will also consider approval of the Settlement Agreement and General Release at its regularly-scheduled meeting on Thursday, June 21, 2012.
- **4.02 PUBLIC EMPLOYEE PERFORMANCE EVALUATION.** There was no action taken.
- **4.03 PUBLIC EMPLOYMENT (Gov. Code, Section 54957) - Chancellor.** It was moved by Trustee McKay, seconded by Trustee Miller, and carried on a 5 - 0 vote, that the Board of Trustees of the Ventura County Community College District appoint Susan Johnson as Interim Chancellor effective July 1, 2012 through July 31, 2012.

## **6. Pledge to the Flag**

Steve Hall led the pledge to the flag.

## **7. Action Item: Trustees/Chancellor's Office**

**Action: 7.01 Public Swearing in and Seating of Student Member:** This item presents for approval the public swearing in and seating of Arthur Valenzuela, Student Member, to serve for the term from June 1, 2012 - May 31, 2013. That the Board of Trustees approve the public swearing in and seating of Arthur Valenzuela, Student Trustee, to serve for the term from June 1, 2012 to May 31, 2013. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

## **8. Acknowledgement of Guests and Special Recognitions**

- Dr. Handel Evans presented Construction Management Association of America awards to Oxnard College President Richard Duran and Moorpark College President Pam Eddinger.

Each year the Construction Management Association of America selects outstanding projects for achievement awards. Awards are based upon excellence in design and construction of both private and public projects: Oxnard College Student Services Center and the Moorpark College Electrical Infrastructure Replacement Project. The projects were chosen by an independent committee from a pool of over 100 competing projects as examples of outstanding construction management, led by Leslie Dickey and the Heery International team.

## **9. Public Comments**

Daniel Chavez provided public comment.

## **10. Business Services**

### **Report: 10.01 Trustees: Audit and Budget Committee met on May 30, 2012**

Trustee Miller indicated the Audit and Budget Committee met on May 30, 2012 and recommend the 2012/13 Tentative Budget.

**Action: 10.04 APPROVAL OF 2012-13 TENTATIVE BUDGET:** This item requests Board of Trustees approval of the 2012-2013 Tentative Budget for all funds of the District. Approval of the Tentative Budget authorizes expenditures of funds until the Adoption Budget is approved. The Chancellor recommends that the Board of Trustees approve the FY 2012-2013 Tentative Budget for all funds of the District. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

## **11. Associated Student Government Reports**

### **Report: 11.01 Associated Student Government**

- Student Trustee Valenzuela did not provide a report.
- Daniel Chavez, Ventura College Associated Student Government Director of External Affairs, commented on summer session, summer lending library, thanked Trustees and staff for a successful graduation ceremony, and thanked Chancellor Meznik for his service to students. Mr. Chavez also commented on the cafeteria closures and student discussions.

## **12. Senate President Business Report**

### **Information: 12.01 Academic Senate**

- Riley Dwyer, Moorpark College Academic Senate President, commented on the District Council on Accreditation and Planning.

- Robert Cabral, Oxnard College Academic Senate President, commented on planning, program discontinuance, reflected on his senate work and the participatory governance process. Mr. Cabral thanked Oxnard College faculty for their support during the last three years, Dean Carmen Guerrero, Dr. Endrijonas, Dr. Duran, Mr. Sezzi, Ms. Dwyer, Associated Student Government, Connie Owens, College Presidents, District staff, Vice Chancellors Johnson and Parham, Chancellor Meznek, Board of Trustees, and the outreach from managers.
- Peter Sezzi, Ventura College Academic Senate President, acknowledged Robert Cabral's work as a senate president, thanked Trustees for attending the Ventura College graduation, acknowledged Peder Nielsen for his work during graduation, acknowledged Dean Huddleston's work in the site event, and commented on summer classes and the learning library

**Report: 12.02 Classified Senate**

- Connie Owens commented on her work as the Oxnard College Classified Senate President, Flex Week, and graduation.
- Peder Nielsen thanked Chancellor Meznek, Mr. Cabral, and Ms. Owens for their dedicated work, thanked Trustees for attending the Ventura College graduation, and acknowledged the work of many people who contributed to the successful graduation. Mr. Nielsen also commented on the Ventura College Classified BBQ, Classified Senate Awards, and acknowledged the following individuals who received Classified Senate awards: Service to Students: Karen Kittrell; Service to Staff: Jesse Llamas; and Service to the College: Joe Perez.

