



CAMPUS USE, DEVELOPMENT AND SAFETY MEETING NOTES

Present: Chris Renbarger, Lois Zsarnay, Deanna McFadden, Melody Lopez, Amanda Burwick, Gaylene McPherson, Juan Zuniga, Kevin Hughes, Rainer Mack, Deborah Tyson, Leo Orange, Everardo Rivera, Darlene Inda,

Absent: Bob Sube, Cesar Romero, Juan Zuniga, Michael Perez, Mike Alexander, Robert Cabral, Teri Ortiz

Proxies: Sheila Lu for T. Ortiz

Guests: Anthony Rodriguez

Meeting Date: **11/12/19**

Review of Action Notes: **10/08/19**

Recorded By: Amparo Medina

AN = Action Needed

AT = Action Taken

D = Discussion

I = Information Only

The meeting was called to order at 2:07 p.m.

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order		The meeting was called to order at 2:07 p.m.		
II.	Adoption of the Agenda	I	The Committee reviewed the agenda. E. Rivera moved to adopt the agenda. M. Ketaily seconded, <i>and the motion carried unanimously.</i>		
III.	Public Comments		Flyer shared by C. Renbarger regarding Active Shooter Training this Friday at SBCC.		

IV.	Review of Meeting Minutes and Action Items	I	The Committee reviewed the minutes of the October 8, 2019 meeting.		
		AT	E. Rivera moved to approve the minutes. D. Inda seconded, and the minutes were unanimously approved.		
V.	<p>Old Business:</p> <ul style="list-style-type: none"> • Review of Charge & Membership • Use of Undeveloped Land 	I,D, AN	<p>Review of Charge & Membership Handout – Proposed CUDS</p> <p>Recommendations discussed:</p> <ul style="list-style-type: none"> • Add DSPS Coordinator and College Services Supervisor as permanent members. • Equal membership between academic senate and classified senate • Change in “campus” to “college” as there are three campus sites that make up Oxnard College. • Create 2 subcommittees - Safety and Technology • Add technology as a standing item back onto Agenda • Add state and federal ADA guidelines to purpose and goals. • Change purpose sentence to be future looking. • Add health into goals. “To promote informed and constructive dialogue for the effective development of a safe, healthy and efficient work environment.” <p>Please email any recommendations to chairs.</p> <p>Use of Undeveloped Land Approx. 10 acres of undeveloped land</p> <p>Pres. Sanchez is not opposed to CUDS recommending if tennis and basketball courts should stay.</p>	(AN) Members to email recommendations for charge & membership to chairs.	IV.A-D

L. Zsarnay – academic senate/faculty would like more class space.

C. Renbarger – interest has been expressed for agricultural program. Combining agriculture with environmental science. Whether or not to turn tennis courts into classrooms. Could place a small ground mounted solar structure so students could use it to learn. Originally the solar was going to go in this land, but the Board did not like idea as the other two colleges were putting parking lot solar in, so all three colleges will have parking lot solar.

R. Mack asked if during last strategic planning process a few years ago, were there any positions made about what the priorities were for expansion of academic programs – C. Renbarger – No. Everyone looked at their own program and mostly focused on how to improve their own program. College wide goal were primarily focused on the restructuring of the participatory governance process, writing the strategic plan. President Sanchez is currently expressed interest in writing an education master plan this year. Process is starting and facilities master plan will need to be revised as well. Priorities could go into those plans but there are no current priorities.

A. Burwick asked if there are any programs that are paying for off campus that we can bring back on campus.

C. Renbarger – The Marine Center is currently paying a very small lease. Plans previously developed for Marine Center need to have it located by the water as access is needed to the sea water.

Suggestion made to have a meeting to discuss this item and invite interested stakeholders. L. Zsarnay would like data on which career fields will be hiring.

