



**Ventura County Community College District  
Board of Trustees Regular Meeting  
Tuesday, March 13, 2012**

**Members present,** Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez, and Student Trustee Arshia Malekzadeh.

Vice Chair Hernandez arrived at 6:05 p.m. and excused at 8:55 p.m. due to a family emergency.

**1. Mission**

**District Mission:** The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources.

Ventura County Community College District improves the quality of community life by offering not-for-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.

**Governance Roles**

**Roles of Board, Chancellor, Faculty, Administrators, and Staff**

Critical to the integrity of the College and District governance structure is that each member of the District community understands the roles, responsibilities, and accountability of each constituent group in the governance process.

Members of the District have the authority and responsibility to make recommendations in matters appropriate in scope. The scope for each constituent group outlined below is derived from several sources: the Government Code of California, California Code of Regulations (see relevant sections of Title 5 in Appendix III), VCCCD Board Policy, District practices and procedures, and job descriptions.

### **Role of the Board of Trustees**

Trustees are guardians of the public's trust and are accountable to all county citizens although they are elected within subsections of Ventura County. The Board's primary responsibility is to establish District policies that align with the minimum standards set by the Board of Governors of the California Community Colleges.

The Board of Trustees, as elected representatives of the community, is the final voice in the District subject to the laws and appropriate regulations of the State Legislature and State Chancellor's Office. The Board completes work with a focus on the District mission. In these statements, most recently reviewed and adopted on July 14, 2009, and March 13, 2007, respectively, the members of the Board defined the end result of the efforts at the Colleges and District. The Board ensures that this mission and vision will be accomplished by assigning responsibilities to District employees through job descriptions. In this way, the Board remains outside the operations of the District.

As a legislative body, the VCCCD Board of Trustees conducts deliberations and actions openly within the realm of public scrutiny consistent with Government Code Section 54953, also known as the Ralph M. Brown Act (included in Appendix III). Minutes are prepared for all actions taken by the VCCCD Board of Trustees to serve as the District's public record.

Every regular Board meeting provides an opportunity for the public to address the Trustees on any item of interest to citizens within the jurisdiction of the Board. No action, however, can be taken on an issue unless it has first been noticed on the Board agenda.

In response to unagendized public comments, therefore, Board members may:

- Request clarification from those making public comments;
- Request staff to provide factual information on the comments being presented;
- Request staff to report back to the Board on the subject of comment at a later meeting; or
- Direct staff to place the matter on a future agenda.

The exception to the requirement for open meetings is when the Board confers in private on one of the following:

- Consideration of the appointment, employment, evaluation, discipline or dismissal of an employee;
- Consideration of charges brought against an employee by another;
- Consideration of national or public security;
- Confer with legal counsel regarding litigation;
- Consideration of student disciplinary actions;
- Consideration of real property transactions;
- Confer with District representatives within the scope of collective bargaining; or
- Consideration of honorary degrees or gifts from anonymous donors.

Items to be discussed in such a closed session are disclosed in open session through the printed and public Board agenda. Following a closed session, the Board reconvenes in open session and announces any action taken in closed session and the vote or abstentions of its members. Trustees do not disclose personnel, collective bargaining, or other discussions prohibited by law.

### **Role of District Chancellor**

The Chancellor is the administrative agent of the Board of Trustees and, as such, is the District's only employee responsible directly to the Board. The Chancellor is accountable for the operation of the District and for providing policy recommendations to the Board. Further definition of the Chancellor's responsibilities is provided in the Participatory Governance Manual *Role of Administrators*.

The Chancellor has the right to accept, reject, or modify recommendations from the District Consultation Council. When the Chancellor rejects or modifies a recommendation from the District Consultation Council, he/she informs that group of the objections to their recommendation. The Academic Senates, Service Employees International Union (SEIU), Ventura County Federation of College Teachers (AFT), and/or Associated Student Governments (ASG) retains the right to present their comments on the Chancellor's recommendation directly to the Board of Trustees.

### **Role of Faculty**

Faculty members perform duties as instructors, librarians, or counselors in areas for which they possess appropriate qualifications; assess, develop, and recommend articulation agreements; implement activities based on applicable recommendations and District/College goals; perform other contractually identified professional responsibilities; and provide advice and recommendations regarding relevant policies and procedures through active participation on District committees, councils, and task forces.

Full-time and part-time faculty members at each College are represented in governance by an Academic Senate. The Academic Senate at each College assumes primary responsibility for making recommendations in the areas of curriculum, academic standards, and other areas of professional and academic matters identified in Assembly Bill 1725.

The VCCCD Board of Trustees agreed in Board Policy 2510 to function with the Colleges' Academic Senates in academic and professional matters under the mutual agreement option. When the Board elects to provide for mutual agreement with the Academic Senates, and an agreement has not been reached, existing policy shall remain in effect unless such policy exposes the District to legal liability or fiscal hardship. In cases where there is no existing policy, or when legal liability or fiscal hardship requires existing policy to be changed, the Board may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons.