**13. Changes to the Agenda**

**Information: 13.01 Changes to the Agenda**

**1. REVISED ITEM 24.04: CHANGES IN PERSONNEL/EMPLOYMENT STATUS: APPROVAL OF SEPARATION FROM EMPLOYMENT.** The attachment to Item 24.04 was changed to remove Sections 3, 5, and 12.

**2. REVISED ITEM 24.05: CHANGES IN PERSONNEL/EMPLOYMENT STATUS: APPROVAL OF REASSIGNMENT IN LIEU OF REDUCTION IN TIME OR LAYOFF.** The attachment to Item 24.05 has been changed to remove Section 3.

**3. PULLED ITEM 18.01. APPROVAL OF EMPLOYMENT AGREEMENT ADMINISTRATOR: CHANCELLOR.**

**14. Chancellor's Recommendations of Board of Trustees Agenda**

**Report: 14.01 CHANCELLOR'S RECOMMENDATION.** The District's Consultation Council is the representative body designed to support the governance processes at each College and to assist in District governance through the review and analysis of the Board of Trustees agenda prior to action by the Trustees. The items presented to the Board of Trustees contained in the Consultation Council meeting agenda of June 7, 2012, were reviewed within the District's Consultation Council, and presented to the Trustees for action, without constituent objection.

**15. Study Session: Accreditation Update**

**Information: 15.01 OPEN STUDY SESSION:** Accreditation Update. Chair Blum opened the study session.

**Discussion: 15.02 This item presents for discussion an accreditation update.**

Dr. Meznek discussed accreditation work, Delineation of Functions, progress in the two-year policy review calendar, professional development, District Council on Accreditation and Planning, gap analysis, and indicated the District expects a follow-up letter from the ACCJC.

**Information: 15.03 CLOSE STUDY SESSION.**

Chair Blum closed the study session.

**16. Board Policy**

**Information: 16.01 The Policy Committee met on May 15, 2012.** The Policy Committee provides recommendations to the Board regarding policy for Ventura County Community College District. The Policy Committee reviews policies and administrative procedures to ensure uniform practice Districtwide and avoid impeding college operational effectiveness (Accreditation Standards III.A.3.a, III.A.4.c, IV.B.1.b-c; IV.B.1.e).

**Information: 16.02 REVIEW TWO-YEAR BOARD POLICY REVIEW CALENDAR.** This item presents for review the two-year Board Policy Review Calendar. Ms. Geisen discussed the Board of Trustees Two-Year Review Cycle, progress in policy and procedure review, and the Board Policy Agenda Review Calendar.

**Action: 16.03 ACTION TO APPROVE BOARD POLICY (BP) 2205 DELINEATION OF SYSTEM AND BOARD FUNCTIONS.** This item presents for approval BP 2205 Delineation of System and Board Functions. No administrative procedure is required. The Chancellor recommends the Board of Trustees approve revised BP 2205 Delineation of System and Board Functions. No administrative procedure is required. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 16.04 ACTION TO APPROVE BOARD POLICY (BP) 2350 SPEAKERS.** This item presents for approval BP 2350 Speakers. No administrative procedure is required. The Chancellor recommends the Board of Trustees approve revised BP 2350 Speakers. No administrative procedure is required. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. After discussion, motion was withdrawn and Trustees requested the item be reviewed at a future Board Policy Committee meeting. There was no action taken.

