



# CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

**Present:** Mike Bush (*co-chair*), Diane Eberhardy (*co-chair*), Everardo Rivera, Dan Goicoechea, Deanna McFadden, Will Deits, Luanne Crockett, Elissa Caruth, Dave Fuhrmann, Leo Orange, Chris Schmidt, Cesar Romero, Noe Ortiz, Marc Prado

**Absent:** Josh Lieser, Connie Owens, Mike Ketaily

**Guests:** Mike Alexander

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Meeting Date: **01/12/15**      Minutes Approved: **12/09/14**      Recorded By: Darlene Inda

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**AN = Action Needed    AT = Action Taken    D = Discussion    I = Information Only**

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## DISCUSSION/DECISIONS

- |      |                                 |       |   |
|------|---------------------------------|-------|---|
| I.   | Called to Order                 | I,AT  | The meeting was called to order at 2:05 p.m.  |
| II.  | Adoption of the Agenda          | I, AT | The committee reviewed the agenda, E. Rivera moved to approve, D. Goicoechea seconded, and <i>the agenda was approved unanimously.</i>  |
| III. | Public Comment                  | I     | D. Fuhrmann discussed IT services and said Mike Alexander will be taking over on a day-to-day basis 3 days a week.  |
| IV.  | Approval of Meeting Minutes     | I,AT  | The committee reviewed the minutes from November 11, 2014. A motion was made by M. Prado to approve the minutes presented, seconded by D. Goicoechea, and <i>the minutes were approved unanimously with refinements.</i>  |
| V.   | Old Business                    |       |   |
|      | o Measure S Update (Will Deits) | I     | <ul style="list-style-type: none"><li>• Marquee - challenges with bid process, but working with purchasing to resolve the issues and will go with two vendors and start first of year and fabrication within in four months.</li><li>• Dental Hygiene – moving along. Framing done. Proceeding as able due to the rain.</li><li>• Campus signage in in process. PO was issued and is being fabricated now.</li><li>• Condor Hall - Next Friday will have pricing from (4) contractors. Based on this, will be looking at hiring a</li></ul> |

contractor sometime in January. This is an eighteen month project. There will be multiple classrooms, restrooms, new fire suppression system, IT communication pathways, HVAC, and roof. Looking at August 2016 for occupying classes and hoping to take possession of the building in June 2015.

o Campus Police Update  
(Cesar Romero)

I

- Property thefts on campus – working with M&O and found some security issues at Dental Hygiene and M&O and will make sure they keep the gates locked. There was also a theft at the shed behind the baseball field.
- Getting hit on the off hours or when campus is on vacation and not here. Modifications to the work schedules will take place during the upcoming break, so an officer is here at all times. He asked for assistance from the committee to talk to their staff to make sure all windows are closed and doors are locked. If coming on campus during the break, let campus police know.
- Putting signs after 12/17/14 allowing new students to come in and register without needing parking pass so they can register.
- E. Rivera mentioned how a lot of students are parking at the park and asked if police have addressed this regarding safety. C. Romero said they are aware, but can't force them to park on campus, but campus police do patrol that area.
- Car theft last week on Rose Avenue was found. Everything was removed from the vehicle.
- Arrest made last week of graffiti from a non-student. He has a stay away order for this campus so it was a violation of his probation and he won't be back.
- No updates on the incident in the locker room.

o Student Concerns  
(Noe Ortiz)

I

Proper usage of the kitchenette in the ASG. M. Bush will be discussing it with ASG tomorrow.

o Facility & Safety Issues

I

- M. Bush talked about panic button systems and the question at the last meeting whether they had to do it and he said no that they cannot force anyone to use it. There are 3 functions of the panic buttons. If someone chooses not to use it – it's their personal choice. This should roll out in January and should be active in mid-February. Hoping to work with CSUCI dispatch to get them the software.
- Elissa – asked about non-traditional classrooms that don't have phones. She also asked for additional police patrol on campus.

- M. Bush spoke about VC having armed robbery and took over an hour to get notice out on emergency mass notification system. Currently on Blackboard Connect only a select few can send messages. We got permission that Deans can now send messages as well as campus Lieutenants. We have the ability on smart phones to send out messages via blackboard connect as well.
  - Technology (Dave Fuhrmann)
    - Wireless upgrades are still in progress.
    - Working on Mac lab in PAB and projector.
    - Installing projectors into LS labs.
    - Microsoft Office Pro is now free to all students. There is a link where to put your login and get a free copy.
    - Adobe products available to all staff for \$19/year.
    - E. Rivera asked if there was a plan to offer tablets to faculty. M. Bush said you can purchase them if you want my departments.
    - Group talked about the website and who gets called when a page needs to be fixed. Dave said each department is in charge of maintaining their own area. They talked about Drupal training.
  - Location of Art Program
 

M. Bush talked about a faculty member in the Art program who said they were told they could put the Art program in an old M&O building which doesn't exist. He said there are some operational issues that they need to work on while waiting for Condor Hall to be done. The art program would like to have a space on campus where their lecture classes are next to their lab classes.

VI. New Business

- Donation of Tree I Someone donated a tree and a faculty member had students go out and plant it without permission and we need to coordinate with M&O staff on any type of tree being planted as some use a lot of water and some will not survive because it's the wrong type of soil. We are very supportive of students helping with landscaping and helping with our campus.
- VII. Informational Item: Accreditation I Asked about getting assistance with technology portion of the report.
- VIII. Informational Item: Communication Council I M. Bush passed out the Communication Council Matrix for the committee to review.
- IX. Adjournment I, AT The meeting adjourned at 3:08p.m.
- X. Future CUDS Meetings I
  - January 12, 2015