



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mike Bush, Della Newlow, Deanna McFadden, Cesar Romero, Bob Sube, Mike Alexander, Darlene Inda, Mike Ketaily, Leo Orange, Daniel Goicoechea, Alex Lynch, Kari Tudman, Karen Perez & Aracely Martinez (ASG Reps.)

Absent: Shannon Newby, Connie Owens, Kevin Hughes, Hussein Fahs, Christina Morla, Anthony Rodriguez

Guests: There were no guests

Meeting Date: **1/9/18**

Minutes Approved: **11/14/17**

Recorded By: Lori Jay

AN = Action Needed

AT = Action Taken

D = Discussion

I = Information Only

DISCUSSION/DECISIONS

I.	Called to Order	I,AT	The meeting was called to order at 2:00 p.m.
II.	Adoption of the Agenda	I, AT	M. Bush stated that D. McFadden will discuss the new "No Smoking" signage under "New Business". The Committee reviewed the agenda. M. Bush asked for a motion to adopt the agenda; D. Inda so moved, A. Lynch seconded and the agenda was adopted.
III.	Public Comment	I	There was no public comment.
IV.	Approval of Meeting Minutes	I,AT	The Committee reviewed the minutes from the meeting of November 14, 2017. M. Bush asked for a motion to approve the minutes; D. Inda so moved, D. Newlow seconded and the minutes were unanimously approved.
V.	New Business: Biology Lab Update	I,D	M. Bush discussed the Biology Lab and that the plans were approved in December 2017 and the job is out to bid. There will be a job walk on January 12, 2018. We would like to award the bid by the February Board meeting. There will be approximately 120 days of construction for the remodel and by summer 2018 session the lab should be open.

			<p>D. McFadden discussed the new and approved “No Smoking” signage for the campus. She provided a handout of an example of a sign that is weighted and moveable. Also included with the handout is a quote for the product and an Oxnard College map. D. McFadden stated that there will be no smoking on campus anywhere, including parking lots. This includes students and all staff. C. Romero discussed that this rule is working at Moorpark College. When students or staff are contacted by the Campus Police there about smoking on campus, they state that they do not know of the rule. A Student Representative suggested some locations that the signs could be located, near the LA and LS buildings, by the Library and possibly near Counseling. This rule includes the Marine Center and the Fire Academy.</p>
VI.	Old Business		
	<ul style="list-style-type: none"> ○ Student Concerns 	I	<ul style="list-style-type: none"> • A Student Representative stated there are no student concerns. • ASG Lounge concerns: No video games are allowed in there. They want to renovate, paint, etc. Some of those using the student lounge are not actually students. They would like to create some rules for the lounge and will be creating a workroom. • D. Goicoechea suggested making a sign to state that the ASB Lounge is for students only.
	<ul style="list-style-type: none"> ○ Facility and Safety Issues 	I	<ul style="list-style-type: none"> • M. Bush stated that he has not received any safety concerns. • C. Romero thanked whoever filled the pothole during the break. • C. Romero discussed the arrests while the Red Cross shelter was on campus. • M. Bush discussed the theft of our baseball equipment and that they may have a suspect. C. Romero stated that they have a person of interest in mind and believe they are on the right track. • There have been arrests of persons stealing books from the book drop in front of the Library. • C. Romero discussed person streaking on the campus on January 5.
	<ul style="list-style-type: none"> ○ Emergency 	I	<ul style="list-style-type: none"> • M. Ketaily discussed the Thomas fire and the Red Cross Shelter in our Gym. At one point, there

	Preparedness (Mike Bush)		<p>were 70 people here. It was open for 7 days. The Red Cross people said that ours was the “Cadillac” of Red Cross Shelters.</p> <ul style="list-style-type: none"> • M. Bush thanked C. Romero for the safety supervision of the shelter. • M. Ketaily stated that on March 1, 2018, Ventura County Fire will be here to give a workshop, “Stop the Bleeding” to share how to apply tourniquets. • M. Ketaily said that on February 6 & 8 there will be an Active Assailant tabletop drill in the Student Services building. • There will be an Active Assailant exercise in April 2018, in the Student Services building involving Oxnard Fire and Police. • An emergency scenario will be emailed out on February 1. • M. Ketaily and M. Bush met with Ventura County Fire Chief regarding the eucalyptus trees as a hazard. • M. Bush thanked everyone involved for their professionalism during the Red Cross set up at 2:00 a.m. on December 4, 2017. Red Cross was here at 3:00 a.m.
	○ Facilities Update	I	<ul style="list-style-type: none"> • B. Sube reported on campus facilities and that termites were taken care of in North Hall. • There were five sidewalk repairs and two pothole repairs. • Prop 39 lighting is going on. New lighting has been put near the press box and temporary camera systems as well. • The transformer has been put in for the Administration Building. • We are working on exterior lighting. Some areas are still dark at night due to power outages and surges, which change the timers. • Emergency repair over the weekend on the transformer near the Administration Building. • New flooring and plumbing was put in the Culinary kitchen and new equipment was installed.
VII.	Informational Item: Accreditation (Mike Bush)	I	<p>M. Bush stated that the Board should approve the report at the January 2018 meeting. He encouraged everyone to read it. We are having another visit in March 2018 by Michael White.</p>

VIII.	Informational Item: Strategic Planning	I	M. Bush reported on the Strategic Plan. If you have not written a department worksheet, speak to your supervisor or department head. He provided a sample of the worksheet. The Strategic Plan will be approved possibly in March 2018.
IX.	Adjournment	I, AT	The meeting was adjourned at 2:32 p.m.
X.	Future CUDS Meetings	I	<ul style="list-style-type: none"> • February 13, 2018 • March 13, 2018 • April 10, 2018 • May 8, 2018

Handouts:



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Thanksgiving Day Holiday Hours of Operation:

Our Customer Contact Center (Phone, Email, and Chat) and Warehouse operations will be closed, Thursday, November 23rd, 2017 in observance of the Thanksgiving Day Holiday. Shipping Schedule - In stock orders placed after 3pm Eastern Standard Time on Wednesday, November 22nd, 2017, will be processed on Friday, November 24th, 2017.