**Action: 16.05 ACTION TO REAFFIRM BOARD POLICY (BP) 2715 BOARD CODE OF ETHICS.** This item presents for reaffirmation BP 2715 Board Code of Ethics and provides revised Administrative Procedure (AP) 2715(A) Board Code of Ethics for information. The Chancellor recommends the Board of Trustees reaffirm BP 2715 Board Code of Ethics. AP 2715(A) has been revised, is provided for information, and is consistent with BP 2715. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 16.06 ACTION TO REAFFIRM BOARD POLICY (BP) 2745 BOARD SELF-EVALUATION.** This item presents for reaffirmation BP 2745 Board Self-Evaluation and provides revised Administrative Procedure (AP) 2745 Board Self-Evaluation for information. The Chancellor recommends the Board of Trustees reaffirm BP 2745 Board Self-Evaluation. AP 2745 has been revised, is provided for information, and is consistent with BP 2745. Motion by Trustee Dianne McKay, second by Vice Chair Arturo Hernandez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 16.07 ACTION TO REAFFIRM BOARD POLICY (BP) 4025 PHILOSOPHY AND CRITERIA FOR ASSOCIATE DEGREES AND GENERAL EDUCATION.** This item presents for reaffirmation BP 4025 Philosophy and Criteria for Associate Degrees and General Education and provides revised Administrative Procedure (AP) 4025 Philosophy and Criteria for Associate Degrees and General Education for information. The Chancellor recommends the Board of Trustees reaffirm BP4025 Philosophy and Criteria for Associate Degrees and General Education. AP 4025 has been revised, is provided for information, and is consistent with BP 4025. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.



**Action: 16.08 ACTION TO REAFFIRM BOARD POLICY (BP) 4225 COURSE REPETITION.** This item presents for reaffirmation BP 4225 Course Repetition and provides revised Administrative Procedure (AP) 4225 Course Repetition for information. The Chancellor recommends the Board of Trustees reaffirm BP 4225 Course Repetition. AP 4225 has been revised, is provided for information, and is consistent with BP 4225. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 16.09 ACTION TO APPROVE BOARD POLICY (BP) 4227 COURSE REPETITION ABSENT SUBSTANDARD ACADEMIC WORK.** This item presents for approval BP 4227 Course Repetition Absent Substandard Academic Work and provides revised Administrative Procedure (AP) 4227 Course Repetition Absent Substandard Academic Work for information. The Chancellor recommends the Board of Trustees approve BP 4227 Course Repetition Absent Substandard Academic Work. AP 4227 has been revised and/or reviewed by District Council on Student Learning (DCSL) and Chancellor's Cabinet, is provided for information, and is consistent with BP 4227. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 16.10 ACTION TO REAFFIRM BOARD POLICY (BP) 4230 GRADING AND ACADEMIC RECORD SYMBOLS.** This item presents for reaffirmation BP 4230 Grading and Academic Record Symbols and provides revised Administrative Procedure (AP) 4230 Grading and Academic Record Symbols for information. The Chancellor recommends the Board of Trustees reaffirm BP 4230 Grading and Academic Record Symbols. AP 4230 has been revised and/or reviewed by District Council on Student Learning (DCSL) and Chancellor's Cabinet, is provided for information, and is consistent with BP 4230. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **17. Trustees/Chancellor's Office**

**Discussion: 17.03 STUDY SESSION: BOARD MEETING ASSESSMENT FROM THE MAY 4-6, 2012 COMMUNITY COLLEGE LEAGUE OF CALIFORNIA ANNUAL TRUSTEE CONFERENCE.** This item presents for review a Board meeting assessment for the May 4-6 Community College League of California Annual Trustee Conference. Trustees discussed the May 4-6, 2012 Community College League of California Annual Trustee Conference assessment. Trustees acknowledged the value of attending the conference and appreciated the opportunity to attend.

