



# CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

**Present:** Mike Bush (*co-chair*), Everardo Rivera (*co-chair*), Deanna McFadden, Cesar Romero, Connie Owens, Josh Lieser, Cecilia Milan, Luanne Crockett, Leo Orange, Bob Sube, Chris Schmidt, Christine Morla, Della Newlow, Mike Ketaily, Mike Alexander

**Absent:** Dan Goicoechea

**Guests:** Cynthia Herrera, Carey Smith, Vahid Jafroodi, Teresa Bonham

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Meeting Date: **11/10/15**      Minutes Approved: **10/13/15**      Recorded By: Mike Bush

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**AN = Action Needed    AT = Action Taken    D = Discussion    I = Information Only**

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## DISCUSSION/DECISIONS

- I.      Called to Order                      I,AT      The meeting was called to order at 2:02pm
  
- II.     Adoption of the Agenda      I, AT      The committee reviewed the agenda, C. Owens moved to approve, J. Lieser seconded, and *the agenda was approved with one addition and movement on an item to the agenda.*
  
- III.    New Business
  - a) Classroom/Work Area Emergencies (Mike Ketaily)                      I              M. Ketaily from Fire Technology provided a presentation on classroom emergencies. J. Limbaugh added that a video of the presentation will be available soon and also stated that the college is making emergency preparedness its top priority.
  
- IV.    Public Comment                      I              Carey Smith from the Math Department discussed the air conditioning issue in the LA building and the problem it's posing on faculty and students. He added that at Academic Senate it was mentioned that there was money in the budget to use towards this. M. Bush responded with a correction to the figure that C. Smith referred to as available and said this is allocated for deferred maintenance. Additionally, the projects the money goes towards have to be on the State Chancellor's approved list. The money can be used to fix an existing air conditioning unit, but cannot be used to install a new unit. He understands it's a huge issue and will be looked into, but it will involve

engineers and architects in order to get it done. James Harber put together a document regarding climate control and general repairs for the LA and LS buildings.

- V. Approval of Meeting Minutes I,AT The committee reviewed the minutes from September 8, 2015 and they were approved as presented.
- VI. Old Business
- o Measure S Update (Bob Sube) I
    - Dental Hygiene – moving along. Putting in footing area, siding, and windows. Estimates will finish in January.
    - Condor Hall – new walls, duct work, air conditioners, and roof as well as seismic upgrades on the interior. The committee requested a tour of the facility.
    - Marquee – drove down to the shop, took pictures and saw the marquee has been built, however, there is a difference of opinion as to who is responsible for the connection to the concrete and the architect and instructional engineers are meeting. If all goes well, the “OC” portion of the marquee should be installed by the end of the month. Once that is installed, the electrical, fiber, landscaping, etc. will need to be done but should have full completion by 40<sup>th</sup> anniversary.
  - o Campus Police Update (Cesar Romero) I
    - Ventura High School was on lockdown. One shot heard in the area, but has now been removed. With that said, he wanted to let the committee know that his officers and staff will maintain the safety on this campus and the lives of staff, faculty and students. He mentioned “range” - firearm training that the officers take every quarter. He has received several inquiries from student’s parents wanting assurance that their children are safe on campus.
    - Spoke of a domestic dispute on campus as well as a vehicle collision in Lot A. He stressed the importance of the blue phones in the parking lots as well as the cameras as they are very useful when incidents on campus occur.
  - o Student Concerns I Absent – No Update.

- Facility & Safety Issues (Mike Bush)
        - I
          - Door Magnets – D. Newlow spoke about visiting other schools to see what they are doing for their door locks. She provided a demonstration of the magnets which cost \$.50-\$1.00/each. She requested to purchase one of the magnets for each door on campus. M. Bush responded that it needs to check out with Ed. Code and mentioned that John Sinutko is looking into a similar product. He added that the product D. Newlow presented is good and will work on the majority of the doors and will need to see where it will and won't work.
          - D. McFadden mentioned an area she tripped over in the Admin Building. B. Sube will look into it.
          - E. Rivera spoke about various trees on campus and the risk they pose with the upcoming winds and weather conditions. M. Bush said that the Grounds Department is currently working on this issue.
      - Technology (Mike Alexander)
        - Discussed connectivity issues with Banner, email, Lync, etc. He talked about a connection issue with the microwave and he is working on the problem. It's suspected that there are trees in the way. Equipment is on order. He talked about rerouting the internet. Hopefully by the end of next week, the microwave connection will be replaced.
        - Talked about phone prefix going from 986-XXXX to 678-XXXX as we have no more available numbers to use. With the new prefix, everyone will still be able to keep their last 4-digits. The 986 prefix will still work for a period of one year.
- VII. Informational Item: Accreditation I Drafts of the four Standards are due on the 15<sup>th</sup>. They will be uploaded to SharePoint so they can be reviewed and refined.
- VIII. Adjournment I, AT The meeting adjourned at 3:49p.m.
- IX. Future CUDS Meetings I
  - November 10, 2015