Through the three Academic Senates and their College governance structure, recommendations are made to the administration of its College and the District on the following specific academic and professional matters:

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Educational program development;
- Standards or policies regarding student preparation and success;
- District and College governance structures, as related to faculty roles;
- Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- Policies for faculty professional development activities;
- Processes for program review;
- Processes for institutional planning and budget development; and
- Other academic/professional matters, mutually agreed upon between the Board of Trustees and the Academic Senate (Not implemented at VCCCD).

The Board and Chancellor consult collegially with Academic Senates on the matters described above. Consultation on processes in program review, planning, and budgeting means exactly that: It is not required to consult collegially on the "content" of program review, planning, and budget documents (although many people may be involved in the development of those activities).

Full-time and part-time faculty members within the District are represented in collective bargaining by a chapter of the American Federation of Teachers, which operates under a contract negotiated and approved by its members.

The two bodies that represent District faculty are compatible; the Academic Senates are responsible for professional and academic matters, while the chapter of the American Federation of Teachers responds to matters within the scope of salary, benefits, and working conditions.

Academic Senates appoint faculty members to District groups; in addition, provisions of the negotiated contract include appointment of faculty members to specific District and College governance committees to represent the American Federation of Teachers.

### **Role of Classified Staff**

Classified staff members include College and District employees in a wide range of positions including administrative assistants, clerks, custodians, and grounds workers. Classified staff members are provided with opportunities to participate in the formulation and development of District and College recommendations as well as in the processes for developing recommendations that have or will have a significant effect on them.

Classified staff members at each College are represented by the Service Employees International Union, Local 99, including all regular, permanent and probationary, full-time and part-time merit system classified employees in Units "A" and "B" as certified by the Los Angeles Regional Director of the Public Employment Relations Board.

This collective bargaining unit conducts elections to appoint classified staff to District and College governing councils in the areas that have or will have a significant effect on staff and that are outside the scope of collective bargaining. Prior to the Board of Trustees taking action on such matters, classified staff are provided with the opportunity to participate in the formulation of recommendations through committee participation in areas that affect them. The Board gives every reasonable consideration to recommendations and opinions of staff.

### **Role of Students**

Students are the reason the District and its Colleges exist: Students learn through participation in and completion of approved courses and involvement in college life activities.

Students at each College are represented by an Associated Student Government organization composed of an elected Board of Directors. Each College's student government organization operates in accordance with its own constitution and bylaws and is responsible for appointing student representatives to serve on District councils. In their role representing all students, they offer opinions and make recommendations to the administration of the College and to the Board of Trustees with regard to District and College policies and procedures that have or will have a significant effect on students. Those areas are specifically defined as:

- Grading policies;
- Codes of student conduct;
- Academic disciplinary policies;
- Curriculum development;
- Courses or programs which should be initiated or discontinued;
- Processes for institutional planning and budget development;
- Standards and policies regarding student preparation and success;
- Student services planning and development;
- Students fees within the authority of the District to adopt; and
- Any other District and College policy, procedure, or related matter that the District Board of Trustees determines will have a significant effect on students.

Generally, the VCCCD Board of Trustees shall not take action on a matter having a significant effect on students unless they have been provided with an opportunity to participate in the recommendation process. The Board of Trustees ensures that recommendations and positions developed by students are given every reasonable consideration. Similarly, the Academic Senate at each College will consult with their counterpart Associated Student Government prior to making recommendations that impact students' interests.

### **Role of Administrators**

The job descriptions for College and District administrators assign specific governance roles for administrators and call for both successful processes and products.

**Product:** Administrators are held accountable to provide effective leadership for and support of faculty and staff in the planning, implementation, and monitoring of District and College activities while maintaining compliance with state regulations, laws, and District policies.

**Process:** Administrators are held accountable to carry out their responsibilities in styles that support and maintain the spirit and letter of participatory governance.

Drawing from job descriptions approved by the Board of Trustees for each administrative position, the roles for College and District administrators are to:

- Provide leadership and expertise in assessing, identifying, formulating, and aiding in implementing the overall academic direction for the College in conjunction with the Chancellor;
- Plan, organize, direct, and evaluate the activities of the College pursuant to District and College mission and goals as set forth by the Board of Trustees; report on College achievement of District and College goals;
- Plan and recommend the instructional and student services programs, College budget, and organizational structure of the College;
- Prepare and maintain an educational master plan and support institutional research related to student learning, development, and outcomes;
- Remain current on emerging services, methodologies, and technologies relevant to the College's educational programs and student services;
- Establish and maintain liaisons with business and community representatives as participants in the planning, development, and modification of division curriculum and programs;
- Serve as a resource to and collaborate with faculty and staff in developing, coordinating, and evaluating the Colleges' programs and services;
- Ensure that the colleges' educational programs and student services comply with the Education Code, state and federal regulations, accreditation standards, District policies, contractual agreements, and articulation agreements;
- Serve as a resource to the Chancellor, the Board of Trustees, and College faculty and staff for colleges' educational and student service programs; and
- Promote the appropriate inclusion of students, faculty, and staff in participatory decision-making processes.

