



CAMPUS USE, DEVELOPMENT & SAFETY MEETING MINUTES

October 9, 2018 – 2:00pm

Student Services Conference Room

Present: Mike Bush (Co-Chair), Della Newlow (Co-Chair), Bob Sube, Cesar Romero, Darlene Inda, Deanna McFadden, Everardo Rivera, Juan Zuniga, Karla Rojas, Kari Tudman, Kevin Hughes, Leo Orange, Mike Alexander, Mike Ketaily, Rainer Mack, Shannon Newby

Absent: Alex Lynch, Anthony Rodriguez, Daniel Goicoechea, A & R, Deans Council Rep, M&O Rep

Guests: Gabriela Rodriguez

Meeting Date: 10/09/18

Minutes Approved: 09/11/2018

Recorded By: Amparo Medina

AN = Action Needed

AT = Action Taken

D = Discussion

I = Information Only

DISCUSSION/DECISIONS

I.	Call to Order	I	M. Bush called the meeting to order at 2:02
II.	Adoption of the Agenda	I, AT	The Committee reviewed the agenda. M. Bush asked for a motion to adopt the agenda. E. Rivera so moved. L. Orange seconded and the agenda was unanimously adopted.
III.	Public Comment	I	<ul style="list-style-type: none"> • K. Hughes – Condor Hall. Chairs are turning into cubby holes. One issue is the height of the tables. Issue of custodian not returning the chairs. • E. Rivera - Median line between CDC and gym is not visible.
IV.	Approval of Minutes	I, AT	The Committee reviewed the minutes from the meeting of 09/11/18. M. Bush asked for motion to approve. Everardo so motioned. K. Hughes seconded. Minutes approved unanimously.
V.	New Business: <ul style="list-style-type: none"> • AB 2785 Student Services: Lactation Accommodations 	I, D	D. McFadden – Students need to have reasonable accommodations any time they are on campus including weekends and evenings. Health center is not open weekends and evenings. Need to have a sink and electricity. Discussion on possible rooms

			<p>that can be used. Library a possibility (breakroom in back, video conference room, breakroom with sink by L. Gonzalez office). M. Bush, D. Newlow and D. McFadden will go on walk to evaluate rooms. Do not have to provide storage, just electricity and room if a parent would like to bring their child in.</p>
<p>VI.</p>	<p>Old Business</p> <ul style="list-style-type: none"> • Student Concerns • Facility & Safety Issues <ul style="list-style-type: none"> ○ Auto Technology • Emergency Preparedness • Facilities Update 	<p>I, D</p>	<ul style="list-style-type: none"> • Student Concerns <ul style="list-style-type: none"> ○ K. Rojas - Condor Sliding doors. One is not working. Fix or put a sign. B. Sube said students are pushing them which is why they are malfunctioning. ○ LS/LA buildings are hot ○ Bathrooms in LA are horrific and smell. ○ Locations of gender-neutral restrooms – memo put out two years ago. Admin building. Across the way at ASG. Over by upward bound. 2 in the library. 1 in the health center. 2 in OE offices behind admin assistant. One by LA restrooms. Some are not accessible students and locked. Students do not want to ask for keys. M. Bush stated those restrooms in offices such as library or OE, need to mention why student is going behind the desks. Gender neutral restrooms also in both kitchens but only available to kitchen staff/culinary students. Gender neutral changing rooms/restrooms – in CDC for physical education changing. • Facility & Safety Issues <ul style="list-style-type: none"> ○ Auto Technology (R. Williams) Recent student came in drunk. Re-evaluated safety -Don't have ability to lock doors from inside -Phones in offices but in order to use them, they have to be logged on. Would like phone in each classroom. M. Alexander will walk and determine. -Emergency lights – none of them are operational. Lights can work if transformers formed. -Safety tags – 2 out of the 5 times they pulled test tag, misidentified his location as Condor Hall. Very limited serviced -Safety technician came out and said the lifts need to be repaired. Don't know under whose purview.

		<p>Orientation of fire extinguishers- Gentleman who came to inspect said they are not in the right position. Too low and not visible.</p> <p>Rat damage/feces from rat issues a couple of years ago are still covered in plastic.</p> <p>What is the automotive program responsible in their facility vs. M&O responsibility?</p> <p>M. Bush directed M. Alexander look for alternative phone. M&O set up walk with facility to look at emergency lights, locks and lifts.</p> <p>Discuss with Dean Cabral regarding organizational.</p> <p>M&O will take care of bio-waste.</p> <p>R. Williams – BIT Issue – have a concern with the understanding of what we face with students in their environment. Somebody behind car who is not in the right frame of mind – would like to talk with BIT people so when they have a suspected situation, they know what to put on the BIT report to get it solved. Previously student has returned and given a second chance to do the same thing. No clear action plan for what to do in a situation when they think a student is under the influence.</p> <p>District wide – there are district policies that are not overseen by district person. Become college wide and is overseen by Dr. Cobian.</p> <p>D. McFadden advised they cannot just pull a student on one incident. Advised changes need to be made on a District level.</p> <p>D. McFadden invited R. Williams to next BIT meeting.</p> <ul style="list-style-type: none"> ○ K. Hughes concerned about food truck and the door is a little low. D. Inda will review. ● Emergency Preparedness <ul style="list-style-type: none"> M. Ketaily provided Emergency Go-Bag list Emergency Scenario will go out tomorrow. Oct 18th IMT Condor Hall 10-12 room 342 ICM 100 Nov 8th IMT Session #2 changed to 10-12 CERT Nov. 29th 1-3 Review AEDs, Hands only CPR. Utility shut off M. Bush shared VC is also doing a 2 day training that we can possibly send employees to for training. E. Rivera – Asked if LT Romero had a standing reporting. M. Bush advised agenda had been
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			<p>realigned and it was removed. He reports as needed.</p> <ul style="list-style-type: none"> ○ LT Romero - Small fire by tree line by college park inside a tree trunk. Handled by OFD earlier in the morning. M. Bush advised we have had an increase in homeless population. ● Facilities Update <ul style="list-style-type: none"> ○ B. Sube - Lab is still being worked on. Tuesday night lab is using facility. ○ Old DH building is being used by Battalion 50 towards the end of month for 4 days
VII.	Adjournment		2:48pm
VIII.	Future CUDS Meetings	I	<ul style="list-style-type: none"> ● November 13, 2018 ● December 11, 2018 ● January 8, 2019 ● February 12, 2019 ● March 12, 2019 ● April 9, 2019 ● May 14, 2019