Displays2go

Remove	Quantity	Description	Status	Each (USD)
	6	 CPWS22283K 22 x38 Sidewalk Sign w/ 2 UV Custom Boards, 2 Sided, Springs & Fabric Case - Gray	In Stock Ships in 4 days	\$248.53
Update				Items Total
				Shipping (Standard)
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Enter Coupon Code

Write Limit 1 coupon per order

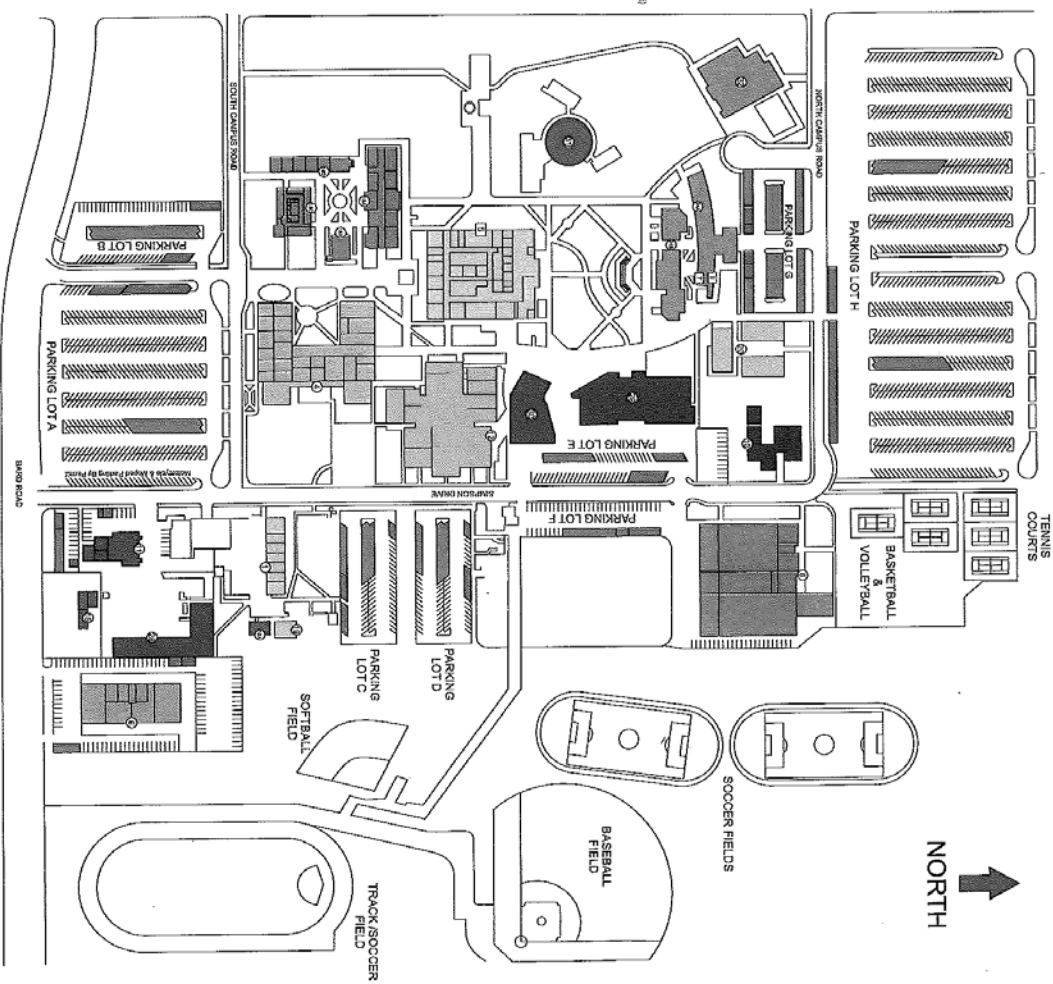
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Service	Description	Rate	
Ground	4-5 Business Days	\$137.19	
3 Day Service	3 Business Days	\$422.88	<input type="button" value="Select"/>
2nd Day Air	2 Business Days	\$520.26	<input type="button" value="Select"/>
Next Day Air	1 Business Day Most locations by 3pm commercial & 8pm residential	\$661.11	<input type="button" value="Select"/>

- Estimated Lead Time: Lead Time is an estimate only and is based on business days. Holidays and weekends are not included in this estimate. Orders with one or more items with an estimated lead time of 1 or more are not eligible for same-day shipping. These orders are generally held until all items are ready to ship. Orders placed before 1PM Eastern Time US, on business days, begin being processed that day. Orders placed after 1PM Eastern Time US or on non-business days, will begin being processed the next business day.
- Artwork Product: Lead time for products that require artwork does not begin until the artwork and/or proof has been approved. See the product page for more information about the artwork submission process. We are not responsible for orders that are delayed because of artwork. Please review the artwork requirements for the product(s) prior to placing your order.

Lisa Sorensen

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- 3. COMMON HALL (Open Classroom)
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