#### **In attendance:**

James Meznik, Chancellor  
Richard Duran, Oxnard College President  
Pam Eddinger, Moorpark College President  
Sue Johnson, Vice Chancellor, Business and Administrative Services  
Patricia Parham, Vice Chancellor, Human Resources  
Dave Fuhrmann, Assistant Vice Chancellor, Information Technology  
Erika Endrijonas, Executive Vice President  
David Keebler, Vice President, Business Services  
Iris Ingram, Vice President, Business Services  
Richard DeLaO, Chief of Police  
Michael Arnoldus, Director  
David Bransky, Assistant Dean

Terry Cobos, Director  
Will Deits, Director  
Karen Engleson, Dean  
Patricia Ewins, Dean  
Clare Geisen, Director  
Karen Gorback, Assistant Dean  
Carmen Guerrero, Dean  
Gwen Huddleston-Lewis, Dean  
Carolyn Inouye, Dean  
Victoria Lugo, Dean  
Mary Anne McNeil, Director  
Darlene Melby, College Business Manager  
Jerry Mortensen, Assistant Dean  
Kathy Scott, Dean  
Rick Shaw, Director  
John Sinutko, Director  
Julius Sokenu, Dean  
Gail Warner, Director  
Jay Wysard, Director  
Riley Dwyer, Moorpark College Academic Senate President  
Linda Kamaila, Oxnard College Academic Senate Vice President  
Peter Sezzi, Ventura College Academic Senate President  
Peder Nielsen, Ventura College Classified Senate President  
Karla Banks, Oxnard College Classified Senate Vice President  
Andrew Blackwelder, Moorpark College Associated Student Government Director of External Affairs  
Carlos Gonzalez, Sr., Oxnard College Associated Student Government President  
Les Dickey, Measure S  
Handel Evans, Measure S  
Patti Blair, Executive Assistant, Recorder  
Laurie Nelson-Nusser, Administrative Assistant, Recorder

## **2. Call to Order:**

Chair Blum called the meeting to order at 5:33 p.m.

## **3. Pledge to the Flag**

Sue Johnson led the pledge to the flag.

## **4. Changes to the Agenda**

Chair Blum read the following change to the agenda:

- REVISED 18.02: APPROVAL OF FISCAL YEAR 2012-13 BUDGET ASSUMPTIONS AND GUIDELINES: This item presents for approval the FY 2012-13 Budget Assumptions and Guidelines.
- Item 19.01 was moved to follow Item 7.01.

## **5. Acknowledgement of Guests and Special Recognitions**

There were no guests or recognitions.

## **6. Public Comments**

Public comments were made by Bea Herrera, Linda Loiseule, Antonio Tovar, Byron Ward, Devon Marshall, Stephan Thompson, Jason Cunningham, Jim Gilmer, Kathy Johnsen, Jeremy Nation, Carlos Gonzalez, Andrew Blackwelder, Kathy Roche, and Phil Sherman.

## **7. Budget Update**

Ms. Sue Johnson provided a 2012/2013 Budget Update.

## **8. Associated Student Government Reports**

Andrew Blackwelder, Moorpark College Associated Student Government Director of External Affairs, commented on *Civics Day*, a movie event, and the American Student Association of Community Colleges (ASACC) Conference, in Washington, D.C.

Carlos Gonzalez Oxnard College Associated Student Government President, commented on *Black History Month* fashion show, American Student Association of Community Colleges (ASACC) Conference, in Washington, D.C., financial aid forum, legislative efforts regarding financial aid cuts, Districtwide student leadership conference scheduled April 21, 2012, voter registration, and associated student elections.

Antonio Tovar, Ventura College Associated Student Government Vice President, commented on voter registration, the American Student Association of Community Colleges (ASACC) Conference, in Washington, D.C., student trustee elections, and associated student government elections.

#### **9. Academic Senate President Business Report**

Riley Dwyer, Moorpark College Academic Senate President, commented on governance work, District Council on Accreditation and Planning (DCAP), budget cuts, program cuts, and cafeteria closures in relation to program closures, and accreditation recommendations.

Linda Kamaila, Oxnard College Academic Senate Vice President, commented on shared governance committees, student learning outcomes, and accreditation recommendations.

Peter Sezzi, Ventura College Academic Senate President, commented on faculty professional development activities, learning communities, general education student learning outcomes, funding model support, SB 1440 model degrees, District Council on Accreditation and Planning (DCAP), and accreditation recommendations.

#### **10. Classified Senate President Business Report**

Moorpark College Classified Senate President. There was no report provided.

Karla Banks, Oxnard College Classified Senate Vice President, commented on fundraising activities, scholarship recipient selection, and scholarship nominations.

Peder Nielsen, Ventura College Classified Senate President, commented on a campus clean up scheduled April 19 to celebrate *Earth Day*.

#### **11. Chancellor's Recommendations of Board of Trustees Agenda**

Report: 11.01 CHANCELLOR'S RECOMMENDATION. The District's Consultation Council is the representative body designed to support the governance processes at each College and to assist in District governance through the review and analysis of the Board of Trustees agenda prior to action by the Trustees. The items presented to the Board of Trustees contained in the meeting agenda of March 13, 2012, were reviewed within the District's Consultation Council, and are hereby presented to the Trustees for action, with constituent objection.

Chancellor Meznek indicated the agenda was reviewed in Consultation Council and presented with constituent objection.

