

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE

Authority

The Campus Use, Development, and Safety Commission derives its authority from the Oxnard College Participatory Governance/Standing, Advisory and Ad-Hoc Committees Manual in 2010 by the Academic and Classified Senates, Associated Student Government, and OC Management.

Purpose

The Campus Use, Development, and Safety (CUDS) Committee charged with monitoring campus-wide issues relating to campus use, development, and safety, and making recommendations to remedy any problems arising from these issues that affect the operations and maintenance of facilities, and the safety of students and staff of Oxnard College. This committee directly supports Item No(s). 4, 5, 10 under 10+1.

Membership

Members are appointed/selected annually.

Members have the following responsibilities:

- Regularly walk the campus in order to provide written notice of safety concerns;
- Attend committee meeting on a monthly basis.

The CUDS Committee membership is as follows: Co-Chairs, Permanent Committee Members, Voting Members, Instructional, Student Services, Business Services and Ex-Officio Members.

Goals

- To oversee the coordination of the OC emergency plan.
- To promote informed and constructive dialogue for the effective development of a safe work environment.
- To coordinate with the appropriate committees so that campus use and development occurs through the participatory governance process.



Oxnard College CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE

ORDER OF THE AGENDA
FOR THE MEETING OF
Tuesday, September 13, 2016
2:00 p.m. in President's Conference Room

- I. Welcome & Call to Order
- II. Adoption of the Agenda
- III. Informational Item: Accreditation -
Campus Forums 9/7 & 9/8
- IV. Public Comment
- V. Approval of Meeting Minutes from April 12, 2016
- VI. New Business
 - Air Assessment Report
 - Sustainability Plan
 - All College Day Award Honoree(s) – Parking Space
 - Women's Center
 - Lactation Room
 - Serenity Room
 - Gender Neutral Bathrooms
 - Campus Signage
 - Door Locks and Safety Tag Update
 - Use of LS-10
- VII. Old Business
 - Measure S Update
 - Dental Hygiene Open House
 - Campus Police Update
 - Student Concerns
 - Facility & Safety Issues
 - Technology
- VIII. Adjournment
- IX. Future CUDS Meetings

October 11, 2016	November 8, 2016
December 13, 2016	January 10, 2016
February 14, 2016	March 14, 2016
April 11, 2016	May 9, 2016



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mike Bush (*co-chair*), Everardo Rivera, Deanna McFadden, Cesar Romero, Bob Sube, Mike Alexander, Gaylene McPherson, Luanne Crockett, Connie Owens, Rebecca Lopez (*ASG Rep*), Mike Ketaily, Josh Lieser, Christine Morla, Cecilia Milan

Absent: Chris Schmidt, Leo Orange, Daniel Goicoechea, Hussein Fahs, Ken Sherwood

Guests: Jeanette Redding

Meeting Date: **09/13/16** Minutes Approved: **04/12/16** Recorded By: Darlene Inda

AN = Action Needed **AT = Action Taken** **D = Discussion** **I = Information Only**

DISCUSSION/DECISIONS

- I. Called to Order I,AT The meeting was called to order at 1:59pm

- II. Adoption of the Agenda I, AT The committee reviewed the agenda, C. Romero moved to approve, J. Lieser seconded, and *the agenda was approved.*

- III. Public Comment I Jeanette Redding talked about an incident regarding chemicals in the LA Building where she and other faculty members couldn't breathe. She passed out information about the solvent and is concerned that the solvent still exists. She asked OSHA to come out and test it. B. Sube said he sent a few requests to them and have not heard back yet. M. Bush will contact the Assistant Fire Chief and see if he can get someone out here. D. McFadden added she is going to the county disaster preparation meeting tomorrow and will ask if they have someone.

- IV. Approval of Meeting Minutes I,AT The committee reviewed the minutes from March 8, 2016. J. Lieser moved to approve the minutes as presented, D. McFadden seconded, and *the minutes were approved with one abstention.*

- V. New Business

 - I Josh Lieser asked about e-charging stations on campus. M. Bush responded that this issue is in progress, but for the time being, there is a 110V plug

in the H lot that can be used for electric vehicles. He said the cost of electricity is being looked into and we are looking to install (2) double stations.

VI. Old Business

- Measure S Update (Bob Sube) I
 - Dental Hygiene is scheduled to be done May 15th.
 - Condor Hall – haven't caught up with delays – still waiting to hear back from DSA – mid to late July.

