



# CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

**Present:** Mike Bush (*co-chair*), Linda Kamaila (*proxy from Diane Eberhardy, co-chair*), Jeff Erskine, Dan Goicoechea, Everardo Rivera, Tom Stough, Leo Orange, Tomas Salinas, Cesar Romero, Will Deits, Kevin Hughes, Connie Owens, Deanna Flanagan, Erika Endrijonas (*ex-officio*), Chris Schmidt, Yong Ma, Hussein Fahs

**Absent:** Diane Eberhardy, Ron Owens, Gaylene Croker, Elissa Caruth, Krys Miller, Luanne Crockett, Marti Dibble, Richard De La O, Richard Williams

**Guests:**

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Meeting Date: **10/08/13**      Minutes Approved: **09/10/13**      Recorded By: Darlene Inda

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**AN = Action Needed    AT = Action Taken    D = Discussion    I = Information Only**

## **DISCUSSION/DECISIONS**

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|---------------------------------|-------|---|
| I. Called to Order              | I,AT  | The meeting was called to order at 2:04 p.m.  |
| II. Adoption of the Agenda      | I, AT | L. Kamaila asked the committee if there were any items to add to the agenda. It was requested to add Faculty Concerns and Equipment to New Business. C. Owens moved to approve the adoption of the agenda, E. Rivera seconded, and <i>the agenda was accepted unanimously.</i>  |
| III. Public Comment             | I     | No Comment  |
| IV. Approval of Meeting Minutes | I,AT  | The committee reviewed the minutes from April 9, 2013. C. Owens moved to approve the minutes, D. Goicoechea seconded and <i>the minutes were approved unanimously.</i>  |
| V. Old Business                 |       |   |
| a) Measure S Update             | I     | W. Deits provided the following update: <ul style="list-style-type: none"><li>• Dental Hygiene Building project approved at DSA and just had grading job walk. At the next Board Meeting in October we should have a notice to proceed on the grading portion and will then have another job walk on the construction phase. It will take approximately 16 months to build and should be occupied by fall 2015.</li></ul> |

- Condor Hall has not cleared DSA yet doesn't expect anything until after the first of the year.

b) Campus Police Update

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Lt. Romero provided the following update:

- Non-student domestic violence incident. Used camera system as a tool for prosecution and taken to jail.
- Increase in thefts on and off campus, especially vehicles on Rose Avenue; a motorcycle and truck were recently stolen. A laptop was stolen at the LLRC as well as a few items from the PE department. Campus Police are trying to be more proactive by walking parking lots and continually checking cameras. A cadet is assigned to the cameras and always watching them.
- Continually checking blue emergency phones and parking meters to ensure they are working properly.

c) Student Concerns

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E. Valencia provided the following student concerns:

- Presented a Renovation Outline\* which is a plan for the student lounge's kitchen and artwork. An OC mural which will be student centered was decided on amongst the students. Other possible renovations are the furniture, fireplace and everything red painted blue to match OC colors. They would like to have the art department involved in this.

## VI. New Business

a) Presentation: Active Shooter – Cesar Romero

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M. Bush talked about the shooting incident last year involving a young male who shot at the snack bar and was getting ready to come to campus when campus police intercepted him. Questions have come up as to what to do now. This is a personal choice and you as an individual need to decide what works best.

Lt. Romero talked about active shooters and the places they are most likely to go to. The incident here could have gone bad and was a learning experience for campus police. It then brought up the issue of what would have happened if he did end up on campus. He asked the committee members to talk to their departments, staff & students and show the video. He said that if this happens, it will come down to your training, experience and personal instincts and hopes this video will help you know how to respond. He also talked about the mass notification system and spoke about the Threat Assessment Team. He said the Chief is working to put something together for each campus.

The committee watched the video. Following the video, Lt. Romero stated that we need the help of instructors on campus and staff to assist in identifying students that may have any issues. D. Flanagan added that the Threat Assessment Team has a website that is almost ready to go live.

- b) Discussion: Marquee – Kevin Hughes I,D K. Hughes passed out a Possible Marquee Locations \* document for the committee to review. He provided two options and discussed potential safety issues and concerns with the existing plans. M. Bush stated that the marquee’s original location was determined 5 years ago with the design of the Library and a lot has already been spent on design and to move the location would cost in excess of \$50K. He also said the size of the marquee is designed to have a sculpture element to it. W. Deits added that the new marquee won’t fit under Option 1 and discussed where it is set to go. He also said we still have the old marquee and would like to find a location for it as well. The committee then went on to talk about traffic concerns and writing to the city regarding possible crosswalks. Lt. Romero stated that Oxnard Police Department has only been doing enforcement on but has yet to talk about a permanent solution.
- c) Instructional Technology Sub-Committee I M. Bush discussed the slight change in Participatory Governance as there has been a struggle with technology and where it fits. The President has suggested the creation of a sub-committee that deals with technology which will have one of the instructional technologists on the committee. L. Kamaila added that we are building an Educational Master Plan and will need a technology plan.
- d) Faculty Concerns I The following faculty concerns were discussed:
- Lack of air conditioning in LA south office buildings.
  - In response to the Active Shooter video, faculty is asking about locking their classroom doors. M. Bush responded that there are a number of issues with planning and regulation which he’s talked with the Chief about and we are looking into a comprehensive plan for it. W. Deits added that it is an expensive issue with each lock costing about \$400 and then the issuance of keys arises.
  - E. Endrijonas discussed the expansion of the Math area in the STEM center.
  - Y. Ma mentioned the sprinklers in the LA building area and said they are going off right at 8am.

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| e) Equipment                           | I     | <ul style="list-style-type: none"> <li>• L. Orange asked about electric chairs by the stairs and said there should be some by each stairwell and displayed.</li> </ul>  |
| VII. Informational Item: Accreditation | I     | All three college's reports will have a first reading at tonight's Board meeting. Oxnard College's report is posted on the web and on SharePoint. The evidence will be finalized over the next couple of weeks and will go to the ACCJC by October 15 <sup>th</sup> . |
| VIII. Adjournment                      | I, AT | The meeting adjourned at 3:30p.m.   |
| IX. Future CUDS Meetings               | I     | <ul style="list-style-type: none"> <li>○ October 8, 2013</li> <li>○ November 12, 2013</li> <li>○ December 10, 2013</li> <li>○ January 14, 2014</li> <li>○ February 11, 2014</li> <li>○ March 11, 2014</li> <li>○ April 8, 2014</li> <li>○ May 13, 2014</li> </ul>     |