#### **12. Chancellor's Accreditation Report**

**Report: 12.01 Chancellor's Accreditation Update regarding District Recommendations 1-7 for the October 2012 Accreditation Commission Report.**

Chancellor Meznek discussed the progress made towards meeting the District Accreditation Recommendations 1-7.

The Chancellor's Consultation Council has been addressing the seven Accreditation Recommendations for the District.

- District Recommendation 1: Work on the organizational mapping is progressing and has resulted in the creation of a new consultative group: District Council on Accreditation and Planning.

Linkages among consultative and governance entities are being clarified, as well as the role and authority of constituents. A preliminary draft of the organizational mapping should be completed by March 30, 2012.

- District Recommendation 2: The District's policy review process is under review with an eye towards expanding constituent input and analysis through existing or new consultative or governance bodies. Discussion of moving policy review from a two-year to four-year cycle is was suggested.
- District Recommendation 3: The District Council on Accreditation and Planning is reviewing District planning processes and progress has been recently reported pertaining to uniform data elements to stand as outcome measures. Baseline data for Board planning should be presented to the Board by June 19, 2012.
- District Recommendation 4: Changes in District communication are tentatively scheduled, effective April 2012, and will include a Chancellor's message, summaries of District council activities, Trustee meeting summaries, progress towards meeting accreditation recommendations, and planning goals, as well as other issues of general concern. Once a semester forums and communication surveys are also planned.
- Recommendation 5: Will be addressed by the Board completing its self-evaluation process and calendaring its annual self-evaluation.
- District Recommendation 6: Through the use of a new organizational mapping, clarity will be provided to campuses regarding discretionary decision-making over operations and where uniformity and practice is required.
- District Recommendation 7: The Board may wish to further modify its assessment survey to include best practices, ethics, and consistency of actions related to adopted Board goals. In addition, Trustees should consider obtaining constituent feedback pertaining to their effectiveness.

### **13. STUDY SESSION: Accreditation Commission Concern Letter Response**

#### **Information: 13.01 Open Study Session.**

Chair Blum opened the study session.

**Discussion: 13.02 Accreditation Update/Special Concern. This item presents for Trustee review the February 2, 2012 ACCJC Letter.** Trustees reviewed and discussed the draft March 15, 2012 Commission Concern Letter.

**Discussion: 13.03 FOR REVIEW: BEST PRACTICES AGREEMENT.** This item presents for discussion the Board of Trustees Best Practices Agreement. Trustees reviewed and discussed the Best Practices Agreement.

**Discussion: 13.04 FOR REVIEW: ACTION TO REAFFIRM BOARD POLICY (BP) 2200 BOARD DUTIES AND RESPONSIBILITIES, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2200 Board Duties and Responsibilities. No administrative procedure is required. Trustees reviewed and discussed Board Policy BP 2200 Board Duties and Responsibilities.

**Discussion: 13.05 FOR REVIEW: ACTION TO REAFFIRM BOARD POLICY (BP) 2210 OFFICERS, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2210 Officers. No administrative procedure is required. Trustees reviewed and discussed Board Policy BP 2210 Officers.



**Discussion: 13.06 FOR REVIEW: ACTION TO REAFFIRM BOARD POLICY (BP) 2215 ROLE OF THE BOARD CHAIR, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2215 Role of the Board Chair. No administrative procedure is required. Trustees reviewed and discussed Board Policy BP 2215 Role of the Board Chair.

**Discussion: 13.07 FOR REVIEW: ACTION TO APPROVE BOARD POLICY (BP) 2430 DELEGATION OF AUTHORITY TO CEO, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2430 Delegation of Authority to CEO. No administrative procedure is required. Trustees reviewed and discussed Board Policy BP 2430 Delegation of Authority to CEO.

**Discussion: 13.08 FOR REVIEW: ACTION TO REAFFIRM BOARD POLICY (BP) 2434 CHANCELLOR'S RELATIONSHIP WITH THE BOARD, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2434 Chancellor's Relationship with the Board. No administrative procedure is required. Trustees reviewed and discussed Board Policy BP 2434 Chancellor's Relationship with the Board.

**Discussion: 13.09 FOR REVIEW: ACTION TO REAFFIRM BOARD POLICY (BP) 2710 CONFLICT OF INTEREST, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2710 Conflict of Interest and provides Administrative Procedures (AP) 2710 Conflict of Interest and AP 2712 Conflict of Interest Code - Form 700: Statement of Economic Interests for information. Trustees reviewed and discussed Board Policy BP 2710 Conflict of Interest.

**Discussion: 13.10 FOR REVIEW: ACTION TO APPROVE BOARD POLICY (BP) 2715 BOARD CODE OF ETHICS/STANDARDS OF PRACTICE, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2715 and provides Administrative Procedure (AP) 2715-A Code of Ethics (revised) and AP 2715-B Standards of Practice (no change) for information. Trustees reviewed and discussed Board Policy BP 2715 Board Code of Ethics/Standards of Practice.

**Discussion: 13.11 FOR REVIEW: ACTION TO REAFFIRM BOARD POLICY (BP) 2720 BOARD MEMBER COMMUNICATION, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2720 Board Member Communication. Administrative Procedure (AP) 2720 Board Member Communication is provided for information. Trustees reviewed and discussed Board Policy BP 2720 Board Member Communication.