**Discussion: 17.04 STUDY SESSION. BOARD MEETING ASSESSMENT FROM THE MAY 8, 2012 REGULAR BOARD MEETING.** This item presents for review a Board meeting assessment for the May 8, 2012 Regular Board of Trustees meeting. Trustees commented on the May 8, 2012 meeting assessment.

**Action: 17.05 ACTION TO ADOPT RESOLUTION.** This item presents adoption of a Resolution of the Ventura County Community College District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 6, 2012. The Chancellor recommends that the Board of Trustees adopt a Resolution ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 6, 2012. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 17.06 ACTION TO ADOPT RESOLUTION.** This item presents adoption of a Resolution of the Ventura County Community College District Pertaining to the Procedure for Determining Tie Votes in a Governing Board Trustee Election. The Chancellor recommends the Board of Trustees adopt a Resolution Pertaining to the Procedure for Determining Tie Votes in a Governing Board Trustee Election and that determination is to hold a run-off election. Motion by Trustee Dianne McKay, second by Trustee

Larry Miller. Following discussion, Trustee McKay withdrew the motion, Trustee Miller withdrew the second, and Trustees agreed to place the item on the agenda for the June 26, 2012 Strategic Planning Meeting.

**Action: 17.07 ACTION TO APPROVE GOVERNING BOARD MEMBER ABSENCE.** This item presents for approval the absence of a Board of Trustees member. There was no action taken.

#### **18. Human Resources**

**Action: 18.01 APPROVAL OF EMPLOYMENT AGREEMENT - ADMINISTRATOR: CHANCELLOR.** This item was pulled and therefore no action was taken.

#### **19. Capital Planning**

**Report: 19.01 Trustees: Capital Planning & Facilities Committee met on May 23, 2012.** Trustee Miller indicated the Capital Planning met and recommend the items presented.

#### **20. Student Learning**

#### **21. Consent Calendar**

**Action (Consent): 21.01 APPROVAL OF CONSENT CALENDAR.** This item presents for approval the Consent Calendar. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Item 23.15 APPROVAL OF A CONTRACT FOR GENERAL LEGAL SERVICES WITH LIEBERT CASSIDY WHITMORE and Item 23.20 APPROVAL OF A CONTRACT WITH DOLINKA GROUP, LLC FOR REDEVELOPMENT CONSULTING AND ADVISORY SERVICES were pulled from the Consent Calendar and considered separately.

#### **22. Consent Calendar: Approval of Minutes**

**Action (Consent), Minutes: 22.01 APPROVAL OF MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR MAY 8, 2012.** This item presents for approval the minutes of the Board of Trustees Meeting of May 8, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent), Minutes: 22.02 APPROVAL OF MINUTES FOR THE SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES FOR MAY 25, 2012.** This item presents for approval the minutes of the Board of Trustees Special Meeting of May 25, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent), Minutes: 22.03 APPROVAL OF MINUTES FOR THE SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES FOR JUNE 5, 2012.** This item presents for approval the minutes of the Board of Trustees Special Meeting of June 5, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **23. Consent Calendar: Business Services**