- Campus Police Update (Cesar Romero) I
 - Sexual Awareness Month – was happy to be invited to be one of the presenters at the awareness presentation last week in the PAB.
 - Three arrest last week – property vandalism. Non-student (22 year-old) came on campus and tagged 41 different locations with a marker. The cameras on campus were used to identify and ultimately arrest him and charge him with the felonies. He is still in jail now. After \$400 in damage it becomes a felony. The other two arrests were minor. He gave kudos to M&O and Bob Sube who were out there cleaning the tagging first thing Monday morning.
 - We had several events coming on campus this May – Strawberry Festival, Cinco de Mayo and Graduation. Strawberry Festival and Cinco de Mayo are at College Park
 - Concern about issues going on in Health Center and ASG where stuff has been missing. Health Center has medication, etc. but most recently, t-shirts that were donated for an event were taken all but one. There was also an issue with a floating condom in the sink. We went back to the cameras and we only show custodial staff.
 - ASG had equipment missing and a camera stolen. He thinks cameras need to be installed in their as a preventative so they can be monitored. He spoke to Gabriela Rodriguez to make sure the ASG students put away their items when their done using them.
 - Officer Ivan Garcia – as of this month is a full-time officer now. He is a former student of OC. Great person, great personality and a good fit.
 - E. Rivera asked about an incident a couple weeks ago where he received a text. M. Bush responded that we received a call that there was an armed man in the area so we sent out a message to be cautious. The other incident was an altercation near the parking lot at Channel Islands High School and the person who called in thought they

saw a weapon. We decided to close down the campus because we were short staffed. They caught the individual at his own home. C. Romero added now that we have Ivan on board we will have two officers on Friday's.

- M. Alexander asked if there are requirements to keep evidence on the cameras and C. Romero responded that it's until the DA says the case is closed. We can download it to a CD to free up space on the computers though.

o Student Concerns

I R. Lopez talked about a major safety concern of sexual awareness. M. Bush added this is very important and needs to become a part of our community. She talked about a personal incident she experienced two years ago where she was assaulted, kidnapped and sexually assaulted for 4 hours. She saw the campaign of NO MORE – who brings awareness to sexual assignment, domestic violence. She then did a documentary of her situation and what happened. She felt she sent a very good message at the most recent presentation she did. She has students now coming to her opening up and so happy that this was discussed and presented. She wants to keep the event going to see how far we can get to the percentages of survivor's up to 100%. D. McFadden also mentioned Rebecca's video on YouTube. C. Romero talked about the clothesline event the day after and there were over 30 shirts. You don't realize how good it feels to write something and hang it up. We never thought we were going to have that many shirts.

o Facility & Safety Issues

- I
- Tonight at the Board Meeting- the Foundation is going to present the board with funds for a new biology and chemistry lab. We anticipate the project will take 3 months.
 - LS-2 redoing flooring and installing air conditioning. We also need to upgrade the electricity.
 - M. Ketaily mention Career Day at the Fire Academy on April 28th from 1pm-4pm. Thirteen local fire department agencies showing up as well as recruiters.
 - CERT training booked 5/13 and 5/20 from 8-5.

o Technology (Mike Alexander)

- I
- Some instructional computers were switched out that technology wanted to repurpose, but unfortunately we had two faculty members teach in those rooms and saved all their stuff on the

computers. We normally would quarantine a computer for some time but we were trying to repurpose them quickly. He will present at President's Cabinet next week regarding procedures.

- District project with District IT working on a One Drive button which is like Drop Box.
- Working on document redirection project and having people test it out.
- Emergency Speaker Test Friday 4/15 at 11:30am.
- Internet connection – waiting on upgrade. We also have MOU with VCOE, we have been working with Time Warner to get same 10GB connection.
- Working on common assessment initiative

VII.	Informational Item: Accreditation	I	<p>In review process. E. Endrijonas has finished her review and has sent some comments and edits to follow. E. Rivera asked about the budget deficits in the district and how it will affect us in the future. M. Bush responded that there are a lot of rumors but there are some financial challenges coming forward. Part of it has to do with the change in leadership. He talked about the way that the previous Vice Chancellor of Business Services did things. He said that this year we didn't grow and had a slight decline in enrollment and at the same time district had a plan. They ceased the opportunity to acquire a building for the district office. Our reserves went down \$9.5 mil, unallocated went down to \$300K, and we still have reserves for emergency changes and statutory. The unallocated is not enough for the salary settlements. So they came to us and said you need to set aside 3.02%. We now have a tight budget for next year and today stands that its balanced for next year and no layoffs proposed but no contingency. Next year for following year budget, retirement pensions will go up 2% and only .45 COLA. Costs are going to go up and we have no wiggle room. The building the DAC bought is rumored to have an extensive amount of repairs needed. The Board Meeting – Dr. Azari will be there and her contract will be approve.</p>
VIII.	Adjournment	I, AT	The meeting adjourned at 3:12p.m.
IX.	Future CUDS Meetings	I	<ul style="list-style-type: none"> • September 13, 2016