

OXNARD COLLEGE TECHNOLOGY COMMITTEE

MINUTES FOR THE MEETING OF THE TECHNOLOGY COMMITTEE April 21, 2011

2:00 P.M. in the LS Conference Room

Members Present

Anna Maria Valla, Kitty Merrill, Jeff Erskine, Rick Shaw, Linda Kamaila, Marji Price, Teresa Bonham, Joel Diaz

Members Absent

Bola King-Rushing, Susan Cabral, Rick Carnahan

Welcome/Announcements

Marji declared a quorum and called the meeting to order at 2:05 p.m.

Review of the Minutes

The March minutes were approved by Teresa and seconded by Marji.

District IT

- Rick Shaw submitted to the Committee District's IT Strategic Goals Document. Reviewed how district goals meet/mesh the goals of Oxnard College.
- Discussion also included responsibility of individual specialized programs. The program or group using the software would be responsible for agreement and payment. Agilegrad is only used at OC.

Committee Business/Task Force Reports

- Jeff Erskine : Progress made on smart classrooms . IT and M & O have regular meetings regarding tech and building needs.
- *Rick, District IT:*
 1. Future projects for Web Pages to be created and updated for

Oxnard College Mission Statement

Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College works to empower and inspire students to succeed in their personal and educational goals and aspirations.

As a unique and accessible community resource, our mission is to provide and promote student learning via:

- Transfer, occupational, and general education, second language acquisition, and basic skills development;
- Student services and programs;
- Educational partnerships and economic development; and opportunities for lifelong learning.

Oxnard College intends to lead its community to fulfill its highest potential.

AUTHORITY

The Technology Committee derives its authority from the Oxnard College Participatory Governance/Standing, Advisory and Ad-Hoc Committees Manual in 2010 by the Academic and Classified Senates, Associated Student Government, and OC Management.

PURPOSE

The Technology Committee exists to meet the instructional, communication, computing, and research needs of the students, faculty, and staff of the College. The mission of the committee is to focus on the technology environment at the College and to take a proactive leadership role on technology issues.

GOALS

- To provide a collaborative venue for shared leadership determining the technology needs of the College to sustain teaching and information management.
- To plan for the incorporation of various technologies in the teaching and learning activities at the College.
- To advise the College and individuals about technological matters pertaining to teaching and learning and information management.
- To help in establishing policies and procedures that can sustain and manage the existing technology and information management infrastructure.
- To author, revise, and oversee the College's Technology Master Plan.

EXPECTED OUTCOMES

- A venue for the College community to discuss planning and resources related to issues involving educational technology and information management.
- A completed College Technology Master Plan.
- Appropriate policies and procedures regarding the acquisition, use, and maintenance of educational technology and information management systems.
- A source of information for faculty, staff and management about available and appropriate educational technologies and information management systems.

all departments/programs.

Open Discussion

- Marji and Kitty reviewed PEPC reports for technology requests. Resource requests may be duplicated. Some were handled, Webcams for ASL, DVD/VHS players for Soc. Sci., Air Conditioning, Auto Tech. Another question who is responsible for training and maintenance after installation.
- Ana Maria suggests that a Tech Rep should be part of the PEPC Committee.
- *Bola's handout/report – Early Alert – is not an IT issue, Student Services – Faculty submits and what happens after that, does the student see a counselor, it is lost in cyberspace (?)*.
- *Transitional Studies will track 2011 freshman – focus groups.*
- *Tele-course support is being eliminated, too expensive per students costs.*
- *Review/Recycle components ? Surplus – adopt a computer what happens (?)*.
- *Teresa is leaving committee, Kitty maybe Faculty co-chair.*

Adjournment

With no further business, the meeting adjourned at 4pm.