**Action (Consent): 23.01 RATIFICATION OF ACCOUNTS PAYABLE AND PAYROLL FOR THE PERIOD OF APRIL 19, 2012 TO MAY 29, 2012:** This item presents for ratification Accounts Payable and Payroll for the period of April 19, 2012 to May 29, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.02 APPROVAL/RATIFICATION OF BOARD PURCHASE ORDER REPORT #13 FOR FY 2011-12:** This item presents for approval/ratification of Board Purchase Order Report #13, for FY 2011-2012 from April 23, 2012 to June 4, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.03 APPROVAL/RATIFICATION OF BOARD PURCHASE ORDER REPORT #01 FOR FY 2012-13:** This item presents for approval/ratification of Board Purchase Order Report #01, for FY 2012-2013 from April 23, 2012 to June 4, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.04 ACCEPTANCE OF GIFTS:** This item presents for approval the acceptance of gifts. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.05 SURPLUS/DISPOSAL OF EQUIPMENT:** This item presents for approval the surplus/disposal of equipment and materials. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.06 APPROVAL OF BID 437 VENTURA COLLEGE STUDENT CENTER FLOOR LEVELING PROJECT:** This item presents for approval the award of Bid 437, Ventura College Student Center Floor Leveling Project to the lowest responsive bidder, Reliable Floor Covering, in the amount of \$58,947. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.07 APPROVAL OF BID 432, PARKING AREA IMPROVEMENTS DISTRICT WIDE:** This item presents for approval award of Bid 432, Parking Area Improvements District-Wide to the lowest responsible bidders, HeathCote Geotechnical, Quality Paving, and Mission Paving as displayed below. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.08 APPROVAL OF BID 438, MOORPARK COLLEGE CAMPUS CENTER VENDING AREA DEMOLITION:** This item presents for approval award of Bid 438 Moorpark College Campus Center Vending Area Demolition to the lowest responsible bidder, Specialized Environmental, Inc. in the amount of \$83,000. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.09 APPROVAL OF BID 440, MOORPARK COLLEGE CAMPUS CENTER VENDING AREA RECONSTRUCTION:** This item presents for approval award of Bid 440 Moorpark College Campus Center Vending Area Reconstruction to the lowest responsible bidder, Ardalan Construction Company, Inc. in the amount of \$246,900. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez.

Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.10 APPROVAL OF BID 441, MOORPARK COLLEGE SOLAR PV LAB SITE WORK AND MOCK ROOF STRUCTURES:** This item presents for approval award of Bid 441 Moorpark College Solar PV Lab Site Work and Mock Roof Structures to the lowest responsible bidder, Kiwitt's General Building, in the amount of \$64,000. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.11 APPROVAL OF CONTRACT WITH BLACKBOARD CONNECT TO PROVIDE MASS NOTIFICATION SERVICES:** This item presents for approval the contract renewal with Blackboard Connect Inc. for mass notification services. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.12 APPROVAL OF CONTRACT WITH BURNING GLASS FOR USE OF THE LABOR/INSIGHT WEB-BASED PORTAL:** This item presents for approval a contract with Burning Glass, Inc. for use of its Labor/Insight web-based portal to provide real-time labor market information, which will allow our three colleges to more closely align CTE courses with job availability. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.13 APPROVAL OF CONTRACT WITH OMNIUPDATE FOR OU WEB CONTENT MANAGEMENT SOFTWARE, LICENSE AND TECHNICAL SUPPORT:** This item presents for approval a one-year agreement with OmniUpdate for OU Software, License and Technical Support for OmniUpdate web content management software. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.14 APPROVAL OF EXTENSION OF CONTRACT FOR GENERAL LEGAL SERVICES WITH FAGEN, FRIEDMAN & FULFROST:** This item presents for approval the extension of a professional services contract with the law firm of Fagen, Friedman & Fulfroast for the period July 1, 2012 through June 30, 2013. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 23.15 APPROVAL OF A CONTRACT FOR GENERAL LEGAL SERVICES WITH LIEBERT CASSIDY WHITMORE:** This item presents for approval a professional services contract with the law firm of Liebert Cassidy Whitmore for the period July 1, 2012 through June 30, 2013. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.16 APPROVAL OF EXTENSION OF CONTRACT FOR GENERAL LEGAL SERVICES WITH ORBACH, HUFF & SUAREZ, LLP:** This item presents for approval the extension of a professional services contract with the law firm of Orbach, Huff & Suarez, LLP for the period July 1, 2012 through June 30, 2013. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.17 APPROVAL OF CONTRACT WITH STRATA INFORMATION GROUP TO PROVIDE PROJECT MANAGEMENT SERVICES FOR BANNER AND LUMINIS ADMINISTRATIVE SYSTEMS:** This item presents for approval the contract renewal with Strata Information Group (SIG) for ongoing project management services and specialized technical support for the Banner administrative software system, the Luminis web portal system, and related database applications. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.18 RETIREMENT BOARD OF AUTHORITY (RBOA) INVESTMENT REPORT:** This item presents for acceptance the Retirement Board of Authority (RBOA) Investment Report. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.19 MONTHLY BUDGET TRANSFER SUMMARY & AMENDMENT:** This item presents for ratification the monthly budget transfer summary and budget amendment for the months of April - May 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez

**Action: 23.20 APPROVAL OF A CONTRACT WITH DOLINKA GROUP, LLC FOR REDEVELOPMENT CONSULTING AND ADVISORY SERVICES:** This item request approval of a contract with Dolinka Group, LLC to provide Redevelopment consulting, advisory services, and study/audit effective June 20, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.21 APPROVAL OF NEW CONTRACTS AND GRANTS FOR FISCAL YEAR 2012-13:** This item request approval of a new contracts and grants for FY 2012-13 and authorization to amend the General Fund Restricted budgets. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 23.22 APPROVAL OF A THREE-YEAR CONTRACT FOR MEASURE S BOND AUDIT SERVICES WITH VICENTI, LLOYD & STUTZMAN, LLP:** This item presents for approval a three-year contract with the Certified Public Accounting firm of Vicenti, Lloyd & Stutzman LLP, for audit services for the Measure S bond program. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **24. Consent Calendar: Human Resources**

**Action (Consent): 24.01 CHANGES IN PERSONNEL/EMPLOYMENT STATUS: APPROVAL OF GRANTING LEAVE OF ABSENCE FOR UNION BUSINESS.** The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 24.02 EMPLOYMENT AND POSITION CONTROL: APPROVAL OF THE ESTABLISHMENT OF POSITIONS:** This item presents for approval the establishment of three positions.

The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 24.03 EMPLOYMENT AND POSITION CONTROL: APPROVAL OF THE ABOLISHMENT AND ESTABLISHMENT OF POSITIONS:** This item presents for approval the abolishment and establishment of positions. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 24.04 REVISED: CHANGES IN PERSONNEL/EMPLOYMENT STATUS: APPROVAL OF SEPARATION FROM EMPLOYMENT** The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 24.05 REVISED: CHANGES IN PERSONNEL/EMPLOYMENT STATUS: APPROVAL OF REASSIGNMENT IN LIEU OF REDUCTION IN TIME OR LAYOFF.** The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **25. Consent Calendar: Capital Planning**

**Action (Consent): 25.01 ACCEPTANCE OF CHANGE ORDER SUMMARY REPORTS FOR CAPITAL PROJECTS:** This item presents for approval the Change Order Summary Reports for Capital Projects. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.02 APPROVAL TO APPOINT AMADOR WHITTLE ARCHITECTS, INC. FOR THE DESIGN OF A FIRST STOP CENTER IN THE MOORPARK COLLEGE LIBRARY, PROJECT #19118:** This item presents for approval the appointment of Amador Whittle Architects, Inc. for a First Stop Center in the Moorpark College Library, Project #19118. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.03 APPROVAL OF MEASURE S BUDGET TRANSFERS - OXNARD COLLEGE:** This item presents for approval budget transfers between the Measure S funded projects at Oxnard College as described. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.04 REJECT ALL BIDS FOR 3-M WINDOW FILM TINTING AT OXNARD COLLEGE PERFORMING ARTS CENTER, PROJECT #29117:** This item presents for approval the rejection of all bids for the 3-M Window Film Tinting at the Oxnard College Performing Arts Center, Project #29117. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.05 AUTHORIZATION FOR USE OF MEASURE 'S' INTEREST REVENUE TO SUPPLEMENT MEASURE 'S' BOND BUDGET AT OXNARD COLLEGE STUDENT SERVICES CENTER, PROJECT #29120 FOR THE DEMOLITION OF OLD MODULAR BLDGS CONTAINING**