**Discussion: 13.12 FOR REVIEW: ACTION TO APPROVE BOARD POLICY (BP) 2740 TRUSTEE PROFESSIONAL DEVELOPMENT, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2740 Trustee Professional Development. Administrative Procedure (AP) 2740 Trustee Professional Development is provided for information. Trustees reviewed and discussed Board Policy BP 2740 Trustee Professional Development.

**Discussion: 13.13 FOR REVIEW: ACTION TO APPROVE BOARD POLICY (BP) 2745 BOARD SELF-EVALUATION, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2745 Board Self-Evaluation. Revised Administrative Procedure (AP) 2745 Board Self-Evaluation is provided for information. Trustees reviewed and discussed Board Policy BP 2745 Board Self Evaluation.

**Discussion: 13.14 FOR REVIEW: CONFERENCE ATTENDANCE AND BOARD MEETING ASSESSMENT FROM THE JANUARY 2012 COMMUNITY COLLEGE LEAGUE OF CALIFORNIA EFFECTIVE TRUSTEESHIP CONFERENCE IN RESPONSE TO COMMISSION CONCERN.** This item presents for review a Board meeting assessment for the January 2012 Community College League of California Effective Trusteeship Conference. Trustees commented on the January 2012 Community College League of California Effective Trusteeship Conference in Sacramento, California. Trustees agreed the conference provided a valuable professional development opportunity, including legislative activities at the State Capitol.

**Discussion: 13.15 STUDY SESSION. SPECIAL BOARD MEETING ATTENDANCE AND BOARD MEETING ASSESSMENT AND COMMITMENT FROM THE FEBRUARY 22, 2012 SPECIAL BOARD MEETING IN RESPONSE TO COMMISSION CONCERN.** This item presents for review a Board meeting assessment for the February 22, 2012 Special Board of Trustees meeting. Trustees commented on the February 22, 2012 Special Board Meeting, acknowledged the success of the ad hoc committee, the effective work of the facilitator, and thanked Chair Blum for conducting an efficient, well organized, and effective meeting.

**Discussion: 13.16 FOR REVIEW: BOARD PROFESSIONAL DEVELOPMENT PLAN IN RESPONSE TO COMMISSION CONCERN.** This item presents for discussion the Board of Trustees Professional Development Plan, committed to during the February 22, 2012 Board of Trustees Special Board meeting. Trustees reviewed and discussed the Board Professional Development Plan 2012-2013.

**Discussion: 13.17 FOR REVIEW: REQUEST FOR ACCJC TECHNICAL ASSISTANCE.** This item presents for discussion the Board of Trustees formal request to the Accreditation Commission for technical assistance. Trustees reviewed the request for ACCJC technical assistance letter.

**Discussion: 13.18 FOR REVIEW: BOARD OF TRUSTEES MARCH 15, 2012 SPECIAL REPORT TO THE ACCREDITING COMMISSION.** This item presents for review the March 15, 2012 Special Report to the Accrediting Commission. Trustees reviewed the march 15, 2012 Special Report to the Accrediting Commission.

**Information: 13.19 Close Study Session**  
Chair Blum closed the study session.

**14. FOR ACTION: Response to Accreditation Commission Concern Letter**

**Action: 14.01 ACTION TO FORMALLY ADOPT BOARD OF TRUSTEES BEST PRACTICES AGREEMENT.** This item presents for adoption the Board of Trustees Best Practices Agreement. That the Board of Trustees adopt the Best Practices Agreement. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.02 ACTION TO REAFFIRM BOARD POLICY (BP) 2200 BOARD DUTIES AND RESPONSIBILITIES, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2200 Board Duties and Responsibilities. No administrative procedure is required. The Chancellor recommends the Board of Trustees reaffirm BP 2200 Board Duties and Responsibilities. No administrative procedure is required. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.03 ACTION TO REAFFIRM BOARD POLICY (BP) 2210 OFFICERS, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2210 Officers. No administrative procedure is required. The Chancellor recommends the Board of Trustees reaffirm BP 2210 Officers. No administrative procedure is required. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.04 ACTION TO REAFFIRM BOARD POLICY (BP) 2215 ROLE OF THE BOARD CHAIR, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2215 Role of the Board Chair. No administrative procedure is required. The Chancellor recommends the Board of Trustees reaffirm BP 2215 Role of the Board Chair. No administrative procedure is required. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.05 ACTION TO APPROVE BOARD POLICY (BP) 2430 DELEGATION OF AUTHORITY TO CEO, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2430 Delegation of Authority to CEO. No administrative procedure is required. The Chancellor recommends the Board of Trustees approve BP 2430 Delegation of Authority to CEO. No administrative procedure is required. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.06 ACTION TO REAFFIRM BOARD POLICY (BP) 2434 CHANCELLOR'S RELATIONSHIP WITH THE BOARD, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2434 Chancellor's Relationship with the Board. No administrative procedure is required. The Chancellor recommends the Board of Trustees reaffirm BP 2434 Chancellor's Relationship with the Board. No administrative procedure is required. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.07 ACTION TO REAFFIRM BOARD POLICY (BP) 2710 CONFLICT OF INTEREST, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2710 Conflict of Interest and provides Administrative Procedure (AP) 2710 Conflict of Interest and AP 2712 Conflict of Interest Code - Form 700: Statement of Economic Interest for information. The Chancellor recommends the Board of Trustees reaffirm BP 2710 Conflict of Interest. AP 2710 Conflict of Interest and AP 2712 Conflict of Interest Code - Form 700: Statement of Economic Interests are provided for information and are consistent with BP 2710. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.08 ACTION TO APPROVE BOARD POLICY (BP) 2715 BOARD CODE OF ETHICS/STANDARDS OF PRACTICE, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2715 and provides Administrative Procedure AP 2715-A Code of Ethics (revised) and AP 2715-B Standards of Practice (no change) for information. The Chancellor recommends the Board of Trustees approve BP 2715 Board Code of Ethics/Standards of Practice as presented. AP 2715-A Code of Ethics (revised) and AP 2715-B Standards of Practice (no change) are provided for information. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.09 ACTION TO REAFFIRM BOARD POLICY (BP) 2720 BOARD MEMBER COMMUNICATION, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for reaffirmation BP 2720 Board Member Communication. Administrative Procedure (AP) 2720 Board Member Communication is provided for information. The Chancellor recommends the Board of Trustees reaffirm BP 2720 Board Member Communication. AP 2720 Board Member Communication is provided for information. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.10 ACTION TO APPROVE BOARD POLICY (BP) 2740 TRUSTEE PROFESSIONAL DEVELOPMENT, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2740 Trustee Professional Development. Administrative Procedure (AP) 2740 Trustee Professional Development is provided for information. The Chancellor recommends the Board of Trustees approve BP 2740 Trustee Professional Development. AP 2740 Trustee Professional Development is provided for information. Trustees understand and will comply with Board policy. Motion

