



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mary Jones (*co-chair*), John al-Amin (*co-chair*), Leo Orange, Dana Sullivan, Michael Webb, Chris Schmidt, Connie Owens, Tomas Salinas, Erika Endrijonas (*ex-officio*), Kim Karkos, Carmen Jimenez (ASG Student Rep), Lt. Beckley, Hussein Fahs, Diane Rausch, Gaylene Croker

Absent: Dan Goicoechea, James Petersen, Luanne Crockett, Richard De La O, Ron Owen, Terry Cobos

Meeting Date: **11/08/11** Minutes Approved: **10/11/11** Recorded By: **Darlene Inda**

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

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| I. Called to Order | I | The meeting was called to order at 2:05 p.m. |
| II. Approval of Minutes | I | The Committee reviewed the meeting minutes of September 13, 2011, C. Owens moved to approve the meeting minutes with corrections, M. Webb seconded, and <i>the motion carried unanimously.</i> |
| III. Old Business | | |
| a) Measure S Update (Will Deits) | I | Absent – No Update |
| b) Campus Police Update (Lt. Greg Beckley) | I,AN | Lt. Beckley provided a Police Services update: <ul style="list-style-type: none">• There was an assault on campus and an arrest was made within 30 minutes of the crime and the student is still in custody. The student involved was an EAC student and it is alleged that he attacks the mentally challenged.• Several events held in the PAB. There has been some confusion as to the need or lack of, for campus police. A standard procedure needs to be created for this. J. al-Amin stated that we need to coordinate with Judy because she is the one who gets all the requests. Lt. Beckley will work with Judy and instruct her on what to look out for. |

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| c) NEMS Update | I | D. Sullivan stated that she still needs to meet with Jim Petersen. She has finished the 100, 200 & 700 online courses and stated that Jim Petersen said that was all she needed. She said she does not have a phone out there right now and to email her. |
| d) Student Concerns (ASG Rep) | I,AN | <p>C. Jimenez provided an update on Student Concerns:</p> <ul style="list-style-type: none"> • “Wipe Away Cancer” - wipes and diapers in sizes 3, 4 & 5 are needed and can be brought to the ASG on October 31, 2011. They will use the diapers and wipes for children with cancer. More information will be placed on the portal. • Parking – there have been complaints by students that staff are parking in student parking spots and feel they should be ticketed. J. al-Amin spoke about the parking and stated that certain lots are designated as staff only and that there are designated student lots. He spoke about a student complaint where he walked the student out to the H lot to show him how many student parking spaces were available. C. Jimenez stated that if we are citing students for parking in staff spaces but not citing staff for parking in student spaces, it creates a double standard. J. al-Amin responded that he will bring up this issue at the next DOC meeting as well as finding out if the other colleges are having these issues. |
| e) Work Comp (Ron Owens) | I | Absent – but M. Jones passed out a handout provided by Ron Owens, which had a General Summary, Trend Highlights, and an Action plan of the colleges. |
| f) No Smoking Signs | I | M. Jones brought in “No-Smoking” signs for anyone who wants to post them up. |
| g) Coffee Machines | I | J. al-Amin spoke with the vendor and one will probably be placed on the side of the OE building. |
| h) Parking Guidelines | I | M. Jones revamped the guidelines and had Lt. Beckley look at them. It went out to the faculty for them to read to their students. There is NO grace period between semesters. Lt. Beckley suggested that spring permits be made available earlier and valid. They will be static cling plastic in the windshield. |

IV. New Business

a) Dental Hygiene

- I J. al-Amin stated that a request was made from Dean Guerrero regarding Dental Hygiene parking for 50-100 guest parking passes for patients. The suggestion that was made at President's Cabinet in lieu of that would be to provide isolated or specific parking spaces for patients in the lot adjacent to the facility. He added that all other colleges that have dental services for patients are provided free parking and the patients pay a small fee for the service. It was decided that we designate the small area next to the Dental Hygiene building for staff and patients. He stated that this will go into effect immediately and it will be up to the staff in the Dental Hygiene building to their own lot. The actual staff will have to have their staff permit. Lt. Beckley stated that they do not currently monitor the Dental Hygiene lot.

b) Office Relocations

- I J. al-Amin stated that Police Services will be moving out of their current location. North and South hall will not be removed yet as they will be used as a temporary location for other programs as needed. It was recommended and decided that Police Services will move into the Foundation office, and Foundation will move into the old Research and Planning office in the SS&A building upstairs. Police Services will have access to Lot G and remain on campus. J. al-Amin stated that he would like this done over the holidays so that everyone is settled by January 1st.

T. Salinas asked about the old Cafeteria space and J. al-Amin stated that this space is on hold because there is not a sufficient plan in place yet and currently can only be used for food service delivery. There is no intent at this time to expand CRM into this space. They are looking into other alternatives and seeing if they can get funding to retrofit the space for instruction needs.

c) Other

- I C. Owens spoke about a fundraiser for the Foundation. Tres Vidas is a Broadway performance coming OC. Students are \$25 and General Admission is \$40. A reception will be held afterwards.
- I Classified Senate will have their next meeting on October 31st in OE11. Goulash will be served along with a Halloween costume contest.

V. Action Items

- I No Action Items

- VI. Major Accomplishments/
Roundtable Discussion I No Major Accomplishments/Roundtable Discussion
- VII. Informational Item:
Accreditation I No Accreditation Update
- VIII. Adjournment I,AT The meeting adjourned at 2:45 p.m.
- IX. Future CUDS Meetings
- November 8, 2011
 - December 13, 2011
 - January 10, 2012
 - February 14, 2012
 - March 14, 2012
 - April 20, 2012
 - May 8, 2012