**EAC/ASSESSMENT CENTER, CAMPUS POLICE AND HEALTH CENTER, PROJECT #29120:** This item requests authorization to use \$1,051,702.33 of Measure 'S' Bond allocatable Interest Revenue for the Demolition project at Oxnard College Student Services Center, Project #29120. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.06 APPROVAL OF MEASURE S BUDGET TRANSFERS AT VENTURA**

**COLLEGE:** This item presents for approval budget transfers between the Measure S funded projects at Ventura College as described. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.07 APPROVAL OF CONTRACT WITH PACIFIC BUILDERS & ROOFING, dba WSP ROOFING, FOR THE REROOF OF THE VENTURA COLLEGE G BUILDING (THEATER), PROJECT #39117:**

This item presents for approval a contract with Pacific Builders & Roofing, dba WSP Roofing, in the amount of \$164,491 for the Ventura College Reroof of the G Building (Theater), Project #39117. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.08 APPROVAL OF REDUCTION IN RETENTION FOR VIOLA, INC. FOR THE VENTURA COLLEGE G BUILDING (THEATER) RENOVATION, PROJECT #39117:**

This item presents for approval the reduction in retention for Viola, Inc. from 10% to 5% of the contract value for the Ventura College G Building (Theater) Renovation, Project #39117. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.09 APPROVAL OF CONTINUATION OF CONTRACT WITH HEERY INTERNATIONAL AS PROGRAM AND CONSTRUCTION MANAGERS FOR THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT MEASURE S PROGRAM:**

This item presents for approval a one-year extension of the contract with Heery International to provide program and construction management services to the Measure S program for the Ventura County Community College District from October 1, 2012 through September 30, 2013, at a contract price not to exceed \$2,794,560. This amount is \$461,331 less than the contract extension for the previous year and is \$858,369 less than the contract amount two years ago. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 25.10 APPROVAL TO EXTEND THE CONTRACT WITH HE CONSULTING, INC. FOR CAPITAL CONSTRUCTION MANAGEMENT:**

This item presents for approval extending a contract with HE consulting, Inc. for the services of J. Handel Evans to provide oversight of the Measure S Capital Construction Program for the District. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**26. Consent Calendar: Student Learning**

**Action (Consent): 26.01 OXNARD COLLEGE AUTHORIZATION OF DESTRUCTION OF RECORDS.**

This item presents for approval the Authorization for Destruction of Records at Oxnard College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay,

second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 26.02 VENTURA COLLEGE NEW COURSE APPROVAL:** This item presents for approval a new course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

## **27. Informational Items**

The Participatory Governance Handbook was presented as an informational item.

## **28. Reports**

- **Academic Senates**

- Peter Sezzi, Ventura College Academic Senate President, thanked Dr. Meznik for his work and wished him well during his retirement.
- Riley Dwyer, Moorpark College Academic Senate President, commented on the recent Year-End Faculty Luncheon. The following individuals were recognized: Lori Bennett, Manager of the Year; Katie Adam, Tim Lieber, and Renee Frazer, Full-time Faculty; Pat Ewins was given special recognition by the associated students during a very difficult year; and the Classified Award was presented to the entire classified staff. Ms. Dwyer thanked Dr. Meznik for his time and tutelage during the last eight years.
- Robert Cabral thanked Dr. Meznik for his leadership and support, and commented on flex activity programs,

- **Trustees**

Trustees commented on college graduations, Dr. Meznik's retirement, Strategic Planning process, Moorpark High School graduation, and acknowledged the work of Patricia Parham and Human Resources staff in the Chancellor's Search. Trustees thanked staff and faculty for all the work done on behalf of students.

- **Chancellor**

Dr. Meznik thanked the Board and the District for eight years serving as Chancellor.

## **29. Adjournment**

Chair Blum adjourned the meeting at 10:33 p.m.