by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.11 ACTION TO APPROVE BOARD POLICY (BP) 2745 BOARD SELF-EVALUATION, CONSISTENT WITH COMMISSION CONCERN LETTER.** This item presents for approval BP 2745 Board Self-Evaluation. Revised Administrative Procedure (AP) 2745 Board Self-Evaluation is provided for information. The Chancellor recommends the Board of Trustees approve BP 2745 Board Self-Evaluation. Revised AP 2745 Board Self-Evaluation is provided for information. Trustees understand and will comply with Board policy. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.12 ACTION TO ADOPT BOARD PROFESSIONAL DEVELOPMENT PLAN IN RESPONSE TO COMMISSION CONCERN.** This item presents for discussion adopting the Board of Trustees Professional Development Plan. That the Board of Trustees adopt the Board Professional Development Plan in response to Commission Concern. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.13 ACTION TO REQUEST ACCJC STAFF TO PROVIDE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES WITH TECHNICAL ASSISTANCE IN MEETING ACCREDITATION CONCERN.** The Chancellor recommends that the Board of Trustees request ACCJC staff to provide Ventura County Community College District Board of Trustees with technical assistance in meeting accreditation concern. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.14 ACTION TO FORMALLY ADOPT THE MARCH 15, 2012 SPECIAL REPORT TO THE ACCREDITING COMMISSION.** This item presents for adoption the March 15, 2012 Special Report to the Accrediting Commission. The Chancellor recommends the Board of Trustees adopt the March 15, 2012 Special Report to the Accrediting Commission. Trustees understand the content of the March 15, 2012 Special Report to the Accrediting Commission and will comply with its provisions. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **15. Board Professional Development**

**Discussion: 15.01 STUDY SESSION: BOARD PROFESSIONAL DEVELOPMENT.** Educational Programs and Services. College Academic Senates provided professional development to the Board of Trustees in the area of academic senates and answered Trustee questions related to the Academic Senate and Board's relationship. Trustees understand the ten areas of Senate authority. District email falls outside of faculty authority.

#### **16. Board Policy**

Information: 16.01 The Policy Committee met on February 15, 2012. The Policy Committee provides recommendations to the Board regarding policy for Ventura County Community College District. The Policy Committee reviews policies and administrative procedures to ensure uniform practice Districtwide and avoid impeding college operational effectiveness (Accreditation Standards III.A.3.a, III.A.4.c, IV.B.1.b-c; IV.B.1.e).

**Action: 16.02 ACTION TO REAFFIRM BOARD POLICY (BP) 5055 ENROLLMENT PRIORITIES.** This item presents for reaffirmation BP 5055 Enrollment Priorities and provides revised Administrative Procedure (AP) 5055 Enrollment Priorities for information. The Chancellor recommends the Board of Trustees reaffirm BP 5055 Enrollment Priorities. AP 5055 has been revised, is provided for informational purposes only, and is consistent with BP 5055. The Board understands this policy and finds its

administrative procedure consistent with its policy. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

#### **17. Trustees/Chancellor's Office**

**Discussion: 17.01 STUDY SESSION. BOARD MEETING ASSESSMENT FROM THE FEBRUARY 14, 2012 REGULAR BOARD MEETING.** This item presents for review a Board meeting assessment for the February 14, 2012 Regular Board of Trustees meeting. Trustees discussed the February 14, 2012 Regular Board Meeting assessment.