			<p>A. Burwick has been approached about a hydroponic program. Companies have a hard time finding growers. No local programs currently offered. In addition, adding to our auto tech program – repairing agricultural equipment.</p> <p>K. Tudman concerned about current classroom condition and improving existing structures especially with air-conditioning. Tear down LA building and create new classrooms</p> <p>ASG will survey students for their input and bring back to committee.</p> <p>A. Burwick - Port Hueneme is looking for land. Possible idea to generate funds for future use but renting out land to PH.</p> <p>Land currently has big piles of stuff, used to be a nursery and now has items left over.</p> <p>L. Zsarnay requested A. Burwick to bring back data on different career options within the county. Especially if it's something the other schools don't offer.</p>	<p>(AN) Plan future meeting to invite stakeholders to present suggestions for land usage.</p>	
VI.	<p>Use of Facilities</p> <ul style="list-style-type: none"> • Tutoring Center • Condor Hall Mezzanine 	I,D, AN	<p>A few years ago, math and English tutoring used to be together in the library. Condor Hall was a computer lab for mathematics, which then went away because of the AB 705 changes. Right now mezzanine is being used as a math and STEM tutoring space. Some of the maker space machines are shoved into a conference room. Idea to move all tutoring together onto the 2nd floor of the Library. Has been discussed with the folks in the library and the Department Chairs for Math and English. Other idea behind it is on the bottom floor of the library, there are currently two wings that stick out, one of those wings would be turned into a quiet study space and the other wing would be the Maker Space. If this is done what should we do with the mezzanine in Condor Hall.</p>	<p>(AN) Committee members to bring back suggestions for CH Mezzanine usage</p>	III.B

			<p>Suggestions: Make Condor Hall mezzanine a quiet space. Make Condor Hall mezzanine more classroom space.</p> <p>C. Renbarger asked members to go look at both areas and bring ideas back to next meeting.</p>		
		AT	<p>D. Inda motioned to move the tutoring center upstairs in the library and make a tutoring hub. M. Lopes seconded. K. Hughes opposed, all others in favor.</p> <p>**Email received after meeting from K. Hughes to change his vote to approve motion. Motion passed unanimously.</p>		
VII.	Classroom Door Locks		Tabled to December		III.B
VIII.	Signage Around Athletics	I,D	<p>K. Hughes identified 3 locations because of corridors, need small sign – Police Department, LS 10, Math faculty offices in CH.</p> <p>No further discussion.</p>		III.B
IX.	<p>Standing Items:</p> <ul style="list-style-type: none"> • Student Concerns • Campus Safety Issues • Emergency Preparedness • Facilities Update • Police Report 	I,D, AN	<p>Student Concerns – M. Lopez</p> <ul style="list-style-type: none"> • Restroom down the hall in Condor Hall, there isn't any toilet paper in the stall dispenser, you can see to the other person. • 3 stalls in the middle of the women's restroom • Men's restroom is not beveled for wheelchairs. • Paper towel dispensers that were placed in the restroom are not accessible to those with physical limitations. Suggestion made to add electric dispenser. • In library restrooms, door only opens second door. • Administration building door opens slowly when using button. 	<p>(AN) Beveling in men's restroom</p> <p>(AN) Accessibility of paper towel dispensers</p> <p>(AN) Accessibility of library restrooms</p>	I.A-C, III.B

Campus Safety Issues

- C. Renbarger - Crisis Communication Plan was presented to Academic Senate and waiting feedback. Still has to be presented to Classified Senate and ASG.
- Lockdown procedures have been finalized and
- L. Zsarnay - Campus safety issue with doors at dental clinic still. If someone goes out the door after it's been locked, the door does not lock properly.
- A. Burwick - Second door in career center is stuck closed. There are sandbags behind the door preventing it from opening. M&O is currently reviewing.

Emergency Preparedness – M. Ketaily

- This past Friday, presented campus safety training to LLRC (tutors and library staff)
- November 1st –sent out power outage bulletin.
- December 3rd - Chief Joel Justice will present hour long active shooter presentation at Department Chair meeting.
- Contacted by several faculty regarding need for active shooter training. A. Rodriguez shared brief presentation ideas. Recommendation made to have regular training for faculty/students. M. Lopez would like to bring proposal back to ASG. M. Ketaily would like to see a beta test presentation. Could possible include ASG Eboard and management. C. Renbarger will take back to executive team for further discussion. Another recommendation made to test with CERT Team.

Facilities Update

M. Ketaily - Had a job walk on Friday at Fire Academy. Discussion of bathroom facilities came up. Concerns regarding discussion of not putting a bathroom out there. Advised closest sewer connection was 600 feet away. Since learned there is a

(AN) Dental clinic doors locking issue

			sewer connection 100 feet away. Recommends bathroom facility should be added in. Per C. Renbarger, with closer sewer line, it is now a possibility. Police Report – C. Romero None		
X.	Follow-up Items for Next Meeting	I	Redo of South Hall and North Hall Lights at the stadium		
XI.	Future Meeting Dates	I	The remaining CUDS meeting dates for 2019/2020 are as follows: <ul style="list-style-type: none"> • December 10, 2019 • January 14, 2020 • February 11, 2020 • March 10, 2020 • April 14, 2020 • May 12, 2020 		
XII.	Adjournment		The meeting adjourned at 3:46 p.m.		