**Discussion: 17.02 FIRST READING: ACTION TO NOMINATE A CANDIDATE TO SERVE ON THE CALIFORNIA COMMUNITY COLLEGES TRUSTEES BOARD.** This item presents for review the candidates to serve on the California Community College Trustees Board. Trustees reviewed the candidates. Trustees McKay and Perez indicated the Legislative Committee would meet and forward a slate of recommended candidates to the Board during the April 10, 2012 Board meeting.

**Action: 17.03 ACTION TO APPROVE GOVERNING BOARD MEMBER ABSENCE.** This item presents for approval the absence of a Board of Trustees member. That the Board of Trustees approve the absence of the Student Trustee Malekzadeh on February 22, 2012. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

#### **18. Business Services**

**Report: 18.01 Audit and Budget Committee met on February 23, 2012.**

**Action: 18.02 REVISED: APPROVAL OF FISCAL YEAR 2012-13 BUDGET ASSUMPTIONS AND GUIDELINES:** This item presents for approval the FY 2012-13 Budget Assumptions and Guidelines. (See Item 04.01). The Chancellor recommends that the Board of Trustees approve the FY 2012-13 Budget Assumptions and Guidelines as presented. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action: 18.03 APPROVAL OF INFRASTRUCTURE FUNDING MODEL:** This item presents for approval the Infrastructure Funding Model, including a transition plan for funding. The Chancellor recommends the approval of the Infrastructure Funding Model and funding plan. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action: 18.04 APPROVAL OF AN INCREASE IN THE OXNARD COLLEGE ASSOCIATED STUDENT BODY (ASB) STUDENT IDENTIFICATION CARD FEE (AN OPTIONAL FEE):** This item request approval to increase the Oxnard College ASB Student Identification (ID) Card fee (an optional fee) from \$2 per semester/\$6 per year to \$3 per semester/\$9 per year, effective Summer 2012. The Chancellor recommends that the Board of Trustees approve the increase in the Oxnard College ASB Student Identification Card fee from \$2 per semester/\$6 per year to \$3 per semester/\$9 per year, an increase of \$1 per semester/\$3 per year, effective Summer 2012. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

#### **19. Human Resources**

**Action: 19.01 EMPLOYMENT AND POSITION CONTROL: APPROVAL OF THE ABOLISHMENT OF POSITIONS:** This item presents for approval the abolishment of positions. The Chancellor recommends the Board of Trustees approve the abolishment of the positions presented. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller. No: Vice Chair Arturo Hernandez, Trustee Bernardo Perez.

## **20. Capital Planning**

There were no items.

## **21. Student Learning**

There were no items.

## **22. Consent Calendar**

**Action (Consent): 22.01 APPROVAL OF CONSENT CALENDAR.** This item presents for approval the Consent Calendar. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

## **23. Consent Calendar: Approval of Minutes**

**Action (Consent), Minutes: 23.01 APPROVAL OF MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR FEBRUARY 14, 2012.** This item presents for approval the minutes of the Board of Trustees meeting of February 14, 2012. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent), Minutes: 23.02 APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF THE BOARD OF TRUSTEES FOR February 22, 2012.** This item presents for approval the minutes of the Special Board of Trustees meeting of February 22, 2012. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

## **24. Consent Calendar: Business Services**

**Action (Consent): 24.01 RATIFICATION OF ACCOUNTS PAYABLE AND PAYROLL FOR THE PERIOD OF JANUARY 24, 2012 TO FEBRUARY 21, 2012:** This item presents for ratification Accounts Payable and Payroll for the period of January 24, 2012 to February 21, 2012. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 24.02 APPROVAL/RATIFICATION OF BOARD PURCHASE ORDER REPORT #10 FOR FY 2011-12:** This item presents for approval/ratification of Board Purchase Order Report #10, for FY 2011-2012 from January 26, 2012 to February 27, 2012. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 24.03 ACCEPTANCE OF GIFTS:** This item presents for approval the acceptance of gifts. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 24.04 SURPLUS/DISPOSAL OF EQUIPMENT:** This item presents for approval the surplus/disposal of equipment and materials. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 24.05 APPROVAL OF BID 423, MOORPARK COLLEGE PERIMETER LIGHTING PROJECT:** This item presents for approval award of Bid 423 Moorpark College Perimeter Lighting Project to the lowest responsible bidder, Blum and Sons Electrical, Inc. in the amount of \$284,960. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 24.06 APPROVAL OF BID 431, MOORPARK COLLEGE PHYSICAL SCIENCE BUILDING HVAC EQUIPMENT:** This item presents for approval the award of Bid 431, Moorpark College Physical Science Building HVAC Equipment to Air Treatment Corporation with a bid of \$213,010. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 24.07 APPROVAL TO EXECUTE A MULTI-YEAR MEMORANDUM OF UNDERSTANDING (MOU) WITH DOWDEN ASSOCIATES, INC. FOR VENTURA COLLEGE:** This item request approval to execute a multi-year MOU with Dowden Associates, Inc. for grant writing services and technical assistance to Ventura College under a proposed Federal (U.S. Department of Education) Title V (Hispanic-Serving) Institutional grant. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 24.08 MONTHLY BUDGET TRANSFER SUMMARY & AMENDMENT:** This item presents for ratification the monthly budget transfer summary and budget amendment for the months of Jan - Feb 2012. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 24.09 APPROVAL OF NEW GRANTS FOR FISCAL YEAR 2011-12: This item request approval of new grants for FY 2011-12.** The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

## **25. Consent Calendar: Human Resources**

**Action (Consent): 25.01 CHANGES IN PERSONNEL/EMPLOYMENT STATUS:** Approval of Employment Under Special Pre-Retirement Program: This item presents for approval a request by a full-time faculty member to participate in the Special Pre-Retirement Program Pursuant to Section 4.12 of the Agreement Between the Ventura County Community College District and the Ventura County Federation of College Teachers, AFT Local 1828, AFL-CIO. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 25.02 EMPLOYMENT AND POSITION CONTROL: RECLASSIFICATION OF POSITIONS:** This item presents for approval the reclassification of an Accountant/Confidential position in the Business and Administrative Services Division and an Administrative Assistant II/Confidential position in the Police Department. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 25.03 EMPLOYMENT AND POSITION CONTROL: APPROVAL OF THE ESTABLISHMENT OF POSITIONS:** This item presents for approval the establishment of two positions. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 25.04 EMPLOYMENT AND POSITION CONTROL: APPROVAL OF THE ABOLISHMENT AND ESTABLISHMENT OF POSITIONS:** This item presents for approval the abolishment and establishment of positions. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 25.05 EMPLOYMENT AND POSITION CONTROL: REASSIGNMENT OF FULL-TIME ACADEMIC EMPLOYEE:** The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

## **26. Consent Calendar: Capital Planning**

**Report: 26.01 Trustees: Capital Planning & Facilities Committee met on February 22, 2012.**

**Action (Consent): 26.02 ACCEPTANCE OF CHANGE ORDER SUMMARY REPORTS FOR CAPITAL PROJECTS:** This item presents for approval the Change Order Summary Reports for Capital Projects. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 26.03 APPROVAL OF EASEMENT DOCUMENTS FOR VENTURA COUNTY WATER AND SANITATION DISTRICT WATER LINE AT MOORPARK COLLEGE:** This item requests approval for the Chancellor to execute an Easement Deed on behalf of the District and to grant an easement to the Ventura County Water & Sanitation District for the water line serving the EATM complex at Moorpark College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 26.04 APPROVAL OF MEASURE S BUDGET TRANSFERS AT MOORPARK COLLEGE:** This item presents for approval budget transfers between the Measure S funded projects at Moorpark College as described. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 26.05 APPROVAL TO INCREASE PROJECT SCOPE OF MOORPARK COLLEGE PARKING STRUCTURE TO MEET RECOMMENDATIONS OF THE DIVISION OF THE STATE ARCHITECT, PROJECT #19125:** This item presents for approval an increase in scope of the Moorpark College Parking Structure to meet recommendations from the Office of the Division of the State Architect, Project #19125. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

## **27. Consent Calendar: Student Learning**



**Action (Consent): 27.01 VENTURA COLLEGE NEW COURSE APPROVAL:** This item presents for approval a new course at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.02 VENTURA COLLEGE NEW COURSE APPROVAL:** This item presents for approval a new course at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.03 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.04 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.05 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.06 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.07 VENTURA COLLEGE REVISED COURSE APPROVAL.** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.08 VENTURA COLLEGE NEW DEGREE APPROVAL:** This item presents for approval a new degree at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.09 VENTURA COLLEGE NEW DEGREE APPROVAL:** This item presents for approval a new degree at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.10 VENTURA COLLEGE REVISED DEGREE APPROVAL:** This item presents for approval a revised degree at Ventura College. The Chancellor recommends the Board of Trustees

approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.11 VENTURA COLLEGE NEW SUMMER 2012 COMMUNITY EDUCATION CLASSES:** This item presents for approval the new summer 2012 Community Education Classes at Ventura College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.12 OXNARD COLLEGE NEW COURSE APPROVAL:** This item presents for approval a new course at Oxnard College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.13 OXNARD COLLEGE REVISED COURSE APPROVAL:** This item presents for approval the revised course at Oxnard College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

**Action (Consent): 27.14 OXNARD COLLEGE NEW PROGRAM:** This item presents for approval a new program at Oxnard College. The Chancellor recommends the Board of Trustees approve the Consent Calendar. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. Not Present at Vote: Vice Chair Arturo Hernandez.

## **28. Informational Items**

There were no items.

## **29. Reports**

- **Report: 29.01 Academic Senates**  
Ms. Dwyer commented on linking the board self-evaluation to the Best Practices Agreement and the work of the academic senates.  
  
Ms. Kamaila commented the progress made in providing the accreditation Special Report to the Academic Senates' review prior to Board adoption.
- **Report: 29.02 Trustees**  
Trustees commented on the California Youth Authority, Workforce Education Committee, and provided an Insurance Broker Ad Hoc Committee progress report.
- **Report: 29.03 Chancellor**  
Ms. Geisen provided a Student Trustee Elections update and indicated there are three candidates (one from each campus) running for the office. Elections are scheduled April 3-4, 2012.

## **30. Adjournment**

Chair Blum adjourned the meeting at 9:37 p.m.